

# NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-383-84-01

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 1/10/2022

## **ACTIVE ITEMS**

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All items not listed below remain active. This schedule was the authority for 76 transfers retired to WNRC in 1984 and 85 which were all permanently withdrawn by the agency between 1998 and 2002.

## **SUPERSEDED AND OBSOLETE ITEMS**

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Items 2, 4, 21, 27, 34, 35, 37, 39, and 40 are presumed to have been destroyed at the agency.

# NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**U. S. Arms Control and Disarmament Agency**

2. MAJOR SUBDIVISION  
**Multiple Units**

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

**Pennie Edwards**, Asst. Records Management

5. TEL. EXT.

**632-0931**

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JOB NO.

**NC1-383-84-1**

DATE RECEIVED **5-22-84**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

*Nov 9 84* *[Signature]*  
Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 18 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A** Request for immediate disposal.

☒ **B** Request for disposal after a specified period of time or request for permanent retention.

|                           |   |  |                  |
|---------------------------|---|--|------------------|
| C. DATE<br><b>5/22/84</b> | D. SIGNATURE OF AGENCY REPRESENTATIVE<br><i>[Signature]</i>   | E. TITLE<br><b>Chief of Communication &amp; Service Center</b> |                  |
| 7. ITEM NO.               | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9. SAMPLE OR JOB NO.   | 10. ACTION TAKEN |
|                           | <p>Listed herein are separate unscheduled accumulations of files created or received by the following components of the U. S. Arms Control and Disarmament Agency(ACDA): Office of the General Counsel(GC), Bureau of Weapons Evaluation and Control (WEC), Office of the Director(D), Office of Administration(A), Office of Public Affairs(PA), Bureau of Multilateral Affairs(MA), General Advisory Committee(GAC), Bureau of Non-Proliferation(NP), and Bureau of International Security Programs(ISP).</p> <p>The volume of most accumulations is small. Each covers a specific lapse of time. Since some temporary records still must be retained for current business their disposition instructions call for transfer to and storage in the Washington National Records Center(WNRC) space for a period not less than three years. Other temporary records of no further usefulness will be destroyed in-house immediately after approval of this request. Since most of the records proposed for permanent retention in this request are security classified, disposition instructions call for their transfer to WNRC storage with offer to the National Archives and Records Service(NARS) when 30 years old or when declassified whichever is sooner.</p> <p>Records listed in this request now occupy agency space.</p> <p>Record items follow on SF115A, Continuation pages</p> |  | 60 items         |

## Request for Records Disposition Authority - Continuation

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|----------------|---|----------------------------|---------------------|
| 1.             | <p>OFFICE OF THE GENERAL COUNSEL. This office is responsible for all matters of domestic and international law. It provides advice and assistance in the preparation of drafts of proposed arms control treaties and agreements and on questions regarding the implementation and revision of treaties. The General Counsel's office has primary responsibility for Congressional matters, including all legislation. It also handles the legal aspects of Agency policies and operations in the areas of personnel, security, patents, contracts, procurement, fiscal, and administrative matters.</p> <p>Security classified General Advisory Committee(GAC) files reviewed for advice and assistance by the office of General Counsel(GC). Subjects include the Conference on Committee for Disarmament(CCD), cruise missiles, Environmental Modification Treaty(ENMOD), Mutual and Balanced Force Reductions(MBFR), Nuclear Proliferation in contingency /planning, Nuclear Free Zones, Safeguards, SALT II, Threshold Test Ban Treaty negotiations. 1974-1976. Vol. 2 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives when 30 years old( in 2007) or when declassified, whichever is sooner.</p> <p>NOTE. Except for date or otherwise indicated, the disposition instructions for all other permanent items herein are identical to the above(see also preface to this request).</p> |                            |                     |
| 2.             | <p>Security classified files accumulated by the Office of the General Counsel, consisting of non-proliferation authorization and appropriation records. 1964-1975. Vol. 1 cu ft.</p> <p>DISPOSITION: TEMPORARY. Destroy immediately.</p>  |                            |                     |

