

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <b>N1-84-93-12</b>	
1 FROM (Agency or establishment) Department of State		DATE RECEIVED <b>4-29-93</b>	
2 MAJOR SUBDIVISION All Foreign Service Posts		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Security Offices			
4 NAME OF PERSON WITH WHOM TO CONFER Pat Magin	5 TELEPHONE 647-6021	DATE <b>6-30-93</b>	ARCHIVIST OF THE UNITED STATES <i>Gwendy Huskamp Peterson</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <b>4-23-93</b>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Marion Braden</i>	TITLE Department of State Acting Records Officer	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1.	<b>Security Case Files</b>  a. Security investigative case files involving attempted penetration, fraud, loss of diplomatic pouches, and other cases not pertaining to investigations of individuals who are or may be employed by the Department or other Federal agencies. The record copies of these cases are retained by Diplomatic Security.  Card and destroy 1 year after case is closed.  b. Case files involving terrorist groups, unsolved or significant murders, or special events. Contains information from newspaper clippings, reports, correspondence with local authorities, cables, etc.  Permanent. Retire to RSC one year after case has been closed or designated inactive. Transfer to WNRC when 5 years old. Transfer to NARA when 30 years old.	NN-169-120, item 5	
<i>Copies sent to agency, NCF, NN-W, NNT, NIA 7/5/93</i>			