

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-306-94-002

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Temporary records covered by the schedule are presumed destroyed, and permanent records are one-time transfers that have been accessioned.

Date Reported: 10/6/2021

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

**REQUEST FOR RECORDS DISPOSITION AUTHORITY***(See Instructions on reverse)*TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 204081. FROM (Agency or establishment)  
UNITED STATES INFORMATION AGENCY

2. MAJOR SUBDIVISION

Operations Division

3. MINOR SUBDIVISION

Records Management Staff

4. NAME OF PERSON WITH WHOM TO CONFER

Cathy A. Brown

5. TELEPHONE

(202) 619-5501

**LEAVE BLANK (NARA use only)**

JOB NUMBER

N1-306-94-2

DATE RECEIVED

11/7/94

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE

2-7-95

ARCHIVIST OF THE UNITED STATES

C. R. Phillips  
G. R. Phillips**6. AGENCY CERTIFICATION**I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 7 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;



is attached; or



has been requested.

DATE

11/1/94

SIGNATURE OF AGENCY REPRESENTATIVE

C. R. Phillips

TITLE

Records Officer

7.  
ITEM  
NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR  
SUPERSEDED  
JOB CITATION10. ACTION  
TAKEN (NARA  
USE ONLY)U.S. COMMISSIONER GENERAL CANADIAN  
WORLD EXHIBITION  
(IME)

1. Files from the Commissioner General's Office, 1964- 1968. Arranged by broad category and thereunder by subject. The files include correspondence, reports, and memorandums from or to U.S. Commissioner General Stanley R. Tupper relating to protocol, legislation, policy, conferences and meetings, general rules and regulations for fair participation, exhibits, contracting, and programs.

Volume: 4.8 cubic feet

WNRC Acc. No. 306-71A2101  
boxes 144-148 (partial)

PERMANENT. Transfer to the National Archives in 1996.

2. Files of the Administrative Office, 1964-1968. Arranged by broad category and

Copies sent to agency, NNS, NNT, NCF, NIA 2/14/95

thereunder by subject. The broad categories include Equipment Supplies, Services; Travel Transportation; Budget; Buildings-Grounds; Legislative-Legal; Personnel; Communications -Records; Public Relations; Contracts; and Exhibition Design.

Volume: 6.4 cubic feet

WNRC Acc. No. 306-71A2101  
boxes 148(partial)-154(partial)

- (a) Files under the headings **Budget, Legislative-Legal, Communications-Records, Public Relations, and Exhibition Design.**

PERMANENT. Transfer to the National Archives in 1996.

- (b) All other files.

Destroy during archival processing.

3. Files of the Press Office, 1964-1968.  
Arranged by type of records or by subject. These files include correspondence, photos, press kits, and press clippings relating to press receptions, positive and negative press reactions, and press visits prior to the opening day of the exhibition. They also include documents relating to publicity, public speaking engagements and the use of radio and television in promoting interest in the U.S. pavilion.

Volume: 3.8 cubic feet

WNRC Acc. No. 306-71A2101  
boxes 154(partial)-157

PERMANENT. Transfer to the National Archives in 1996.

4. Background Files, 1964-1967. Arranged by broad category and thereunder by subject. These files include correspondence, reports, brochures, maps, and budget material relating to competitive submissions by architects (Buckminster Fuller) and designers (General Dynamics), the final selection of architects and designers, architectural advisors, identified site maps, appropriation history,

budget hearings, and references to other fairs and exhibitions.

Volume: 4 cubic feet

WNRC Acc. No. 306-71A2101  
boxes 158-161

PERMANENT. Transfer to the National Archives in 1996.

5. Files of the Program Section, 1964-1967.  
Arranged by broad category and thereunder by subject. These files include correspondence with Congress, States, and the public relating to the Montreal exhibition's theme of "Man and His World" and sub-themes (for example, "Man the Explorer," "Man the Provider"). Subjects include the National Endowment for the Arts, performing arts (participation by the Buffalo Philharmonic, Mormon Tabernacle Choir), participation by commercial companies (for "Man and the Ocean," "Man the Creator"), pavilion guides (selection, clearances, training), Ethnic and Youth pavilion sections, special projects (film festival, lecture series, U.S. National Day), miscellaneous special projects (International Women's Day), and rejected projects (World's Fair Talent and Beauty Pageant).

Volume: 4 cubic feet

WNRC Acc. No. 306-71A2101  
boxes 162-165

PERMANENT. Transfer to the National Archives in 1996.

