#### NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-115-94-005

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: <u>05/04/2021</u>

#### **ACTIVE ITEMS**

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All items not listed below remain active.

#### SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item WTR-1.00 was superseded by DAA-0048-2013-0008-0003

| REQUEST FOR RECORDS DISPOSITION AUTHORITY  (See Instructions on reverse)  TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, Dc. 20408  1. FROM Agency or establishment) Popartment of the Interior  2. MAASH Subprission Bureau of Reclamation 3. MINOR SUBDIVISION  4. NAME OF PERSON WITH WHOM TO CONFER S. TELEPHONE THY III.  6. AGENCY CERTIFICATION 1. Hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  is not required; is attached; or has been requested.  DATE SIGNATURE OF AGENCY PEPRESENTATIVE  DAJ 55  J. J. W. J.  | 5  | 3 3   |
|--|--|---|
| (See Instructions on reverse)  TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20498  1. FROM (Agency or establishment) Department of the Interior  2. MAJOR SUBDIVISION Bureau of Reclamation  3. MINOR SUBDIVISION  4. NAME OF PERSON WITH WHOM TO CONFER S. TELEPHONE Phyllis Hamilton  6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; is attached; or has been requested.  DATE SIGNATURE OF AGENCY REPRESENTATIVE  SIGNATURE OF AGENCY REPRESENTATIVE  Please see the following attached schedule:  Schedule 15: Economics, Repayment, and Water Sales and Rights  All changes to this proposed schedule have been approved by:  All changes to this proposed schedule have been approved by: | REQUEST FOR RECORDS DISPOSITION AUTHORITY  | LEAVE BLANK (NARA use only)   |
| To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 1. FROM (Agency or establishment) Department of the Interior 2. MAJOR SUBDIVISION 3. MINOR SUBDIVISION 4. NAME OF PERSON WITH WHOM TO CONFER S. TELEPHONE Phyllis Hamilton 6. AGENCY CERTIFICATION 1. Hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; is attached; or has been requested.  DATE SIGNATURE OF AGENCY REPRESENTATIVE Augustian Proposed Schedule 15: Economics, Repayment, and Water Sales and Rights  All changes to this proposed schedule have been approved by:  All changes to this proposed schedule have been approved by:   |  | N1-115-94-5   |
| 1. FROM (Agency or establishment) Pepartment of the Interior  2. MAJGR SUBDIVISION Bureau of Reclamation 3. MINOR SUBDIVISION 4. NAME OF PERSON WITH WHOM TO CONFER (303) 236-9731  4. NAME OF PERSON WITH WHOM TO CONFER Phyllis Hamilton  6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  is not required; is attached; or has been requested.  DATE SIGNATURE OF AGENCY REPRESENTATIVE Jupewary Transport Analyst  17. AS DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  Please see the following attached schedule:  Schedule 15: Economics, Repayment, and Water Sales and Rights  All changes to this proposed schedule have been approved by:  1. ALL MARCH (MARA USE ONLY)  | TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)   | DATE RECEIVED 08/05/95  |
| 2. MAJOR SUBDIVISION Bureau of Reclamation 3. MINOR SUBDIVISION 4. NAME OF PERSON WITH WHOM TO CONFER S. TELEPHONE Phyllis Hamilton 4. NAME OF PERSON WITH WHOM TO CONFER S. TELEPHONE Phyllis Hamilton 6. AGENCY CERTIFICATION 1 hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  is not required; is attached; or has been requested.  DATE SIGNATURE OF AGENCY REPRESENTATIVE Augustral Proposed Schedule:  Schedule 15: Economics, Repayment, and Water Sales and Rights  All changes to this proposed schedule have been approved by:  All changes to this proposed schedule have been approved by:  |  | NOTIFICATION TO AGENCY  |
| 3. MINOR SUBDIVISION  4. NAME OF PERSON WITH WHOM TO CONFER S. TELEPHONE (303) 236-9731  6. AGENCY CERTIFICATION  I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  is not required; is attached; or has been requested.  DATE SIGNATURE OF AGENCY REPRESENTATIVE TITLE  SIGNATURE OF AGENCY REPRESENTATIVE TITLE  SIGNATURE OF AGENCY REPRESENTATIVE TITLE  SIGNATURE OF AGENCY REPRESENTATIVE August And Supervisory Transport Anglet  Please see the following attached schedule:  Schedule 15: Economics, Repayment, and Water Sales and Rights  All changes to this proposed schedule have been approved by:  | - · · · · · · · · · · · · · · · · · · ·  | U.S.C. 3303a the disposition request,   |
| 6. AGENCY CERTIFICATION  I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  is not required; is attached; or has been requested.  DATE SIGNATURE OF AGENCY REPRESENTATIVE TITLE  SUBJECTION OF ITEM AND PROPOSED DISPOSITION  8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  Please see the following attached schedule:  Schedule 15: Economics, Repayment, and Water Sales and Rights  All changes to this proposed schedule have been approved by:   |  | for items that may be marked "disposition   |
| Thereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  | 4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE (303) 236-9731  | DATE ARCHIVIST OF THE UNITED STATES   |
| Spa/95  Shy llw L Hamilton Aupervary Transguent and st  17.  8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  Please see the following attached schedule:  Schedule 15: Economics, Repayment, and Water Sales and Rights  All changes to this proposed schedule have been approved by:   | I hereby certify that I am authorized to act for this agency in matters rand that the records proposed for disposal on the attached pag of this agency or will not be needed after the retention periods specthe General Accounting Office, under the provisions of Title 8 of the Agencies, | e(s) are not now needed for the business cified; and that written concurrence from the GAO Manual for Guidance of Federal |
| 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  9. GRS OR SUPERSEDED TAKEN (NARA USE ONLY)  Please see the following attached schedule:  Schedule 15: Economics, Repayment, and Water Sales and Rights  All changes to this proposed schedule have been approved by:  |  | ma + and at   |
| 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  Please see the following attached schedule:  Schedule 15: Economics, Repayment, and Water Sales and Rights  All changes to this proposed schedule have been approved by:  | 0 p2/95 Shy lles & Hamillon Sug  | resurary , runagement they  |
| Schedule 15: Economics, Repayment, and Water Sales and Rights  All changes to this proposed schedule have been approved by:  | ITEM 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION   | SUPERSEDED TAKEN (NARA  |
| 11/4   | Schedule 15: Economics, Repayment, and Water Sales   | and   |
|  |  | 43/4  |

