

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-423-99-1	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED	
1. FROM (Agency or establishment) Office Of Justice Programs, DOJ 633 Indiana Avenue NW Washington, DC 20531		NOTIFICATION TO AGENCY	
		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Mary Birdwell	5. TELEPHONE 202-616-3202	DATE 9/26/02	ARCHIVIST OF THE UNITED STATES <i>WITHDRAWN</i>
6. AGENCY CERTIFICATION I hear by certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>Record Group 423 WNRC Project: Records of the Law Enforcement Assistance Administration.</p> <p>This schedule provides for the disposal of ten accessions of LEAA grant files currently stored at the Washington Records Center.</p> <p>SEE ATTACHED SCHEDULE.</p>		

**RECORD GROUP 423: RECORDS OF THE LAW ENFORCEMENT
ASSISTANCE ADMINISTRATION
WNRC PROJECT**

Item #1. Accessions 72A-2877, 72A-3518, 72A-6412, 74-0049, and 74A-0049. LEAA Grant and Contract Files. 1965-1971. 73 cubic feet.

These accessions consists of records relating to the receipt, review, award, evaluation, and monitoring of grants and contracts awarded by the Law Enforcement Assistance Administration, 1965-1971. The records are arranged for the most part by grant or contract number; accession 72A-6412 contains some state planning and actions grants which are arranged alphabetically by name of state. The files typically include copies of grant proposals and applications; financial and audit records; correspondence and memoranda; notifications of award, extention, or termination; periodic and final reports; reports of expenditure; evaluations by professionals or academics; and publications and other supporting documents. The final narrative reports may include discriptions of a project's goals, objectives, and methodology; analysis of findings; copies of scholarly papers; and evaluations of the success or failure of a project or study. Grants were awarded to private and professional organizations, police departments, academics, and state and local law enforcements organizations. They relate to such topics as police-community relations, police technology, criminal tracking systems, juvenile delinquency, riot control, civil disorders, probation, race relations, and recruitment and retention of law enforcement professionals. Grants were used to increase awareness of law enforcement issues; establilsh law enforcement degree programs; enhance training in criminal law and advocacy; study correctional manpower and training needs; and generally to bolster funding for law enforcement initiatives at the state and local levels. Although these accessions are predominately grant files, they also include approximately eight (8) cubic feet of contract files which are similar in content and format.

These accessions are currently scheduled as "S" - Archival Sample. The Office of Justice Programs (OJP) Handbook HB1330.2A is dated November 10, 1986, and post-dates the records and their accessioning into the Washington National Records Center. It is clear that a sample of these grant files was never selected. However, it is our evaluation that although the LEAA grant program helped to fund state and local crime control initiatives, and expanded education and training in the fields of law enforcements and corrections, the individual grant files themselves are temporary. We recommend therefore, that these accessions be rescheduled as Disposable without a sample.

Disposition: ~~DISPOSABLE~~ UPON APPROVAL OF SCHEDULE.

DESTROY

Item #2. Accessions 74-0040 and 74-0139. State Planning and Action Grants. 1970-1971.

66 cubic feet.

Arranged alphabetically by name of state, these accessions consists of grant files relating to planning awards made to each state for the preparation of comprehensive plans to establish and operate state law enforcement planning agencies. The State Planning Awards were made under Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (PL 90-351, 82 Stat. 197). The files consist of large three-ring binders containing applications and copies of proposals; notices of awards, extension, or termination; state organization charts; governors' designations of state law enforcement planning agencies; draft comprehensive plans; resumes of state law enforcement administrators; budgets, and other supporting papers and correspondence.

These accessions are currently scheduled as "S" - Archival Sample. The Office of Justice Programs (OJP) Handbook HB1330.2A is dated November 10, 1986, and post-dates the records and their accessioning into the Washington National Records Center. It is clear that a sample of these grant files was never selected. However, it is our evaluation that although the LEAA state planning and action grants helped to establish model law enforcement planning agencies in each state, the individual state planning files themselves are temporary. We recommend therefore, that these accessions be rescheduled as Disposable without a sample.

Disposition: ~~DISPOSABLE~~ UPON APPROVAL OF SCHEDULE.
DESTROY

Item #3. Accession 74-0165. Grant and Contract Audit Files. 1966-1968. 25 cubic feet.

Arranged by grant or contract number, these files are similar to the grant and contract files described under Items #1 and #2. However, they are more administrative in nature and contain less of the background and supporting documentation present in the above cited accessions. The Audit Files constitute results of the Office of Audit's function of auditing and closing-out completed, expired or terminated grants. The files consists of folders containing statements of grant awards, letters of acceptance, reports of expenditures, resumes, notices of extension and termination, and final audit reports. These audit files relate to the same grants and contracts contained in the accessions described in Items #1 and #2.

These accessions are currently scheduled as "S" - Archival Sample. However, since these are primarily audit reports of grants and contracts contained Items #1 and #2, they are disposable without sampling.

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DESTROY

Item #4. Accession 72A-6897. Applications. 1970-1972. 3 cubic feet.

Arranged by program. This accession consists of applications and other records relating to the Visiting Fellowship Program and to the Pilot Grant Application Program. The records include memoranda relating to the Visiting Fellowship Program, applications for fellowships, lists of fellows, copies of unfunded pilot proposals, and evaluations of unfunded proposals.

Although these files are also scheduled as "S" - Archival Sample, they are not significant in content or coverage and are not complete grant files as described in earlier accessions. Therefore, they are disposable without sampling.

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DESTROY

Item #5. Accession 74-0062. Institutional Account Folders. 1969-1973. 45 cubic feet.

Arranged by state or region, thereunder by name of school, these records consist of account folders for institutions of higher education that participated in the Law Enforcement Education Program from FY 1969 to FY 1973. They include letters to college and university presidents, notices of award amounts, account and balance statements, record of fiscal actions, requests for return of unused funds, correspondence relating to continuation of agreements or to the status of institutional accounts.

Although these files are scheduled as "S" for Archival Sample, they are primarily fiscal administrative records and are disposable without sampling.

Disposition: ~~DISPOSABLE UPON APPROVAL OF SCHEDULE.~~
DESTROY