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|----------------|--|----------------------------|---------------------|
| 3.             | <p>Miscellaneous security classified subject material accumulated by the office of General Counsel. Subjects include notebooks, SALT memcons, environmental litigation, litigation(PD) &amp; GSA theft, Price-Anderson Act, ACDA administration, 1963-1978. Vol. 5 cu ft. Records are mainly reference/working copy not required for current business.</p> <p>DISPOSITION: <del>TEMPORARY. Destroy immediately.</del><br/>PERMANENT. Transfer to WNRC. Offer to the National Archives in 2009.</p> |                            |                     |
| 4.             | <p>Security classified contracting files received by the GC for review. Records consist of settled reimbursable agreements and contract project officer's files. FY1962-FY 1975. Vol. 7 cu ft.</p> <p>DISPOSITION: TEMPORARY. Destroy immediately.</p>   |                            |                     |
| 5.             | <p>Security classified cable files received by the GC for review and comment. Subjects include SALT II, Standing Consultative Commission(SCC), Treaty of Tlatelolco, weather modification, SCC memcons, SALT II summaries. 1977-1980. Vol. 1 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2011.</p>   |                            |                     |
| 6.             | <p>Unclassified SALT II testimony before the Senate Foreign Relations and Armed Services Committees, July-Nov 1979. Includes input of ACDA General Counsel. Vol. 3 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 1990.</p>   |                            |                     |

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|----------------|---|----------------------------|---------------------|
| 7.             | <p>Security classified files received by the office of the General Counsel. Subjects cover non-proliferation treaty, multi-national nuclear center, legislation, congressionals, clippings and International Fuel Cycle Evaluations (INFCE). Files maintained for reference. 1973-1976. Vol. 1 cu ft.</p> <p>PERMANENT.</p> <p>DISPOSITION: <del>TEMPORARY</del>. Transfer to WNRC. Offer to the National Archives in 2007.</p>   |                            |                     |
| 8.             | <p>Security classified records of the office of the General Counsel consisting of Laws of war, military expenditures, and middle East package. 1955-1979. Vol. 1 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2010.</p>  |                            |                     |
| 9.             | <p>Collection of unclassified documents on disarmament accumulated by the ACDA General Counsel. Records cover disarmament document series 156-635, Conference of the Committee on disarmament including final verbatim, and the Geneva convention summary records. 1970-1979. Vol. 6 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 1989.</p>  |                            |                     |
| 10.            | <p>Security classified chron files of the office of General Counsel covering 1979-<del>1980</del>. Subjects include Antarctica, Anti Satellite systems, Committee on Disarmament, Environmental modification treaty, Mutual and balanced force reductions, Negative security assurances, Non-use of force, Nuclear weapon free zones, Peaceful nuclear explosions. Vol. 3 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2011.</p> |                            |                     |

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|----------------|--|----------------------------|---------------------|
| 11.            | <p>Security classified subject files of the General Counsel. Subjects include Environmental modification treaty, Naval mines, Indian Ocean, National Environmental policy Act, Neutron bomb, Panama canal treaties, and OMB matters. 1972-1979. Vol. 5 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC.<br/>Offer to the National Archives in 2010.</p> |                            |                     |
| 12.            | <p>Security classified records of the General Counsel consisting of David Koplow (ACDA lawyer) notes relating to the Comprehensive (nuclear weapons) Test Ban, for the period 1978-1980. Vol. 1 cu ft.</p> <p>DISPOSITION. PERMANENT. Transfer to WNRC.<br/>Offer to the National Archives in 2011.</p>  |                            |                     |
| 13.            | <p>Security classified chron files of the General Counsel, ACDA. Jan - Dec 1980. Vol. 2 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC.<br/>Offer to the National Archives in 2011.</p>  |                            |                     |
| 14.            | <p>Security classified files accumulated by the General Counsel, ACDA, relevant to H Bomb (Moreland) case. 1979-1980. Vol. 1 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC.<br/>Offer to the National Archives in 2011.</p>   |                            |                     |
| 15.            | <p>Security classified files accumulated by the General Counsel, ACDA, relevant to the Comprehensive (nuclear weapons) Test Ban Negotiations. 1977-79. Vol 3 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC.<br/>Offer to the National Archives in 2010.</p>   |                            |                     |