6. Files of the Protocol Section, 1964-1967.  
Arranged by broad category and thereunder by subject. These files include correspondence, reports, brochures, press releases, schedules, and memorandums relating to visits to the U.S. pavilion by heads of state, members of Congress, governors, and other VIPs.

Volume: 5 cubic feet

WNRC Acc. No. 306-71A2101  
boxes 166-170

PERMANENT. Transfer to the National Archives in 1996.

7. Files of the Assistant U.S. Commissioner General, 1964-1968. Arranged by broad category and thereunder by subject. These files include correspondence, memorandums, and reports relating to the administration and operations of the U.S. pavilion.

Volume: 2 cubic feet

WNRC Acc. No. 306-71A2101  
boxes 171-172

PERMANENT. Transfer to the National Archives in 1996.

8. Files of the Design and Operations Section, 1964-1968. Arranged by broad category and thereunder by subject. These files include correspondence, memorandums, brochures, articles, press releases, scripts, texts, contract bids, and photos relating to all aspects of the design and operation of the U.S. pavilion.

Volume: 1 cubic foot

WNRC Acc. No. 72A4904  
boxes 1-11

PERMANENT. Transfer to the National Archives in 1996.

OSAKA WORLD EXHIBITION OFFICE  
(I/E)

9. Files of Press Office, 1968-1971. Arranged by broad category and thereunder by subject. These files include correspondence, memorandums, magazines, press releases, press kits, biographies, brochures, press clippings, and the photos (and negatives), biographies, appearances, and interviews of U.S. pavilion guides. These files relate to the promotion of the U.S. pavilion, special events, special days, and VIP visits.

Volume: 3 cubic feet

WNRC Acc. No. 306-80-102  
boxes 1-3

PERMANENT. Transfer to the National Archives  
in 1996.

10. Photographs, Contact Sheets, and Negatives, 1968-1971. Unarranged. These files include photographs, contact sheets, negatives, and some text (minimal). The photographs are from the "Ten Photographers" exhibit in the U.S. pavilion on American Life as seen by 10 photographers. The negatives and contact sheets are of visitors to the pavilion and exhibits in the pavilion. The contact sheets are attached to sheets in folders held together with acco-fasteners. The photographers' name and the date span of the photos are sometimes included on the cover of the folder.

Volume: 3 cubic feet

WNRC Acc. No. 306-80-102  
boxes 4-6

PERMANENT. Transfer to the National Archives  
in 1996.

11. Files of the Design Office, 1968-1971. Arranged by broad category and thereunder by subject. These files include correspondence, memorandums, and agreements on the design, solicitation, construction, installation, dismantling, and disposition of exhibits in the U.S. pavilion.

Volume: 4 cubic feet

WNRC Acc. No. 306-80-102  
boxes 7-9(partial), 10-11(partial)

PERMANENT. Transfer to the National Archives  
in 1996.

12. Files of the Japan and Washington Liaison Administrative Office, 1968-1971. Arranged by broad category and thereunder by subject. These files include correspondence, memorandums, telegrams, agreements, reports, and brochures of a general administrative nature. They records document criticism of the U.S. pavilion, visitors, requests for

exhibit space in the pavilion by Japanese businesses, general reports and statistics, reports on the preparation and operations of a fair pavilion, solicitations, and letters inviting design teams to submit presentations for consideration.

Volume: 1 cubic foot

WNRC Acc. No. 306-80-102  
boxes 9(partial) and 11(partial).

PERMANENT. Transfer to the National Archives in 1996.

13. Electrical, Painting, Plumbing, and Ventilation Drawings for the U.S. Pavilion, Expo '70, 1968-1971. Unarranged. These files consist of the drawings for the electrical, plumbing, and ventilation systems, and the paint scheme, for the U.S. pavilion. The electrical drawings, for example, include the interior and exterior of the building, and are for the fire alarm system, telephone system, lighting system, and substations.

Volume: 2 cubic feet

WNRC Acc. No. 306-80-104  
tubes 1-2

Destroy immediately.

# REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION

JOB NUMBER

PAGE

OF

7.  
ITEM  
NO.

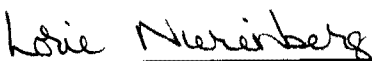
8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR  
SUPERSEDED  
JOB CITATION

10. ACTION  
TAKEN (NARA  
USE ONLY)

  
Michael G. Carroll  
Chief, Operations Division

10/28/94  
Date

  
Lorie Nierenberg  
General Counsel

11/1/94  
Date