

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

## **Schedule Number: N1-084-94-002**

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

### Description:

Items 1a and 1b are superseded by N1-084-97-006, item 1. This schedule is superseded in full.

Date Reported: 11/14/2022

N1-084-94-002

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
<b>TO</b> NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		<b>JOB NUMBER</b> N1-84-94-2	
<b>1 FROM</b> (Agency or establishment) Department of State		<b>DATE RECEIVED</b> 1/25/94	
<b>2 MAJOR SUBDIVISION</b> Foreign Service Posts		<b>NOTIFICATION TO AGENCY</b>  In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
<b>3 MINOR SUBDIVISION</b> Consular Section			
<b>4 NAME OF PERSON WITH WHOM TO CONFER</b>  Pat Magin	<b>5 TELEPHONE</b>  647-6021	<b>DATE for ARCHIVIST OF THE UNITED STATES</b> 2/25/94 <i>James W. Moore</i>	
<b>6 AGENCY CERTIFICATION</b> I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <span><input checked="" type="checkbox"/> is not required;</span> <span><input type="checkbox"/> is attached; or</span> <span><input type="checkbox"/> has been requested.</span> </div>			
<b>DATE</b> 1/2/10/93	<b>SIGNATURE OF AGENCY REPRESENTATIVE</b> <i>Kenneth F. Rossman</i>	<b>TITLE</b> Kenneth Rossman Records Officer	
<b>7 ITEM NO</b>	<b>8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</b>  See Attachment	<b>9 GRS OR SUPERSEDED JOB CITATION</b>  NC1-84-78-5, item 3	<b>10 ACTION TAKEN (NARA USE ONLY)</b>
<i>Copies sent agency, 3/1/94</i>			

SWAIL  
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**Visa Subject File**

- a. Routine administrative information on visa issues and activities exchanged between the Department and overseas posts. Contains cables, memorandums, notices, etc.

Block information by year. Destroy when 3 years old.

- b. Policy, procedure and precedent files on visa issues.

Bring current policies and procedures forward to the current year. Destroy when superseded, obsolete or incorporated into 9 FAM.