

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

19 May 82

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

Department of State

2 MAJOR SUBDIVISION

Foreign Service Post- Manila

3. MINOR SUBDIVISION

Schedule only applies to AmEmb Manila

4 NAME OF PERSON WITH WHOM TO CONFER

Louis Day

6 CERTIFICATE OF AGENCY REPRESENTATIVE

5. TEL EXT

28806

LEAVE BLANK	
JOB NO	
NC1-84-82-1	
DATE RECEIVED	
March 19, 1982	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<u>3-24-82</u> Date	<u><i>[Signature]</i></u> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A Request for immediate disposal.**

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

C DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE
3-15-82	<u><i>[Signature]</i></u>	Chief, Records Management Staff

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>This Certifies that the records described on this form shall be microfilmed in accordance with the standards set forth in 41 CFR-11.504.</p> <p>Facilities meeting the standards of FPMR 101-11.506 will be used to store the microfilm. The first inspection of microfilm required by FPMR 101-11.506-8 will be conducted March 13, 1984.</p> <p>Approved petitions, INS form I-130 (petition to classify status of alien relative for issuance of Immigrant Visa), Form I-140 (Petition to classify Preference Status of Alien on basis of Profession or Occupation), and I-600 (petition to classify Orphan as an Immediate Relative), with supporting documents.</p> <p>a. Paper records (I-130, I-140, I-600 and supporting documents)</p> <p>(1) Destroy after it has been ascertained that reproduced copies have been made</p>	<p>NC1-84-73-5</p> <p><i>RMH(0)</i> <i>09207</i></p>	<p><i>2 items</i></p>

115-107

MOCS not necessary

*Closed Out: 4-9-82: K.T.H.
Copy to Agency*

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>made in accordance with GSA regulations and are adequate substitutes for the paper records.</p> <p>(2) Microfilm Copies</p> <p>PERMANENT Copy to be retained by Post until no longer needed. When no longer needed by Post, microfilm is to be sent ^{transferred} to INS.</p>		

*Related to
P. 100-1, re
P. 100-1, re
P. 100-1, re
2 100-1, re*