

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

U.S. Dept. of Labor

2. MAJOR SUBDIVISION

Office of the Assistant Secretary for Admin.

3. MINOR SUBDIVISION

Directorate of Data Automation

4. NAME OF PERSON WITH WHOM TO CONFER

Andrew A. Price

5. TEL. EXT.

961-5254

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK

DATE RECEIVED

JUL 1 1975

JOB NO.

NC - 174-76-2

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

10-21-75
(Date)

Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of one page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

JUN 26 1975

((SIGNED)) ALTA G. BELL

DEPARTMENTAL RECORDS OFFICER

Date

(Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Directorate of Data Automation:</p> <p>To provide centralized automatic data processing support to all Agencies of the Department, to include systems design programming, documentation and computer operations. To provide centralized leadership and direction for the advancement of ADP technology in the Department, in consultation with, and approval of the Data Automation Panel of the Program Budget Review Committee (PBRC).</p> <p>1. DOL FOUR YEAR ADP PLAN (Record Set) ADP plan for all Agencies of DOL. Retention cycle 8 years. Destroy when plan becomes obsolete or superceded.</p>		

Copy to Agency 10-22-75

1 item