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|----------------|---|----------------------------|---------------------|
| 16.            | <p>Unclassified Congressional Hearings, Reports, and Briefing Books accumulated by the General Counsel relating to ACDA, State, Energy, Justice, Commerce, and other agency national security programs and their appropriations. Also Congressional Hearings on Arms Control Agreements and Amendments to the Arms Control and Disarmament Act. 1963-1981. Vol. 2 cu ft.</p> <p>PERMANENT. Offer to the National Archives immediately</p> <p>DISPOSITION: <del>TEMPORARY</del> // <del>Transfer to WNRC</del> after approval of this <del>Disposition Authority</del> SF115, Request for Records Disposition Authority.</p>   |                            |                     |
| 17.            | <p>Security classified files accumulated by the General Counsel, ACDA, including Congressional inquiries, memoranda of conversations, and Presidential Review Memorandums all of which pertain to substantive Arms Control and Disarmament matters. 1977-1980. Vol. 2 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC.<br/>Offer to the National Archives in 2011.</p> <p>BUREAU OF WEAPONS EVALUATION AND CONTROL.<br/>This bureau assesses the policy implications and arms control impact of defense programs, and has prime responsibility within the Executive Branch for preparing arms control impact statements on major U.S. defense programs submitted by the White House to the Congress. It assesses and provides to the inter-agency decision making process the arms control impact of U.S. transfers of arms and related technologies to other countries, and it participates in international negotiations on these questions. It also conducts other economic and social studies related to arms control. ACDA's annual publication, World Military Expenditures and Arms Transfers, is prepared in this bureau. The bureau is comprised of the Arms Transfer Division, the Defense Program Impact Division, the Social Impact Staff, and the Special Analyses Staff.</p> |                            |                     |
| 18.            | <p>Security classified files accumulated by the Bureau of Weapons Evaluation and Control (WEC) consisting of folders of Arms Transfer Cases. 1973-1976. Vol. 3 cu ft.</p> <p>DISPOSITION: TEMPORARY. Transfer to WNRC. Destroy after December 31, 1988.</p>   |                            |                     |

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|----------------|---|----------------------------|---------------------|
| 19.            | <p>Security classified files accumulated by the Social Impact Staff, Weapons Evaluation and Control Bureau, dealing with disarmament development. Records are mainly drafts and other working papers. 1978. Vol. 1 cu ft.</p> <p>PERMANENT.</p> <p>DISPOSITION. <del>TEMPORARY</del>. Transfer to WNRC. Offer to the National Archives in 2009.</p> |                            |                     |
| 20.            | <p>Security classified files consisting of the Arms Transfer Division chronos 1975-1977, and Foreign Military Sales Case log, 1976-1977. Vol. 1 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2008.</p>   |                            |                     |
| 21.            | <p>Security classified files of the Arms Transfer Division consisting of Arms Transfer cases. 1977. Vol. 3 cu ft.</p> <p>DISPOSITION: TEMPORARY. Destroy immediately.</p>   |                            |                     |
| 22.            | <p>Security classified records accumulated by the Defense Program Impact Division, WEC, consisting of FY1980 Arms Control Impact Analyses. Vol. 3 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2011.</p>   |                            |                     |
| 23.            | <p>Security classified subject and chron files of previous Assistant Directors and Deputies, WEC Bureau, 1969-1978. Vol. 2 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2009.</p>  |                            |                     |



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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|----------------|---|----------------------------|---------------------|
| 24.            | <p>Security classified records accumulated by Richard Asplund, Defense Program Impact Division, WEC, consisting of chronos, SALT II planning paper &amp; notes, SALT/FBS/ABM treaty, MX, Mobile ICBMs, Targeting, SLBMs, ASAT system negotiations. 7/1979- 1/1981. Vol. 1 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2012.</p> |                            |                     |
| 25.            | <p>Security classified files accumulated by the Defense Program Impact Division, WEC, consisting of FY1981 Arms Control Impact Statements and related correspondence. Vol. 1 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2012.</p>  |                            |                     |
| 26.            | <p>Security classified files accumulated by the Arms Transfer Division, WEC, consisting of Arms Transfer Cases and issue papers. 1978-1979. Vol. 5 cu ft.</p> <p>DISPOSITION: TEMPORARY. Transfer to WNRC. Destroy after December 31, 1988.</p>   |                            |                     |
| 27.            | <p>Security classified files accumulated by the Arms Transfer Division, WEC, consisting of miscellaneous transitory material relating to arms transfer matters. 1977-1979. Vol 1 cu ft.</p> <p>DISPOSITION: TEMPORARY. Destroy immediately.</p>   |                            |                     |
| 28.            | <p>Security classified files accumulated by the Arms Transfer Division, WEC, consisting of the files and reports, African arms issues, and arms control studies maintained by Dr. Robert E. Harkavy. 1976-1979. Vol. 5 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2010.</p>  |                            |                     |

