

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-185-81-04

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

All records covered by this schedule are presumed disposed, and the schedule is therefore obsolete.

Date Reported: 11/08/2021

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Rec'd NCD 17 Nov 80 AH*

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Panama Canal Commission

2. MAJOR SUBDIVISION

Administrative Services Division

3. MINOR SUBDIVISION

Records Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Ranghilt J. Hansen

5. TEL. EXT.

52-3251

LEAVE BLANK

JOB NO

NC1-185-81-84

DATE RECEIVED

December 11, 1980

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

3-22-82  
Date

*[Signature]*  
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A Request for immediate disposal.**

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE

9/23/80

D. SIGNATURE OF AGENCY REPRESENTATIVE

*[Signature]*  
Christopher A. Walsh

E. TITLE

Acting Chief, Records Management Branch  
Acting Deputy Agency Records Officer

7. ITEM NO

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR  
JOB NO.

10. ACTION TAKEN

ARRS 3  
Item 116

Record of leave transferred, form 1150.

These records are copies of form 1150. The statute of limitations on leave claims against the Canal Zone Government is 6 years. We are still getting related claims and these records are needed to investigate. Suggest that all records prior to FY 1980 be retained until October 1, 1986. A 3-year statute of limitations is presently being applied to the Commission. Assuming that it continues to apply, the 3-year retention period is acceptable.

Disposition: a) <sup>Destroy</sup> ~~Retain~~ records dated prior to FY 1980 ~~until~~ <sup>when</sup> October 1, 1986. b) Records dated after FY 1980, destroy after 3 years old. (These are copies of the original.)

ARRS 3,  
116 (10 yrs)  
GRS 2/  
106 (3 yrs)

*To agency + NAG, 3/24/82*

*2 items*

*Mass Data Change Sheet Not Required*  
*Closed Out 3-24-82 K.T.D.*