

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
(See Instructions on reverse)		JOB NUMBER	
		NI-523-08-3	
		DATE RECEIVED	
		9-9-2008	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		NOTIFICATION TO AGENCY	
1 FROM (Agency or establishment) Department of Justice		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION National Drug Intelligence Center			
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Pamela M Nemeth	5 TELEPHONE (814) 532-4572	DATE 2/13/09	ARCHIVIST OF THE UNITED STATES Edwaine Thomas

6 AGENCY CERTIFICATION		
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> pages(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,		
<input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested		
DATE 9/4/08	SIGNATURE OF AGENCY REPRESENTATIVE Thomas D. Sylvia	TITLE Supervisor, General Services Unit

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Security Files See Attached		

1. Security Compliance Review

File contains information concerning NDIC's compliance with DOJ order 2600.2C, Security Programs and Responsibilities. These periodic reviews by DOJ assess the overall effectiveness of physical, personnel, information, telecommunications and automated information systems, communication security (COMSEC), and emergency planning at NDIC.

Disposition: TEMPORARY. Destroy reviews when superseded and no unresolved issues or corrective actions remain.

2. Fixed Facility Checklist

Security safeguards required by DOJ for the physical accreditation of the Johnstown facility to store collateral classified national security information up to top secret and sensitive compartmented information in accordance with the Director of Central Intelligence Directive 1/21.

Disposition: TEMPORARY. Destroy when superseded or upon discontinuance of the facility.