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9.<br>SAMPLE OR<br>JOB NO.     | 10.<br>ACTION TAKEN |
|----------------|---|--------------------------------|---------------------|
|                | <p>OFFICE OF THE DIRECTOR. The Director of the U.S. Arms Control and Disarmament Agency is the principal adviser to the Secretary of State, the National Security Council, and the President on arms control matters. Under the direction of the Secretary of State, he has primary responsibility within the Government for formulation of policy recommendations and for operations in such matters. He is responsible for the executive direction and coordination of all activities of the Agency and the Agency's relations with the Congress. With the rank of Ambassador he serves as Chairman of the U.S. delegation to the Strategic Arms Limitations Talks (SALT), and participates in other arms control negotiations on behalf of the President. The Deputy Director assists the Director in carrying out his responsibilities as head of the Agency, and acts for and exercises the powers of the Director during his absence.</p> |                                |                     |
| 29.            | <p>Security classified files accumulated by George M. Seignious II, as Director, ACDA and At-Large member of U.S. SALT delegation, 1977-1980. Vol. 2 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2011.</p>  |                                |                     |
| 30.            | <p>Security classified records accumulated by the office of the Director, ACDA, consisting of official SALT files for the period 1973-1979. Vol. 15 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2010.</p>   | NCI-383-81-1,<br>items 15A, B. |                     |
| 31.            | <p>Security classified chron files accumulated by Deputy Director, ACDA, Spurgeon M. Keeny, Jr., 1977-1981. Vol. 1 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2012.</p>  | NCI-383-81-3<br>ITEM 11.       |                     |

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9.<br>SAMPLE OR<br>JOB NO.     | 10.<br>ACTION TAKEN |
|----------------|--|--------------------------------|---------------------|
| 32.            | <p>Security classified files accumulated by Acting Director, ACDA, Dr. Michael Pl Pillsbury, from Jan 1981 thru April 1981. Records consist of chronos, interagency relations, arms transfer issues, confidence building measures, Committee on disarmament, verification compliance, and other substantive subjects. Vol. 2 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2012.</p>   | NCI-383-81-3<br>ITEM 11.       |                     |
| 33.            | <p>Security classified SALT and General Advisory Committee files accumulated by the office of the Director, ACDA, stored by former Executive Secretary A. Melvin Christopher. 1962-1977. Vol. 2 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2008.</p> <p>OFFICE OF ADMINISTRATION. This office is responsible for administrative management of the Agency and for providing support to all of its components. This includes all personnel, budget, fiscal, supply, security, communications and general administrative activities.</p> | NCI-383-81-1,<br>ITEMS 15A, B. |                     |
| 34.            | <p>Unclassified routine budget and fiscal material accumulated during the period FY 71- FY 76. Vol 7 cu ft.</p> <p>DISPOSITION: TEMPORARY. Destroy immediately.</p>  |                                |                     |
| 35.            | <p>Unclassified budget and accounting material accumulated by the budget &amp; accounting section for FY 1977. Vol. 1 cu ft.</p> <p>DISPOSITION: TEMPORARY. Destroy immediately.</p>   |                                |                     |
| 36.            | <p>Security classified subject files accumulated by communications and services, office of administration, for 1978. These are ACDA's central files. Vol. 8 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2009.</p>  | NCI-383-81-1, ITEM 12.         |                     |

