

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-048-08-020

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by DAA-0048-2013-0001-0001

Listed as superseded on crosswalk

Date Reported: 04/09/2021

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

7561 Smart Card Systems (SCS) A security management system that is smart card enabled, authorizing and recording the entry of individuals into DOI facilities. Smart Card System contains personally identifiable information (PII), including Social Security numbers, height, weight, hair color, etc. and paper ID request forms containing identity proof of an individual- copies of driver's licenses, passports, birth certificates, etc. The system is currently fully operational in the Main Interior Building (MIB), South Interior Building (SIB) and is expected to cover over 70 DOI facilities across the country.

Client PCs for data entries (badging computers), access monitoring guard stations form part of the larger smart card system and are covered under this schedule.

Disposition: Temporary Cut off upon expiry of the ID Card. Destroy 3 years after cut off.

SF 115 Supplementary Cover Sheet

Summary:

This action establishes one new Office of the Secretary Series entitled:

“Smart Card System”

Reason for submission:

- 1) This action provides for the disposition of records maintained in the Smart Card System (SCS) - a previously unscheduled system that is used to authorize and record the entry of individuals in to the Main Interior Building (MIB), South Interior Building (SIB) and eventually covering 70-80 other DOI facilities throughout the country.
- 2) This action also incorporates the series in to the numbering pattern of the Office of the Secretary's new record schedule.