

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rel'd NCU 22 4/18/80

LEAVE BLANK	
JOB NO	NC1-115-80-1
DATE RECEIVED	4-22-80
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	<i>5-12-80</i> <i>James E. Shell</i> Archivist of the United States

**TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of the Interior

2 MAJOR SUBDIVISION
Bureau of Reclamation

3 MINOR SUBDIVISION
Engineering and Research Center

4 NAME OF PERSON WITH WHOM TO CONFER
Sherilan Arterburn

5 TEL EXT
8-234-4899

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE <i>4/8/80</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Dorothy A. Meade</i>	E TITLE Chief, Property and Services Branch
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	<p><u>Bureau of Reclamation Specifications</u> Set of published specifications of the Bureau of Reclamation, related to Bureau projects. Arranged by specification number.</p> <p>a. <u>Paper records</u> Destroy in agency upon verification of accuracy of film copies.</p> <p>b. <u>Film records</u> Destroy in agency when no longer needed for administrative or research purposes.</p>		<i>2 items</i>