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|----------------|--|----------------------------|---------------------|
| 37.            | <p>Unclassified budget and accounting material covering FY 78 and FY 79, accumulated by the B&amp;A, Ofc of Admin. Vol. 4 cu ft.</p> <p>DISPOSITION: TEMPORARY. Destroy immediately.</p>   | Vol. 4 cu ft.              |                     |
| 38.            | <p>Security classified files accumulated by the contracting unit, office of administration, consisting of settled contracts for the period FY 65 thru FY 81. Vol. 5 cu ft.</p> <p>DISPOSITION: TEMPORARY. Transfer to WNRC.<br/>Destroy after December 31, 1988.</p>   |                            |                     |
| 39.            | <p>Unclassified budget and accounting material accumulated by B&amp;A, office of Admin, covering FY74-FY78. Vol. 4 cu ft.</p> <p>DISPOSITION: TEMPORARY. Destroy immediately.</p>  |                            |                     |
| 40.            | <p>Unclassified budget and accounting material accumulated by B&amp;A, office of Admin, during 1974 thru 1979. Vol 3 cu ft.</p> <p>DISPOSITION: TEMPORARY. Destroy immediately.</p> <p>OFFICE OF PUBLIC AFFAIRS. This office carries out the Agency's legislative mandate for the dissemination and coordination of public information concerning arms control matters. It is responsible for all contacts with the media and prepares daily guidance on questions relating to the Agency's business. It oversees the operation of the ACDA library. It also prepares publications, including the annual report to the Congress, and it handles the planning as well as the details of speaking engagements by ACDA officials. Within the office of Public Affairs, the ACDA Historian is responsible for the preparation of historical analyses on arms control topics and previous negotiations.</p> |                            |                     |

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9.<br>SAMPLE OR<br>JOB NO.           | 10.<br>ACTION TAKEN |
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| 41.            | Unclassified files accumulated by the office of Public Affairs consisting of speeches by Paul C. Warnke, Director, ACDA, during 1977-1978. Vol. 4 cu ft.<br><br>DISPOSITION: PERMANENT. Offer to the National Archives immediately after approval of this SF115, Request for Records Disposition Authority.   | NCI-383-78-1,<br>ITEM 1.             |                     |
| 42.            | Unclassified files accumulated by the office of Public Affairs consisting of general speaking engagements by various ACDA high level officials. Includes invitations, speaker, where, why, and post reports. Vol. 2 cu ft. 1976-78.<br><br>DISPOSITION: PERMANENT. Offer to the National Archives immediately after approval of this SF115, Request for Records Disposition Authority.                              | NCI-383-78-1,<br>ITEM 1.             |                     |
| 43.            | Unclassified files accumulated by the office of Public Affairs consisting of Conference of the Committee on Disarmament, documents CCD/419(4-16-74)-CCD 546 (8-30-77) and verbatim records, CCD/PV. 627(4-16-74)-CCD/PV. 766(8-30-77). Vol. 3 cu ft.<br><br>DISPOSITION: PERMANENT. Offer to the National Archives immediately after approval of this SF115, Request for Records Disposition Authority.             | NCI-383-78-2,<br>ITEM 4.             |                     |
| 44.            | Unclassified files accumulated in the office of Public Affairs consisting of Division chronos, Effects of nuclear war material including blast maps, photographs, newsclips, press guides and releases, slide show, radiation victims. 1978-1980. Vol. 12 cu ft.<br><br>DISPOSITION: PERMANENT. Offer to the National Archives immediately after approval of this SF115, Request for Records Disposition Authority. | NCI-383-78-1,<br>ITEM 6<br>1, 5, 14. |                     |

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|----------------|--|----------------------------|---------------------|
| 45.            | <p>Unclassified files accumulated by the office of Public Affairs consisting of Eighteen Nation Disarmament Committee(ENDC)Documents- ENDC/1 (3-14-62)- ENDC/266 (8-26-69),<br/>Conference of the Committee on Disarmament(CCD) Documents CCD/267 (9-01-69)- CCD/418 (8-30-73), Eighteen Nation Disarmament Committee(ENDC)Final Verbatim Record- ENDC/PV. 1 (3-14-62)- ENDC/PV. 430(8-21-69), Conference of the Committee on Disarmament (CCD) Final Verbatim Record- CCD/PV. 431 (8-26-69)- CCD/PV. 626 (8-30-73), including indexes. Vol. 7 cu ft.</p> <p style="text-align: right;">NCH-383-78-2,<br/>Item 4,</p> <p><b>DISPOSITION: PERMANENT.</b> Offer to the National Archives immediately after approval of this SF115, Request for Records Disposition Authority.</p> <p><b>BUREAU OF MULTILATERAL AFFAIRS.</b> This bureau has operational responsibilities within ACDA for arms control negotiations that are or will be negotiated in multilateral forums, such as the CCD, the UN General Assembly, and specialized working groups dealing with subjects such as a Comprehensive Test Ban and chemical weapons. The bureau has technical and policy responsibilities for arms control in the areas of nuclear weapons tests, nuclear explosives for peaceful purposes, nuclear-free zones, environmental modification, chemical weapons, and radiological warfare. The bureau is comprised of the Advanced Technology Division and the International Relations Division.</p> |                            |                     |
| 46.            | <p>Security classified files accumulated by the Int'l Rels Div consisting of disarmament position papers and briefing books for the United Nations, Eighteen Nation Disarmament Committee, and Conference of the Committee on Disarmament. 1964-1977. Vol. 5 cu ft.</p> <p><b>DISPOSITION: PERMANENT.</b> Transfer to WNRC. Offer to the National Archives in 2008.</p>  |                            |                     |

