REQUEST FOR RECORDS DISPOSITION AUTHORITY (See'Instructions on reverse)

LEAVE BLANK JOB NO NCI 174 1 DATE RECEIVED NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408 1. FROM (AGENCY OR ESTABLISHMENT) Pension Benefit Guaranty Corporation 2. MAJOR SUBDIVISION Office of Information Management 3. MINOR SUBDIVISION Division of User Services 4. NAME OF PERSON WITH WHOM TO CONFER 5. TEL. EXT

6. CERTIFICATE OF AGENCY REPRESENTATIVE

Sheri Auman

C. DATE

TO: GENERAL SERVICES ADMINISTRATION.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records: that the records proposed for disposal in this Request of <u>one</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

254-4795

A Request for immediate disposal.

[x] **B** Request for disposal after a specified period of time or request for permanent retention

AGENCY/REPRESENTATIVE E. TITLE Deputy Director, Office of Information Mgmt. 7. 8. DÉSCRIPTION OF ITEM 10. SAMPLE OR ACTION TAKEN (With Inclusive Dates or Retention Periods) JOB NO

CASES CLOSED AS NON-TRUSTEED PLANS

Pension plan premium payment history information, financial statements, actuarial reports, assets and liabilities information, Certification of Plan Sufficiency, participant data, plan documents and amendments, group annuity or insurance contracts, union and collective bargaining information, IRS determinations, trustee information, phone logs, correspondence, and Congressional inquiries and correspondence. Files contain both original and working papers.

DISPOSITION: Retain in PBGC for 12 months from closing date of case. Transfer to the FRC quarterly. Destroy when 40 years old.

to agency NOV/14/

STANDARD FORM 115 Revised April, 1975 Prescribed by General Services Administration FPMR (41 CFR) 101-11.4