

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-048-10-006

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

DAA-GRS-2013-0007-0006 supersedes item 3121.

Date Reported: N1-048-10-006

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-048-10-6</i>	
TO NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date Received	
FROM (Agency or establishment) Department of the Interior		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Office of the Chief Information Officer		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved or 'withdrawn' in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Keith Holden	4 TELEPHONE NUMBER 202-219-1563	DATE <i>8/5/11</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
5 AGENCY INFORMATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE April 6, 2010		SIGNATURE OF AGENCY REPRESENTATIVE <i>Keith A. Holden</i>	
		TITLE Office of the Secretary Records Officer	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
3121	FOIA Annual Report to Congress (See Attachment for Description and Disposition)		

SF 115 Supplementary Cover Sheet

Summary

This action establishes a new Office of the Secretary disposition schedule entitled

“3121 FOIA Annual Report to Congress.”

This schedule includes one item previously unscheduled of the same name

Please direct questions regarding the scheduling of FOIA reports to
Ray J. McInerney
Office of the Secretary FOIA Officer
NBC Information Management Division
202-565-1076

and

J. Peter Langsdorf
NBC Information Management Division
202-513-0804

Reason for submission:

- (1) This action provides for the disposition of ^{PERMANENT}~~temporary~~ records maintained in the Office of Chief Information Officer that have been previously unscheduled
- (2) This action incorporates the numbering pattern for the Office of the Secretary's current records schedule

3121 – FOIA Annual Report to Congress. Files concern annual FOIA report to Congress and DOJ as required by the Freedom of Information Act. Files include official version of report with supporting documents, excluding drafts and working papers

Disposition Permanent Cut off at end of fiscal year in which report is made. Transfer to NARA 10 years after cut-off