

REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

Reid NCD 19 June 78

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

Department of State

2 MAJOR SUBDIVISION

U.S. Mission to ICAO

International Civil Aviation Organization

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER

Paul F. Murphy, Jr.

5. TEL EXT

632-8806

LEAVE BLANK

JOB NO

NC 1

84 78 6

DATE RECEIVED

JUN 19 1978

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

SIGNATURE OF THE ARCHIVIST IS

NOT REQUIRED FOR APPROVAL OF

PERMANENT RETENTION OF RECORDS

Date

Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A Request for immediate disposal.**

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

C DATE <u>6/13/78</u>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>William F. Farrell</i>	E. TITLE Chief, Records Management Staff (FADRC/RM)
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	<p>Mission Central Subject File.</p> <p>Consists of telegrams, airgrams, and other correspondence and documents concerning the economic political and other substantive activities of ICAO, member and relevant non-member countries.</p> <p>PERMANENT. TRANSFER TO FRC WHEN 5 YEARS OLD, OFFER TO NATIONAL ARCHIVES WHEN 30 YEARS OLD. <i>IN 5 YEAR BLOCKS.</i></p> <p>Volume - 20 Cubic Feet Annual Accumulation - 5 Cubic Feet Arrangement - by subject in accordance with Records Classification Handbooks. <i>Files are cutoff annually.</i></p>		

exp. 6/27/78

1 item

sent to NMF, NURS, NNG & NCU, Agency

MS 72-18-55