

INACTIVE - ALL ITEMS SUPERSEDED

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: **DAA-0436-2012-0009**

Request for Records Disposition Authority

Records Schedule Number DAA-0436-2012-0009

Schedule Status Modified Approved Version

Agency or Establishment Bureau of Alcohol, Tobacco, Firearms, and Explosives

Record Group / Scheduling Group Records of the Bureau of Alcohol, Tobacco, Firearms, and Explosives

Records Schedule applies to Major Subdivision

Major Subdivision Office of Enforcement Programs and Services (EPS)

Minor Subdivision Firearms and Explosives Services Division (FESD)

Schedule Subject Importation Records

Internal agency concurrences will be provided No

Background Information This re-schedules Importation Records to reduce the retention from 10 to 6 years, consistent with current business requirements.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	0	2	0

GAO Approval

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Records Schedule: **DAA-0436-2012-0009**

Outline of Records Schedule Items for DAA-0436-2012-0009

Sequence Number	
1	Importation Records
1.1	ATF F 6 Part I, ATF F 6 Part II, ATF F 6A, ATF F 4522. Disposition Authority Number: DAA-0436-2012-0009-0001
1.2	ATF F 4587 Disposition Authority Number: DAA-0436-2012-0009-0002

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Records Schedule: DAA-0436-2012-0009

Records Schedule Items

Sequence Number																											
1	<p>Importation Records</p> <p>These files consist of ATF F 6, Part I (5330.3A), Application and Permit for Importation of Firearms, Ammunition and Implements of War; ATF F 6, Part II (5330.3B), Application and Permit for Importation of Firearms, Ammunition and Implements of War (For Use by Members of the U.S. Armed Forces); ATF F 6A, (5330.3C), Release and Receipt of Imported Firearms, Ammunition and Implements of War; ATF F 6NIA (5330.3D), Application/Permit for Temporary Importation of Firearms and Ammunition by Nonimmigrant Aliens; ATF F 4522, International Import Certificate, ATF F 4587, Application to Register as an Importer of U.S. Munitions Import List Articles, and predecessor or similar forms. (1340.7/5309)</p>																										
1.1	<p>ATF F 6 Part I, ATF F 6 Part II, ATF F 6A, ATF F 4522.</p> <table><tr><td>Disposition Authority Number</td><td>DAA-0436-2012-0009-0001</td></tr><tr><td>Final Disposition</td><td>Temporary</td></tr><tr><td>Item Status</td><td>Inactive</td></tr><tr><td>Is this item media neutral?</td><td>Yes</td></tr><tr><td>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?</td><td>Yes</td></tr><tr><td>Do any of the records covered by this item exist as structured electronic data?</td><td>Yes</td></tr><tr><td>GRS or Superseded Authority Citation</td><td>NC1-436-80-002, item 180a</td></tr><tr><td>Inactive Status Explanation</td><td>This item is inactive because it was superseded by New Disposition Authority Number: DAA-0436-2016-0005-0001</td></tr><tr><td>Disposition Instruction</td><td></td></tr><tr><td>Cutoff Instruction</td><td>Cut off at end of fiscal year</td></tr><tr><td>Retention Period</td><td>Destroy 6 year(s) after Cutoff</td></tr><tr><td>Additional Information</td><td></td></tr><tr><td>GAO Approval</td><td>Not Required</td></tr></table>	Disposition Authority Number	DAA-0436-2012-0009-0001	Final Disposition	Temporary	Item Status	Inactive	Is this item media neutral?	Yes	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes	Do any of the records covered by this item exist as structured electronic data?	Yes	GRS or Superseded Authority Citation	NC1-436-80-002, item 180a	Inactive Status Explanation	This item is inactive because it was superseded by New Disposition Authority Number: DAA-0436-2016-0005-0001	Disposition Instruction		Cutoff Instruction	Cut off at end of fiscal year	Retention Period	Destroy 6 year(s) after Cutoff	Additional Information		GAO Approval	Not Required
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Records Schedule: DAA-0436-2012-0009

Disposition Authority Number	DAA-0436-2012-0009-0002
Final Disposition	Temporary
Item Status	Inactive
Is this item media neutral?	Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
GRS or Superseded Authority Citation	NC1-436-80-002, item 180b NC1-436-80-002, item 180c
Inactive Status Explanation	This item is inactive because it was superseded by New Disposition Authority Number: DAA-0436-2016-0005-0002
Disposition Instruction	
Cutoff Instruction	Cut off at end of fiscal year.
Retention Period	Destroy 2 year(s) after Cutoff
Additional Information	
GAO Approval	Not Required

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
10/11/2012	Certify	Thomas Hill	ATF Records Officer	Bureau of Alcohol Tobacco Firearms and Explosives - Bureau of Alcohol Tobacco Firearms and Explosives
07/10/2015	Submit for Concurrence	Elizabeth Greenberg-Taubel	Appraisal Archivist	National Archives and Records Administration - Records Management Services
07/15/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
07/15/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
07/17/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist

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