

Request for Records Disposition Authority (See Instructions on reverse)		Leave Blank (NARA Use Only)	
To National Archives and Records Administration (NIR) Washington, DC 20408		Job Number N1-317-2013-0001	
1 From (Agency or establishment) U S Department of Labor		Date Received	
2 Major Subdivision Employee Benefits Security Administration (EBSA)		Notification to Agency In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3 Minor Subdivision Office of Program Planning, Evaluation, and Management			
4 Name of Person with whom to confer Pamela Rhodes	5 Telephone (include area code) 202-693-8488	Date 28 Aug 2013	Archivist of the United States <i>[Signature]</i>
6 Agency Certification I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached <input type="checkbox"/> has been requested			
Signature of Agency Representative <i>Rachel Vera</i>		Title <i>DOL Records Officer</i>	Date (mm/dd/yyyy) <i>4/24/2013</i>
7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
1	Employee Benefits Security Administration (EBSA) Internal Revenue Code (IRC) 6103 Federal Tax Information (FTI) Includes records created by EBSA that contain FTI (e.g. EBSA Inventory and Destruction Logs, IRS 6112-B Quarterly Reports, Meeting or Telephone Minutes or Notes, Action Report of Investigations, etc.) Disposition Temporary Cut off FTI records at the end of Calendar Year Maintain pursuant to the most current Internal Revenue Service (IRS) Publication 1075 minimum records control schedule, and then destroy Current IRS Publication 1075, Section 3.1 (Rev 8-2010) provides that these records be destroyed 5 years after cut-off These records should not be sent to the Federal Records Center, but should remain in their secure storage area		
2	Records received directly from the Internal Revenue Service which contain FTI Disposition Temporary Destroy when no longer needed for administrative, business, or legal operations in accordance to Internal Revenue Code (IRC) Section 6103(p)(4)(F)(Safeguards)		