

National Archives



Washington, DC 20408

Date February 14, 1989
Reply to Attn of David A. Langbart, NIRM
Subject Job No. N1-59-89-20-P
To Director, NIR 

Attached is an appraisal report prepared by trainee Timothy Willard. This memorandum covers one foot of records in WNRC carried on the O1 Report as unscheduled. Mr. Willard has determined that these records are covered by GRS 7, item 2. As this is the case, we do not need to send this appraisal to NNT. I will inform NCF that Acc. No. 59-73-79 box 12 is covered by GRS 7, item 2 when I send my next list of scheduled records to them. We can cancel this job.

David A. Langbart.

DAVID A. LANGBART
Military Appraisal Branch
Records Appraisal
and Disposition Division

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Date February 14, 1989
Reply to Attn of Timothy Willard
Subject Appraisal of records covered by N1-59-89-20-P
To Director, NIR

The Military Appraisal Branch has identified the following unscheduled records in the Washington National Records Center: Accession No. 59-73-79/12. The records (Lot No. 73D140) were retired by the Office of Budget and Finance (BF). The Office of Budget and Finance was originally placed in the Bureau of Administration when that Bureau was established in 1944. In 1979, when the Deputy Under Secretary for Management was elevated to the Under Secretary level, the Office of Budget and Finance was transferred from Administration to Management, and was subordinated to a Director of the Office of Comptroller.

The records consist of one foot of columnar ledgers with hand written expenditure accounting entries. The pads cover reserve accounts, FY 1961-62, by country, the Educational Exchange Program, FY 1962, foreign buildings, FY 1963-64, and unfunded accounts, FY 1964-68. These are routine office files. Authorization for disposal is granted under General Records Schedule 7, item 2.

TIMOTHY WILLARD, Trainee
Military Appraisal Branch
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