# Subject Files ECONOMICS, REPAYMENT, WATER SALES, AND WATER RIGHTS

| Item<br>No. | Desc  | ription   | Proposed Disposition |
|-------------|---|---|----------------------|
| WTR-1.10    | Economics, Repayment, Water Subject Files   | er Sales, and Water Rights  | *.                   |
|             | Correspondence of a general nature pertaining to economics, repayment, water sales, and water rights subjects. Include Reclamation economics/impact programs, repayment contracts, water sales/delivery contracts/exchange of water, water rights, and interstate and international compacts. |   |                      |
|             | General Policy, Plans, and<br>Programs  | General correspondence, policies, and procedures regarding economics, repayment, and water sales and rights.  |                      |
| . ·         | Reports and Statistics  | Correspondence regarding reporting requirements.  |                      |
|             | Laws, Regulations, Orders,<br>Notices, and Agreements   | Laws, regulations, and agreements regarding economics, repayment, and water sales and rights.   |                      |
|             | Reclamation Economics/Impact Programs   | General correspondence concerning the broad subject of the impacts and economic planning.   |                      |
|             | Repayment Contracts   | General correspondence regarding repayment contracts. See WTR-4.00 for case files relating to specific repayment contracts.   | ·                    |
| -           | Water Sales/Delivery Contracts/Exchange of Water  | General correspondence pertaining the sale of water either permanently or temporarily when payment of construction or charges are not involved and the trade or loan of water between water user's organizations. |                      |
|             | Water Rights  | General correspondence concerning water rights and general material regarding the establishment of rights, acquisition of rights or settlement of controversy over rights.  |                      |
|             | Compacts  Interstate  | General correspondence regarding interstate or international water rights.  |                      |
|             | · International   |   | •                    |

