REQUEST FOR RECORDS DISPOSITION AUTHORITY	JOB NUMBER
(See Instructions on reverse)	N1-436-96-5
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	DATE RECEIVED 5-20-96
1 FROM (Agency or establishment)	NOTIFICATION TO AGENCY
Bureau of Alcohol, Tobacco and Firearms 2 MAJOR SUBDIVISION	In accordance with the provisions of 44 USC 3303a the disposition request,
Office of Criminal Enforcement 3 MINOR SUBDIVISION	including amendments, is approved except tor items that may be marked "disposition
Explosives Division	not approved" or "withdrawn" in column 10
4 NAME OF PERSON WITH WHOM TO CONFER   5 TELEPHONE	DATE ARCHIVIST OF THE UNITED STATES
Yvonne Spear 202-927-7776	4-18-97 All W. Carl
I hereby certify that I am authorized to act for this agency in matters pand that the records proposed for disposal on the attached pag of this agency or will not be needed after the retention periods specthe General Accounting Office, under the provisions of Title 8 of the Agencies,    X	ge(s) are not now needed for the business cified; and that written concurrence from
7 ITEM 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR 10 ACTION SUPERSEDED TAKEN (NARA JOB CITATION USE ONLY)
RCS 301, Item 41. Explosives Tracing System (XTS). (See attached).	

115-109

NSN 7540-00-634-4064 PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91) Prescribed by NARA 36 CFR 1228

APR 29 1997 MAY

Bureau of Alcohol, Tobacco and Firearms Office of Criminal Enforcement Explosives Division

## 8. <u>Description of Item and Proposed</u> Disposition

9.<u>GRS</u> Cite

RCS 301, Item 41. Explosives Tracing System (XTS). This system enables other Federal, State, and local law enforcement agencies to initiate traces of recovered, stolen, or abandoned explosives, explosives materials, and criminally and illegally used explosives. A trace can assist investigators in determining the origin and identification of explosive materials and can provide investigative information for use in apprehending criminals. The system consists of the configuration and disposition of explosives products manufactured in the U.S., Canada, Mexico, and Austria.

- a. Master File. Records date from 1973 to present.
  - (1) Distribution Master.
  - (2) Trace Master.
  - (3) Remarks Master.

DISPOSITION. PERMANENT. TRANSFER A COPY TO THE NATIONAL ARCHIVES IMMEDIATELY. THEREAFTER, CUTOFF, EVERY 5 YEARS TRANSFER COPY TO THE NATIONAL ARCHIVES.

- b. <u>Inputs (Paper Records)</u>. These Explosives
  Record Files (ATF F 7530.1) are already scheduled. (See ATF RCS 101, Item 118).
- c. <u>Output Reports.</u> Statistical reports on trace requests and results of trace requests.

DISPOSITION. FILE AND DISPOSE OF WITH ATF F 7530.1 WHICH ARE ALREADY SCHEDULED (SEF ATF RCS, 101, ITER

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## d. System Documentation.

Paper records. Less than 1/4 cu. ft. Included are programming specifications, operations mnaual, user's manual, and program maintenance manual.

DISPOSITION. PERMANENT. TRANSFER A COPY TO THE NATIONAL ARCHIVES IMMEDIATELY. THEREAFTER, TRANSFER UPDATES AND CHANGES WITH SUBSEQUENT TRANSFER OF DATASET.