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|----------------|---|----------------------------|---------------------|
| 47.            | <p>Security classified files accumulated by the Advanced Technology Division, Bureau of Multilateral Affairs, consisting of substantive documentation on chemical weapons including Soviet intent and capabilities for CW against USAFE Airbases. 1977-1980. Vol. 2 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2011.</p>   |                            |                     |
| 48.            | <p>Security classified chron files of Thomas Davies, Assistant Director, Multilateral Affairs Bureau, Sept 75-Feb 81. Vol 3 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2012.</p>   |                            |                     |
| 49.            | <p>Security classified files accumulated by the International Relations Division, MA Bureau, pertaining to General and Complete Disarmament, Int'l Atomic Energy Agency Safeguards, Int'l Conference of the Red Cross(74), Indian Ocean Zone of Peace, Mass/Mini Nuclear Weapons, NATO, Presidential Review Memos, Biological Weapons Conventions, Comprehensive Test Ban Treaty, Environmental Modifications, and French Nuclear Tests. 1968-1978. Vol. 16 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2009.</p> |                            |                     |
| 50.            | <p>Security classified files accumulated by the Int'l Rels Div, MA Bureau, consisting of country cables, and substantive subjects such as, chemical weapons, comprehensive test ban treaty, disarmament and international security, economy/disarmament/development, general and complete disarmament, nuclear weapons free zones, seabeds, and world disarmament. 1974-1980. Vol 7 cu ft.</p> <p>PERMANENT.</p> <p>DISPOSITION: Transfer to WNRC. Offer to the National Archives in 2011.</p>  |                            |                     |

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|----------------|---|----------------------------|---------------------|
| 50.1           | Security classified files accumulated by the Int'l Rels Div (MA), consisting primarily of 1965-80, cables concerning substantive matters pertaining to non-proliferation treaty, nuclear free zones, nuclear weapons policy, peaceful nuclear explosions, SALT, seabeds, MIRVS-FOBS, USSR nuclear tests and violations. Vol 10 cu ft.   |                            |                     |
|                | DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2011.   |                            |                     |
|                | GENERAL ADVISORY COMMITTEE. The Act creating the Agency authorized the President, by and with the advice and consent of the Senate, to appoint a General Advisory Committee (GAC) of not to exceed 15 members. This committee must meet at least twice each year. From time to time, it advises the President, the Secretary of State, and the Director of ACDA on matters affecting arms control, disarmament and world peace.                                 |                            |                     |
| 51.            | Security classified files accumulated by the GAC consisting of the official records of GAC during the period 1974-1977. Material includes briefing books, correspondence, background information on arms transfer assessments, cruise missiles, mass destruction weapons, chemical/biological weapons, non-proliferation countries, SALT, terrorism, threshold test ban treaty, peaceful nuclear explosions, US/USSR hotline communications link. Vol. 6 cu ft. |                            |                     |
|                | DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2008.   | NCI-383-78-2,<br>1 Rem 1,  |                     |
| 52.            | Security classified files accumulated by GAC consisting of GAC Charter, and biographies of GAC members. 1977-1980. Vol. 1 cu ft.  |                            |                     |
|                | DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2011.   |                            |                     |
|                |   | NCI-383-81-1, 1 Rem 19.    |                     |
| 53.            | Security classified official records of GAC minutes of meetings, agendas, briefing papers, policy, Presidential correspondence, GAC actions, and historical background material. Jan 1977-Apr 78 Vol. 7 cu ft.  |                            |                     |
|                |   | NCI-383-78-2,<br>1 Rem 1.  |                     |
|                | DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2009.   |                            |                     |



