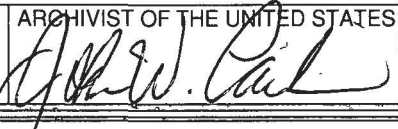


REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-438-00-1	
1. FROM (Agency or establishment) Department of Justice		DATE RECEIVED 7-6-2000	
2. MAJOR SUBDIVISION U.S. Parole Commission		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Judy Carter		5. TELEPHONE 301-492-5974	
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="checked" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.		DATE 10-27-00	ARCHIVIST OF THE UNITED STATES 
		DATE 06-28-00	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<u>Decision Reporting and Monitoring (DRAM) System</u> (SEE ATTACHED) <i>Name Agency</i>		

Decision Reporting and Monitoring (DRAM) System.

DRAM performs two primary functions: 1) It maintains records of each parole hearing from 1972 to the present; and 2) it monitors the Commission's parole decisions to ensure compliance with pertinent regulations and guidelines. DRAM consists of records on each parole applicant arranged by Bureau of Prisons prisoner registration number and thereunder by date of action. Previously named the Parole Decision History (PDH) System (scheduled under NC1-438-85-2).

1. Decision Reporting and Monitoring (DRAM) System.

- a. **Master File.** SAS program. Convertible to ASCII flat file. Created and maintained by the U.S. Parole Commission (USPC). Database consists of records on each prisoner processed by the Commission. Records include information such as Bureau of Prison registration number, offense, sentencing date, sentence length, parole decision parameters (offense severity and salient factor score), and parole hearing results. The database's volume continues to increase as new prisoners are processed or actions are taken regarding current parolees.

Disposition: PERMANENT.

Transfer a copy to NARA every 5 years in accordance with 36 CFR 1228.188.

- b. **Input data.** Data input copies of Prisoners' Parole Application, Summary of Prisoner Interview Results, and *Notices of Action*

Disposition: TEMPORARY. Destroy within 180 days after the information has been entered into the DRAM system and verified for accuracy.

- c. **Output Data.** Reports generated from DRAM data.

Disposition: See schedule for receiving offices.

- d. **System Documentation.** System specifications, file specifications, codebooks, records layouts, and user handbook relating to data. The record layouts and codes must match the copy of data transferred. System documentation includes written statement by the United States Parole Commission providing explanation of processing and editing of DRAM data for use by NARA researchers.

Disposition: PERMANENT. Transfer copy of documentation with first transfer of data to NARA. Thereafter, transfer copy of updates and changes to the documentation with subsequent data transfers.