INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-048-93-004

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Item 1a was superseded by N1-048-08-006, item 1109.1

Item 1b was superseded by N1-048-08-006, item 1109.2

Item 1c was superseded by N1-048-08-006, item 1109.3, where it was not appraised because it was covered by the GRS. It is now covered by GRS 5.1, item 010 (DAA-GRS-2016-0016-0001).

N.B. N1-048-10-001 claims to supersede N1-048-93-004 but does not show N1-048-93-004 in any item supersession.

Date Reported: 5/11/2022

REQUEST FOR RECORDS DISPOSITION AUTHORITY			LEAVE BLANK (NARA use onlý) JOB NUMBER		
(See Instructions on reverse)			48-93-4	•	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)			CEIVED		
WASHINGTON, DC 20408			5 - 25-93		
FROM (Agency or establishment)			NOTIFICATION TO AGENCY		
Department of the Interior		In acco	ordance with the pro	ovisions of 44	
2. MAJOR SUBDIVISION Office of the Secretary			In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except		
3. MINOR SUBDIVISION		for iter	ns that may be marke	d "disposition	
		not app	proved" or "withdrawn"	in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE		DATE	ARCHIVIST OF TH	HE UNITED STATES	
Samuel Saunders	(202) 208-6637	8/1/95	1/10/ 9/	1 /0.1-	
Samuel Saunders	(202)208-0037	01111	Je john de	· Cur	
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for and that the records proposed for disposal on of this agency or will not be needed after the the General Accounting Office, under the practices, is not required; is at	the attached pages e retention periods speci- rovisions of Title 8 of the	e(s) are not ified; and t e GAO Ma	t now needed for that written conc	r the business currence from	
DATE SIGNATURE OF AGENCY REPR	RESENTATIVE TITLE				
5-18/95 Samuel Jaunders Record Mat. Officer					
		- Cep		- CE	
TEM 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION NO.			9. GRS OR SUPERSEDED OB CITATION	10. ACTION TAKEN (NARA USE ONLY)	
See attached sheet				İ	
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115-109 ' NSN/7540-00-63 PREVIOUS EDITION I	34-4064 V NOT USABLE	STA	NDARD FORM 1	115 (REV. 3-91) cribed by NARA	

1. Meeting Appointment Books and Daily Schedules.

Calendars, appointment books, schedules, logs, diaries, and similar records relating to meetings, appointments, trips, visits, and similar activities of high level officials.

1A. Meeting appointment books and daily schedules of the Secretary, Deputy Secretary, Solicitor, Inspector General, and Assistant Secretaries.

Permanent: Transfer to the National Archives 5 years after the close of an official's tenure. Records not containing any substantive information may be destroyed during processing without further notice to the Department of Interior.

1B. Meeting and appointment books for Deputy Assistant Secretaries, Office Directors, and Staff Assistants.

Temporary: Destroy 3 years after close of an official's tenure.

schedules for the Secretary, Deputy Secretary, Solicitor, Inspector General, Assistant Secretaries, Deputy Assistant Secretaries, Office Directors, and Staff Assistants.

Temporary: Print out after final update. Apply disposition statement 1 A or 1 B, whichever is applicable. Delete electronic records after final print out.