# Subject Files ECONOMICS, REPAYMENT, WATER SALES, AND WATER RIGHTS

| Item<br>No. | Description   | Proposed Disposition   |
|-------------|---|--|
|             | Economics, Repayment, Water Sales, and Water Rights Subject Files - continued                 |  |
|             | Office of record/origin   | Temporary. Cutoff at the end of each calendar year or when   |
|             | Note: Office of record/origin - use case file for project specific documentation.             | volume warrants. Transfer to FRC 5 years after cutoff. FRC destroy 15 years after cutoff.                  |
| WTR-1.11    | Economics, Repayment, Water Sales, and Water Rights<br>Subject Files - All Other Copies       |  |
|             | Include any materials received by a Reclamation office that was not responsible for issuance. | Temporary. Cutoff at the end of each calendar year or when volume warrants. Destroy 10 years after cutoff. |
|             | Classification Code Cross Reference:  |  |
|             | Post 1989 - WTR-1.00 WTR-2.00 WTR-3.00 WTR-3.10 WTR-3.20 WTR-4.00 WTR-4.10                    |  |
|             | Post 1972 - 800.0<br>Pre 1972 - 800.0   |  |
|             |   |  |

| Item<br>No.  | Description   | Proposed Disposition   |
|--|---|--|
| WTR-1.00   | Economics, Repayment, Water Sales, and Water Rights Policy  |  |
|  | Material which serves to establish policy or precedents pertinent to future and continuing actions for economics, repayment, water sales and water rights activities. |  |
|  | Office of record/origin   | Permanent. Place in inactive file when cancelled, superseded, or revoked. Cutoff file                                    |
|  | Note: This file consists of policy for economics, repayment, and water sales and rights subjects that may not be filed in the master set of directives.               | at the end of the calendar year policy was cancelled, superseded, or revoked. Transfer to Archives 3 years after cutoff. |
|  | Classification Code Cross Reference:  Post 1989 - FIN-6.00 WTR-1.00  Post 1972 - 235.0 800.0 810.0  Pre 1972 - 230.05 800.0 840.0                                     |  |
| WTR-2.00   | Economics, Repayment, Water Sales, and Water Rights Reports   |  |
|  | Reports pertaining to water marketing and economics.  |  |
|  | Office of record/origin   | Permanent. Cutoff at the end of each calendar year, Transfer to Archives 3 years   |
| Approximately and the second s | Note: Reports or publications retained solely for reference should be maintained in the library, such as Area Trends.   | after cutoff.  |
|  | Classification Code Cross Reference: Post 1989 - FIN-6.00 WTR-1.00 WTR-2.00   |  |
|  | WTR-3.00 WTR-3.10 WTR-3.20<br>Post 1972 - 230.0 800.0 810.0   |  |
|  | 820.0<br>Pre 1972 - 220.03 800.0 810.0<br>820.0 830.0 840.0<br>841.0 842.1 843.0  |  |
| 4.   | 041.0 042.1 043.0   |  |

| Item<br>No. | Description   | Proposed Disposition   |
|-------------|---|--|
| WTR-3.00    | Reclamation Economics/Impact Programs   |  |
|             | Programs, studies, and investigations regarding economic planning on Reclamation projects.  |  |
|             | Economic factors affecting Reclamation activities such as timing and scope of construction programs   |  |
|             | Effect of Reclamation construction or other programs on the economics of an area, industrial development of agriculture and related services such as processing plants, effect of recreational development on marketing (boats, fishing equipment, recreation oriented business development, effect on manufacturing plants                 |  |
|             | Office of record/origin   | Permanent. Cutoff at the end of each calendar year or when volume warrants.            |
|             | Note: Use WTR-2.00 for reports.   | Transfer to FRC 10 years after cutoff. FRC transfer to Archives 30 years after cutoff. |
|             | Classification Code Cross Reference:  Post 1989 - LND-10.00 WTR-1.00 WTR-2.00  WTR-3.00 WTR-3.20  Post 1972 - 800.0 810.0 812.0   |  |
|             | 820.0<br>Pre 1972 - 800.0 810.0 840.0<br>842.0 842.01<br>846.0 847.0  |  |
| WTR-3.10    | Reserved  |  |
| WTR-3.20    | Reserved  | x 1 2  |
| WTR-4.00    | Repayment Contracts   |  |
|             | Administrative records - correspondence, reports, certificates issued by water users' associations, public notices, and repayment adjustments.  This code is used to document contracts (proposed and/or  |  |
|             | executed) with organizations and agencies that provide for contractual repayment of project construction, operation, and maintenance costs. Include contract material relating to the assumption of project operation and maintenance by water user organizations; the repayment of Federal loans used to finance construction of features. |  |

