INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-059-11-002

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.
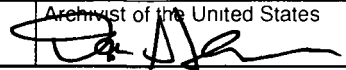
Description:

This schedule is superseded by DAA-GRS-2016-0014-0001
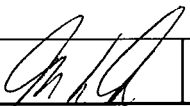
Date Reported: 2/9/2021

Request for Records Disposition Authority

(See Instructions on reverse)

To National Archives and Records Administration (NIR)
Washington, DC 20408

1 From (Agency or establishment)	
Department of State	
2 Major Subdivision	
Bureau of International Information Programs (IIP/W)	
3 Minor Subdivision	

4 Name of Person with whom to confer	5 Telephone (include area code)
Cornelius Kelliher	202-261-8684

Leave Blank (NARA Use Only)

Job Number
NI- 059-11-2

Date Received
11/9/10

Notification to Agency

In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date
15 F 11

Archivist of the United States

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6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the diposition of its records and that the records proposed for disposal on the attached ___1___ page(s) are not now needed for the business of this agency or will note be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

[X] is not required   [ ] is attached   [ ] has been requested

Signature of Agency Representative	Title	Date (mm/dd/yyyy)
Tasha M Thian	Agency Records Officer	11-03-2010

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	See continuation page		

Continuation Page

Office of Web Management (IIP/W)

1. CMS (Content Management System) Training Files

Description   File contains records used to provide training materials for web management   These include PowerPoint presentations, manuals, user guides, FAQs and classroom materials, which are updated frequently

Disposition   TEMPORARY   Destroy/delete when updated or superseded

DispAuthNo   TBD

November 2, 2010