## **INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE**

Schedule Number: NC1-383-78-02

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

## Description:

Item 1 was superseded by NC1-383-85-01 items 13, 14, and 15; and NC1-383-84-01 items 51 and 53

Item 2 was superseded by NC1-383-85-01 item 15

Item 3 authorized 2-year retention for general administrative files. As agency closed in 1999, all records can be assumed to have been destroyed.

Item 4 was superseded by NC1-383-84-01 items 43 and 45

Date Reported: 1/10/2022

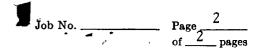
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REC	QUEST FOR RECORD		ORITY		LI	EAVE	BLANK		
	(See Instructions on re	everse)		JOB NO		٠,	• ,		
	•			TO 64 7	0	~ D	4M -	•	
	AL SERVICES ADMINISTRATION, L ARCHIVES AND RECORDS SERVICE, W.		20408	DATE RECEIVED		9 A	78 Ph 197	<b>&amp;</b>	
1. from (age Arms C	ncy or establishment) ontrol and Disarmament Age	ency					TO AGEN	•	
2. MAJOR SUE Office	of the Director			In accordance with the	e prov	isions of	44 U.S.C. 3	303a the disposal re	
3. MINOR SUB	DIVISION		· · · · · · · · · · · · · · · · · · ·	duest, including amer be stamped "disposa	not	ts, is ap approved	proved excel I" or "withd	rawn" in columd 10	
I. NAME OF P	ERSON WITH WHOM TO CONFER	5. 1	EL EXT		(	0.		R'hair	
Sidney D. Anderson 632-			2-3442	2-4-80 Date Ac	Ein	TU Archi	No l	United States	
. CERTIFICAT	E OF AGENCY REPRESENTATIVE	<del>,</del>							
that the	certify that I am authorized to act for records proposed for disposal in ency or will not be needed after the	this Request of	page	aining to the disp e(s) are not now	osal ned	l of th eded	e agenc for the	y's records; business of	
□ A	Request for immediate dis	posal.							
	Request for disposal after retention.	a specifie	d period c	of time or re	qu	est	for pe	rmanent	
C. DATE	D. SIGNATURE OF AGENCY REPRESENT	ATIVE	E. TITLE						
4/12/78	Je le maces -		Deputy A	dministrativ	<i>т</i> е :	Dire	ctor		
7. ITEM NO.		SCRIPTION OF ITE e Dates or Retention					9. IPLE OR OB NO.	10. ACTION TAKEN	
	The Act creating ACDA au with the advice and consequence of General Advisory Committee members. This committee year. From time to time Secretary of State, and affecting arms control,	ent of the ee (GAC) of must meet , it advise the Directo	Senate, to not to ex at least t s the Pres or of ACDA	appoint a ceed 15 wice each ident, the on matters					
1.	General Advisory Committ	ee Files							
	Committee Agenda, Minutes, Briefing papers, Documents, and Transcripts of meetings. (1962-present - 15 cu. ft.) Filed by subject and by date of meetings.								
		Permanent. 1 yr. after Offer to Na 20 yrs. old	new commi itional Arc	ttee appoin	ted	l <b>.</b>			
2.	Advisory Committee Reports								
;	Reports to the President	of State,	, and						
	Director of ACDA.	Permanent. after new o	Transfer	to storage appointed. when 20 yrs	1 Off	r. er old.		4 items	

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Closed Out: 2-11-80

STANDARD FORM 115
Revised-April, 1975
Prescribed by General Services
Administration
FPMR (41 CFR) 101-11.4





## REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
3.	General Administrative Files		
	Records on committee administrative matters including budget, personnel, and travel services.		
	Destroy when 2 yrs. old.		
4.	CCD Minutes of Meetings		
	Complete set of Verbatim Minutes of meetings of the U.S. Representative to the Conference of the Committee on Disarmament. The Representative may represent arms control interests on the U.S. delegation to the U.N. and its constituent bodies. Filed numerically. (1962-present - 9 cu. ft.)		
	Permanent. Transfer to storage when 3 yrs. old. Offer to National Archives when 20 yrs. old.		
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