| Item<br>No.                             | Description   | Proposed Disposition  |
|---|---|---|
|   | Repayment Contracts - continued   |   |
|   | <ul> <li>Sale of water to individuals who hold a prior water<br/>right on a river and who do not belong to the major<br/>irrigation district or repayment entity</li> </ul>   |   |
|   | <ul> <li>Rehabilitation and betterment of non-Federal water<br/>resource development programs; construction of<br/>distribution systems on Federal Reclamation projects<br/>by irrigation districts or other public agencies</li> </ul>   |   |
|   | Office of record/origin   | Permanent. Break file at the end of each calendar year or when volume warrants.   |
|   | Note:  > Use WTR-2.00 for reports.  | Cutoff file when contract is paid out. Transfe to FRC 5 years after cutoff. Transfer to Archives 10 years after cutoff. |
| · • • • • • • • • • • • • • • • • • • • | See FIN-6.20 for contract financial reporting documentation.  |   |
|   | ▶ Each repayment contract is a specialized document; the schedule of annual construction charges written in a number of manners and the overall payment plan tailored to the circumstances related to the individual project. The publication, "Repayment of Reclamation Project," of the Bureau of Reclamation dated 1972, contains detailed information on the repayment function and the many varieties of repayment plans existing within that function. Original contract, amendments, and supplements, together with correspondence of negotiation and administration, including such matters as allotment of water.  ▶ Retain technical correspondence, construction, operation and maintenance, and rehabilitation records in PRJ-4.00 for loan projects in which Reclamation participated. |   |
|   | Classification Code Cross Reference:  Post 1989 - WTR-3.20 WTR-4.00  Post 1972 - 830.0 831.0 832.0  833.0 834.0 840.0  Pre 1972 - 110.1 127.0 230.0  230.03 231.0 231.5  232.0 243.0  |   |

| Item     |  |  |
|----------|--|--|
| No.      | Description  | Proposed Disposition   |
| WTR-4.03 | Water Sales/Delivery Contracts/Exchange of Water   |  |
|          | Correspondence and related material pertaining to the sale of water, either permanent or temporary, when payment of construction or other charges are <u>not involved</u> , such as municipal and industrial water supplies; excess storage or space in Federal reservoirs, domestic use; livestock use; irrigation use; private or public use; and sales of temporary or permanent water rights to townsites. |  |
|          | Also sales of surplus waters, marketing water from non-Reclamation sources, and matters concerned with contract procedures, format, legal reviews, providing delivery or diversion point, and trade or loan of water between users' organizations.   |  |
|          | Office of record/origin  | Permanent. Break file at the end of each calendar year or when volume warrants. Cutoff after termination of contract. Transfer |
|          | Note: Use WTR-2.00 for reports.  Classification Code Cross Reference:  | to FRC 5 years after cutoff. Transfer to Archives 10 years after cutoff.   |
|          | Post 1989 - WTR-4.00<br>Post 1972 - 840.0 841.0<br>Pre 1972 - 243.0  |  |
|          | Subject to Privacy Act WBR-6, WBR-13, WBR-40, WBR-42   |  |
| WTR-4.10 | Water Rights   |  |
|          | Appropriations of water rights from states by Reclamation, acquisition of water rights from individual or other entities, settlement of water right claims or dispute, and the transfer of water rights.   |  |
|          | Material relating to securing or establishing rights to water for use on Reclamation projects to ensure compliance to State laws governing acquisition or appropriation of water within the State  |  |

