

REQUEST FOR AUTHORITY  
 TO DISPOSE OF RECORDS

(See Instructions on Reverse)

RG48

LEAVE BLANK	
DATE RECEIVED <b>DEC 21 1972</b>	JOB NO. <b>173-114</b>
DATE APPROVED	
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED.	
2-7-73 DATE	<i>James B. [Signature]</i> ARCHIVIST OF THE UNITED STATES

TO: GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)  
 Department of the Interior

2. MAJOR SUBDIVISION  
 Office of the Secretary

3. MINOR SUBDIVISION  
 Office of Management Operations, Central Files

4. NAME OF PERSON WITH WHOM TO CONFERENCE  
 Robert W. Anderson (Room 6013)

5. TEL. EXT.  
 183-6637

6. CERTIFICATE OF AGENCY REPRESENTATIVE:  
 I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

Dec. 18, 1972

*H. Edwin Miller*  
 Signature of Agency Representative

Records Manager  
 (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
Item No. 1  Audit Operations	(1) Office of Survey & Review, Audit Operations  Audit Operations, does the Interior Department internal, contract, grant & Job Corps audits.  The records are grant, contract, internal & special audit working papers and outdated permanent files.*  Request a 5 year retention period for the prior & current accessions: 71A-1547 dispose after Jan. 1, 1974, 71A-5135 dispose after Jan. 1, 1975, 72A-3606 dispose after Jan. 1, 1977, 48-73-5 dispose after Jan. 1, 1977	71A-1547 (on Form 135 - File with Form 115)  C.E.D.	DISPOSAL APPROVED
<p>* "Permanent files pertain strictly to the audit function. <u>Office of Record</u> for substantive data re projects, is the originating bureau or other operating unit of the Department. C.E.D.</p>			

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STANDARD FORM 135  
JULY 1961 EDITION  
GENERAL SERVICES ADMIN  
REG-3-IV-302.00

RECORDS TRANSMITTAL  
AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO. 71 A 1547  
RECORD GROUP NO. 48

INSTRUCTIONS  
Send original and two copies to appropriate  
Federal Records Center.  
EXCEPTION—Send original and three copies to the  
Alexandria, Virginia, Center

SIGNATURE *Sue Covington* DATE RECORDS RECEIVED 31 AUG 1970  
TITLE Chief, Accession & Disposal Branch

FROM: (Name and address of Agency transferring records)  
U. S. Department of the Interior  
Office of the Secretary (Stop 43)  
Washington, D. C. 20240

TO: Federal Records Center, GSA  
Accession Section (Stop 386)  
Washington, D. C. 20409

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY  
Restricted to use of agency officials (employees of Audit Operations).

2. SQUARE FEET OF SPACE CLEARED 3. FILING EQUIPMENT EMPTIED 4. CUBIC FEET OF RECORDS TRANSFERRED  
A. OFFICE 12 B. STORAGE C. A. FILE CABINETS (No.) 4 B. TRANS. FILES (No.) C. SHELVING (Lin. Ft.)  
5. NAME OF AGENCY CUSTODIAN OF RECORDS Robert W. Anderson 6. BUILDING AND ROOM NO. 7. TELEPHONE NO. 183-6637

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE?  YES  NO

9. AGENCY OFFICIAL (Signature) *Robert G. Ellis* 10. TITLE *Records Manager, (Central Files Section)* 11. DATE July 28, 1970

12. BOX NUMBERS 13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records) 14. DISPOSAL AUTHORITY (Schedule and Item No.)

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FRC ONLY	Office of Survey and Review, Audit Operations, Region I Under Part 110.12 of the Departmental Manual, Audit Operations, Region I does the Department's internal, contract, grant and Job Corps audits, <del>within assigned</del> <del>assignment of the Mississippi River.</del> The records are original prior grant audit working papers not needed as of March 31, 1970, in current audits; they cover audit assignments made in fiscal years 1967, 1968 and 1969. Each file cover shows needed data such as audit report number, audit period and grantor and grantee names. Construction grant audits are in alphabetic order of local government grantee names within each fiscal year. All other grants are grouped by state and by the following grantor names: Bureau of Commercial Fisheries, Bureau of Sports Fisheries and Wildlife, Bureau of Outdoor Recreation, Office of Water Resources Research, Federal Water Pollution Control Administration and Office of Saline Water. <u>Grant Audits Assigned in Fiscal Years 1967, 1968 and 1969 (Construction Grants Excluded)</u>	NONE
	1 Alabama, Connecticut, District of Columbia	
	2 Delaware, Florida	
	3 Georgia, Indiana	
	4 Kentucky, Maine	
	5 Massachusetts	
	6 Maryland, Michigan	
	7 Minnesota, New Hampshire, New Jersey	
	8 New York, North Carolina	
	9 North Carolina	
	10 Ohio, Pennsylvania	
	11 South Carolina, Puerto Rico, Rhode Island	
	12 Tennessee	
	13 Vermont, Virginia	
	14 West Virginia	

STANDARD FORM 135-A  
JULY 1961 EDITION  
GENERAL SERVICES ADMIN  
FPMR (41 CFR) 101-11.4

RECORD TRANSMITTAL  
RECEIPT  
(CONTINUATION)

AGENCY  
U. S. Department of the  
Interior

DATE

BOX NUMBERS	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY
RC ONLY	AGENCY	
	<p>Federal Water Pollution Control Administration Sewage treatment Plant Construction Grant Audits</p> <p><u>Fiscal Year 1968 Audit Assignments</u></p> <p>15 Adamstown - Burlington 16 Campbell - Exeter 17 Fort Meade - Jonesboro 18 Kalamazoo - Lyon 19 Macon - North Royalton 20 Oblong - Princeton 21 Rayville - Sylva 22 Tallahassee - Zephyrhills</p> <p><u>Fiscal Year 1969 Audit Assignments</u></p> <p>23 Abbeville - Burgaw 24 Canton - Exeter 25 Fairfield - Ithaca 26 Jacksonville - Muskego 27 Nashville - Rossville 28 San Juan - Vienna 29 Wakefield - Yarmouth</p>	NONE