

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <u>NI-369-96-1</u>	
1. FROM (Agency or establishment) DEPARTMENT OF LABOR		DATE RECEIVED <u>2-5-96</u>	
2. MAJOR SUBDIVISION EMPLOYMENT AND TRAINING ADMINISTRATION		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION UNITED STATES EMPLOYMENT SERVICE			
4. NAME OF PERSON WITH WHOM TO CONFER CHARLES STEELE	5. TELEPHONE 202-219-5605	DATE <u>for 2/29/96</u> ARCHIVIST OF THE UNITED STATES <i>James W. Moore</i>	

6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.		
DATE <u>1-20-95</u>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Edy A. R.</i>	TITLE <u>DEPT 2 Records Officer</u>

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	Section IV Item 36 <u>Alien Employment Certification Case Files.</u> Consist of Form Letters, Application for Alien Employment Certification, Application for Alien Employment Certification Statement of Qualifications of Alien; Job Offer for Alien Employment, H-1B, Labor Condition Applications; Health Care Facility Attestation (H-1A); Attestations by Employers for Off-Campus Work Authorization for F-1 Students; Attestation by Employers Using Alien Crewmembers of Longshore Activities in U.S. Ports; State and Regional Transmittal Memoranda (Terminated Files). Cut off after final determination of case; hold 2 years and transfer to FRC. Destroy 5 years after cut off. <i>(This series applicable to Headquarters and Regional Offices)</i>	<u>NC-369-76-1</u> <u>ITEM 36, 37</u> <u>NC-369-76-2</u> <u>Item 51, 52</u>	

FEB 29 1996 *MOR*
Copy to: Agency
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