| Item<br>No. | Description  | Proposed Disposition   |
|-------------|--|--|
| *           | Water Rights - continued   |  |
|             | <ul> <li>Material related to the settlement of rights to direct or<br/>return flows and use of seepage and waste waters; the<br/>effects of prior water storage or use on a downstream<br/>power or pumping facility; and the effects of<br/>groundwater pumping and weather modification on<br/>water supplies and ownership of rights to those<br/>waters</li> </ul> |  |
|             | Office of record/origin  | Permanent. Break file at the end of each calendar year or when volume warrants.  Cutoff after termination of compact. Transfer   |
|             | Note:  • Use WTR-2.00 for reports.   | to FRC 5 years after cutoff. Transfer to Archives 10 years after cutoff.   |
|             | ► If litigation or appeals ensue, transfer the records to LAW-5.00.  |  |
|             | Classification Code Cross Reference: Post 1989 - WTR-1.00 WTR-2.00 WTR-4.00 WTR-4.10   |  |
|             | Post 1972 - 800.0 870.0 871.0<br>872.0 874.0 875.0<br>876.0  |  |
|             | Pre 1972 - 700.0 770.0 770.1<br>771.0 772.0 774.0<br>774.2 774.3 774.4<br>775.0  |  |
|             | Subject to Privacy Act WBR-16, WBR-38, WBR-39  |  |
| WTR-4.11    | Interstate Compacts  Material relating to securing or establishing rights to water for use on Reclamation projects and as required to ensure compliance with State laws governing acquisition or appropriation of water within the State.  |  |
|             | Office of record/origin  Note:  Vise WTR-2.00 for reports.   | Permanent. Break file at the end of each calendar year or when volume warrants. Cutoff after termination of compact. Transfer to FRC 5 years after cutoff. Transfer to Archives 10 years after cutoff. |
|             | Field/project offices transfer to designated office of responsibility upon office closure.   |  |

| Item<br>No. | Description   | Proposed Disposition  |
|-------------|---|---|
| 1105        | Interstate Compacts - continued   | 1 Toposcu Disposition   |
|             | Classification Code Cross Reference: Post 1989 - WTR-4.10 Post 1972 - 870.0 Pre 1972 - 774.3  |   |
| WTR-4.12    | International Compacts  |   |
|             | This code is used for material pertaining to proposed and consummated agreements for the settlement of water right differences and international water compacts and treaties.       |   |
|             | Case files may be established to identify particular compact negotiations, such as:   |   |
|             | · Canada/United States  |   |
| •           | · Mexico/United States  |   |
|             | Office of record/origin   | Permanent. Break file at the end of each calendar year or when volume warrants.   |
|             | Note: Use WTR-2.00 for reports.   | Cutoff after termination of compact. Transfer to FRC 5 years after cutoff. Transfer to                                    |
|             | Classification Code Cross Reference: Post 1989 - WTR-4.10 Post 1972 - 870.0 Pre 1972 - 770.0 774.2  | Archives 10 years after cutoff.   |
| WTR-4.13    | Native American Water Rights  |   |
|             | Correspondence, litigation, agreements, and policy and programs regarding the establishment, acquisition and appropriation, and settlement of controversy over water rights claims. |   |
|             | Include materials regarding water rights on Reclamation projects, tribal lands, and Native American irrigation projects.  |   |
|             | Office of record/origin   | Permanent. Cutoff at the end of each calendar year or when volume warrants.  Transfer to FRC 5 years after cutoff. FREEZE |
|             | Note: Use WTR-2.00 for reports.   | RECORDS. Transfer to the National Archives 20 years after cutoff once freeze is lifted.                                   |

| Description   | Proposed Disposition   |
|---|--|
| Native American Water Rights - continued  Classification Code Cross Reference: Post 1989 - LND-3.00 WTR-4.10 Post 1972 - 702.0 870.0 Pre 1972 - 712.0 770.0                                   |  |
| Correspondence and material related to Reclamation's involvement and responsibility to protect Indian trust assets from adverse impacts of its actions.  Office of record/origin              | Permanent. Cutoff at the end of each calendar year or when volume warrants.  |
| Note: Use WTR-2.00 for reports.         Classification Code Cross Reference:         Post 1989 - LND-3.00 LND-6.00         Post 1972 - 702.0 770.0 780.0         Pre 1972 - 380.0 712.0 790.0 | Transfer to FRC 5 years after cutoff. FREEZE RECORDS. Transfer to the National Archives 20 years after cutoff once freeze is lifted.   |
|   | Native American Water Rights - continued  Classification Code Cross Reference: Post 1989 - LND-3.00 WTR-4.10 Post 1972 - 702.0 870.0 Pre 1972 - 712.0 770.0  Correspondence and material related to Reclamation's involvement and responsibility to protect Indian trust assets from adverse impacts of its actions.  Office of record/origin  Note: Use WTR-2.00 for reports.  Classification Code Cross Reference: Post 1989 - LND-3.00 LND-6.00 Post 1972 - 702.0 770.0 780.0 |