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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|----------------|--|----------------------------|---------------------|
|                | <p>BUREAU OF NON PROLIFERATION. This bureau has technical and policy responsibilities for ACDA's involvement in the U.S. Government's efforts to curb the proliferation of nuclear explosives. In coordination with the Department of State and other agencies, it is responsible for the agency's participation in negotiations concerned with non-proliferation. The bureau also assesses the arms control implications of nuclear fuel cycles, fosters the development of alternative "proliferation resistant" nuclear technologies, and provides support for the International Atomic Energy Agency, including the development of safeguards techniques. The bureau is comprised of the Nuclear Energy Division and Nuclear Exports Division.</p> |                            |                     |
| 54.            | <p>Unclassified files accumulated by the Nuclear Energy Div., consisting of International Nuclear Fuel Cycle Evaluation Program (INFCE) working group papers and reports, including groups 1 thru 8. Oct 1977-Feb 1980. Vol. 5 cu ft. (Records are drafts; final reports are listed in item 55).</p> <p>DISPOSITION: <del>TEMPORARY</del> // <del>Destroy immediately</del> // PERMANENT. Offer to the National Archives immediately after approval of this SF115, Request for Records Disposition Authority.</p>  |                            |                     |
| 55.            | <p>Unclassified files accumulated by the Nuclear Energy Div., consisting of the final official historical documentation of working groups 1 thru 8, International Nuclear Fuel Cycle Evaluation Program (INFCE), including Department of Energy coordinating memos. 1977-2/80. Vol. 4 cu ft.</p> <p>DISPOSITION: PERMANENT. Offer to the National Archives immediately after approval of this SF115, Request for Records Disposition Authority.</p>  |                            |                     |
| 56.            | <p>Security classified files accumulated by the Nuclear Energy Division (safeguards &amp; technology), consisting of documentation covering advanced isotope and laser separation, spent fuel storage, fuel assurances, multinational processing centers, enrichment prices, fuel leasing and buyback, Soviet/foreign enrichment sales, Int'l fuel cycle evaluation program and related sanctions. 1979. Vol. 2 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2010.</p>  |                            |                     |

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|----------------|---|----------------------------|---------------------|
|                | <p><b>BUREAU OF INTERNATIONAL SECURITY PROGRAMS.</b><br/>This bureau has responsibility with ACDA for the diplomatic, political and technical aspects of major strategic bilateral and regional arms control negotiations, including SALT, Mutual and Balanced Force Reductions (MBFR) in Europe and Indian Ocean arms control. The bureau develops U.S. proposals and analyzes proposals put forward by other parties to the negotiations. It takes the leading role in formulating ACDA positions bearing on the negotiations for which it has responsibility and on other policy questions, many of which require high level decisions within the Government. The bureau is comprised of the Regional and Strategic Affairs Divisions.</p> |                            |                     |
| 57.            | <p>Security classified files accumulated by the Strategic Affairs Division, consisting of SALT Memorandums of conversation, 1977-1979, with codesheets. Vol. 3 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2010.</p>  |                            |                     |
| 58.            | <p>Security classified chron files drafted or signed by John Newhouse in his capacity as ACDA's Counselor and Assistant Director, Bureau of International Security Programs, 1975-79, Vol 1 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2010.</p>   |                            |                     |
| 59.            | <p>Security classified chron files drafted or signed by Mr. David M. Clinard, Deputy Assistant Director, Bureau of International Security Programs, July 1977-Jan 16, 1981. Vol. 1 cu ft.</p> <p>DISPOSITION: PERMANENT. Transfer to WNRC. Offer to the National Archives in 2010.</p>  |                            |                     |

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| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
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|                | <p><u>NOTE.</u></p> <p>After permanent records have been accessioned the National Archives will remove and destroy records authorized for destruction in accordance with the following:</p> <ol style="list-style-type: none"><li>1. Records that are disposable under approved ACDA records disposition requests (SF115).</li><li>2. Records authorized for destruction under the General Records Schedules.</li><li>3. Non-record material, including duplicate materials, and</li><li>4. Any specific portion of a series identified as disposable in this SF115.</li></ol> <p>Prior approved Jobs are referenced in column 9 for record items in this schedule similar in substance or essentials.</p> |                            |                     |