NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-436-86-001

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: <u>09/23/2021</u>

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

Item 1b2 remains active.

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 1a1 was superseded by DAA-0436-2012-0010-0001

Item 1a2 was superseded by DAA-0436-2012-0010-0001

Item 1b1 was superseded by DAA-0436-2012-0010-0002 and DAA-0436-2012-0010-0003

	REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK	
	(See Instructions on reverse)		JOB NO	N1-436-86-1

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO
N1-436-86-1

TO **GENERAL SERVICES ADMINISTRATION**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED
3-19-86

1 FROM *(Agency or establishment)*

Bureau of Alcohol, Tobacco and Firearms

NOTIFICATION TO AGENCY

2 MAJOR SUBDIVISION

Administrative Programs Division

In accordance with the provisions of 44 U S C 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 ·If no records are proposed for disposal, the signature of the Archivist is not required

3. MINOR SUBDIVISION

Paperwork & Distribution Management Branch

4 NAME OF PERSON WITH WHOM TO CONFER | 5 TELEPHONE EXT | DATE | ARCHIVIST OF THE UNITED STATES

Cheryl Schuler | 566-7077 | 6-4-86

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of ___2___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence ☐ is attached, or ☒ is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
3-25-86	Peter G Masusk	Chief, Paperwork & Distribution Management Branch

7 ITEM NO	8 DESCRIPTION OF ITEM *(With Inclusive Dates or Retention Periods)*	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN *(NARS USE ONLY)*

	These records are stored at the ATF Bureau Headquarters in Washington DC. <u>The National Firearms Registration and Transfer Records (NFRTR)</u> are maintained under the National Firearms Act (NFA), 26 U.S.C. 5841 and are considered tax records under 26 U.S.C. 6103. There are approximately 30 cubic feet of records per year plus 420 cubic feet of records from previous years maintained by the Bureau. These records consist of registration documents, serial number cards, correspondence, various related documentation, and internal use reference material. These records are referenced on a daily basis for the approval/disapproval of applications of transfer of firearms. They are searched and certifications are provided to other law enforcement agencies for use in prosecution of violations of the NFA. The records are to be microfilmed. This certifies that the records described on this form will be microfilmed in accordance with the standards set forth in 41 CFR 101-11.506.
	
	a. Paper records.
	  (1) 1936 - 1985. Transfer to FRC when film is verified and destroy in 1996.
	  (2) 1986 - . Break file annually. Transfer to FRC when film is verified and destroy when 10 years old.
	b. Microfilm copies of the NFA tax and registration records.
	  (1) Reference copy to be kept at ATF.
	  (2) Master copy to be retired to FRC when filming is complete.
	    DESTROY WHEN TWENTY-FIVE (25) YEARS OLD.
		NC1-436-84-2	

115-108 Copies to agency, NCF, & NNF, 6-6-86, Cox

NSN 7540-00-634-4064

STANDARD FORM 115 (REV 8-83)
Prescribed by GSA
FPMR (41 CFR) 101-11 4