## FINANCIAL MANAGEMENT AND PROGRAM COORDINATION

| Item<br>No. | Description   | Disposition  |
|-------------|---|--|
|             | Accounting Systems - continued  |  |
|             | Office of record/origin   | Temporary. Cutoff at the end of each year.  Destroy 3 years after cutoff.  |
|             | Classification Code Cross Reference: Post 1989 - FIN-6.00 Post 1972 - 230.0 Pre 1972 - 230.03   | Items previously appraised   |
| FIN-6.10    | Accounting Systems Conversions  |  |
|             | Documentation recording the conversions from one accounting system to another.  |  |
|             | Office of record/origin   | Temporary. Cutoff at the end of each year. Transfer to FRC 10 years after cutoff. FRC destroy 25 years after cutoff. |
|             | Classification Code Cross Reference: Post 1989 - FIN-6.00 Post 1972 - 230.0 Pre 1972 - 230.03   |  |
| FIN-6.20    | Repayment Accounting  |  |
|             | Ledgers showing payments of project construction, operations and maintenance costs. Include fiscal transactions with irrigation districts, water users associations, and other repaying entities. |  |
|             | · Repayment Accounting Ledgers  |  |
|             | Journal or Standard Vouchers  |  |
|             | Statement of Project Costs  | ·  |
|             | Accounting for expenditures   |  |
|             | · Financial statements  |  |
|             | Plant-in-service accounts including cost authorities, plant ledgers, and related completion reports.  | ·  |
|             | · PF27A or equivalents  |  |
|             | Yearly replacement costs  |  |
|             | · Rate schedules and increases  | ي .  |
|             | Note: This information is the basis for repayment contracts. See WTR-4.00 for Water Repayment Contracts.  |  |

# FINANCIAL MANAGEMENT AND PROGRAM COORDINATION

| Item<br>No. | Description   | Disposition  |
|-------------|---|--|
|             | Repayment Accounting - continued  Office of record/origin   | Permanent. Break file at the end of each fiscal year. Transfer to FRC. FRC transfer to |
|             | Note:  If litigation or appeals ensue, transfer the records to LAW-5.00.  Correspondence regarding specifically named                                   | Archives at conclusion of 50-year audit.   |
|             | contracting organizations and agencies use appropriate WTR-4.00 codes.  |  |
|             | Classification Code Cross Reference: Post 1989 - FIN-2.00 FIN-4.00 FIN-6.00 PRJ-9.00 WTR-3.20 WTR-4.00  |  |
|             | Post 1972 - 221.0 218.0 230.0 231.0 232.0 233.0 234.0 235.0 291.3 291.5 291.8 502.0 830.0 831.0 832.0   |  |
|             | Pre 1972 - 110.10 213.0 220.03<br>220.031 220.05 220.06<br>220.14 220.19 220.20<br>220.26 220.261 220.262<br>220.263 230.0 230.03<br>230.05 231.0 232.0 |  |
| FIN-6.30    | Accounting Codes/Symbols  | invely   |
|             | Correspondence requesting or establishing fund symbols and title (fiscal) for Reclamation Accounts and Finance office station numbers.                  | Item previously appraised  |
|             | · Account numbers, titles Office of record/origin   | Temporary. Cutoff at the end of each year.  Destroy 6 years after cutoff.              |
|             | Classification Code Cross Reference:  Post 1989 - FIN-3.00 FIN-4.00 FIN-6.00  Post 1972 - 220.1 222.0 230.0  230.1  Pre 1972 - 220.03 220.08 220.23     |  |
|             | 220.28  |  |