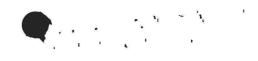
REQUEST FOR RECORDS DISPOSITION AUTHORITY			JO	JOB NUMBER N1-170-02-3			
To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) College Park, MD 20740				DATE RECEIVED 5-30-2002			
1 FROM (Agency or establishment)				NOTIFICATION TO AGENCY			
Department of Justice							
2 MAJOR S	SUBDIVISION						
Drug Enforcement Administration				In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is			
3 MINOR SUBDIVISION Statistical Services Section (ADSA)				approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10			
4 NAME OF PERSON WITH WHOM TO CONFER Patrick Gartin		5 TELEPHONE 202 307 8276	DAT	E 13-02	ARCHIVIST OF THE	UNITED STATES	
	for Guidance of Federal Agencies,  Is not required, Is attached a second People of Agency P		requeste	ed			
May 122 - 2 Alley 4 Plense			TITLE RECOR	TITLE RECORDS OFFICER 202 307-7715			
7 Item No	8 DESCRIPTION OF ITEM AND	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION		9 GRS OR SUPERSEDED 10 ACTION TAKEN (NARA USE ONLY)			
	The Statistical Services Sec	tion (ADSA)					
	CASE STATUS SYSTEM (CAST) (see attached sheets)						
			100				
				l		1	





## 1. Case Status System (CAST)

Program: Executive Policy and Strategic Planning Staff/Statistical Services Section

Applicability: Agency-wide

## **Identifying Information:**

**Description:** The CAST system is a mission-critical on-line interactive application system that creates and maintains a life cycle record of each case file within the Drug Enforcement Administration (DEA). The system is available to authorized users having telecommunications access to the Department of Justice (DOJ) Computer Center. The system's accessed on a daily basis by DEA management personnel in support of DEA case management. The system is used to identify the status of individual cases and it provides a master case list for enforcement program statistics. The system serves as a central file ledger for all cases and general files, retrieves information, provides statistics, case review scheduling, and GDEP, program codes and group numbers information. The DEA application systems which use CAST data include CPA, DRUGX, DSS, MSQ, NADDIS, NADDISAM, STRIDEQ, TOLLS, WRS, NDPIX, and WRSA.

Specific Restrictions: Highly sensitive law enforcement information.

Vital Record: Yes.

**Specific Legal Requirements:** Controlled Substances Act (CSA) Title II of the Comprehensive Drug Abuse Prevention and Control Act of 1970.

## **Disposition Information:**

a. System inputs: Copies of DEA Form-6 (Report of Investigation), including program codes, containing information relevant to a case, case review schedules, statistical information, and key bound data entered by data entry personnel and investigative assistants from terminals and workstations teleconnected to the Department of Justice mainframe. Also includes data from the Narcotics and Dangerous Drugs Information System (NADDIS), Central Reference System (CRS), Confidential Source System (CSS), EVENTS System, Multisource Query System (MSQ), and TOLLS System.

TEMPORARY. Destroy/delete after the data has been transferred to the master file and verified.

- b. System data: Copies of DEA Form 6 (Report of Investigation), includes program codes, types of action, cross file information, related files, file number, file title, G-DEP identifier, date prepared, synopsis of the investigation, division or district, name of agent assigned to the case, closing date, and group number to M204 system.
  - PERMANENT. Copy data offline 25 years after close of case. Transfer to the National Archives in accordance with 36 CFR 1228.270. Public access restricted for 75 years after close of case.
- c. System outputs: Online outputs are basic, partial, and full record displays. Online cross tabulated statistical reports for case level and file status, drug and scope, and drug category displays. Offline outputs are not available.

TEMPORARY. Destroy/delete 25 years after case is closed.

d. System documentation: Case Status Users Guide located on the DOJ Firebird mainframe, record layouts, and data dictionary.

PERMANENT. Transfer to the National Archives with system data as indicated in item 1b above.