

Revised 12-28-79

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)  
Federal Prison System

2 MAJOR SUBDIVISION  
Information & Management Branch

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER  
Don Anderson  
Chief, Administrative Systems

5 TEL EXT  
724-3050

LEAVE BLANK
JOB NO NC1-129-80-1
DATE RECEIVED 12-18-79
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10
12-28-79 Date <i>acting</i> <i>James E. O'Keefe</i> Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE <i>John Witters</i>	E TITLE John Witters, Acting Chief Information & Management Branch
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p><u>Case Files on Material Witness Cases and Uncharged Aliens (Unsentenced)</u></p> <p>Inmate files consisting of documents relating to the legal receipt, detention and discharge of unsentenced material witness and uncharged alien case files.</p> <p>Destroy 3 years from date of release. Responsibility for destruction delegated to Federal Prison System staff.</p>		<i>1 item</i>

*Closeout 1-3-80 JE*  
*copies to 5NC-C*  
*2 NC*