

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Treasury

2. MAJOR SUBDIVISION

US Customs Service

3. MINOR SUBDIVISION

Office of Investigations

4. NAME OF PERSON WITH WHOM TO CONFER

Vicki Lee Gardner

5. TEL EXT

566-9181

LEAVE BLANK

JOB NO

N1-36-86-2

DATE RECEIVED

2/7/86

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

6-16-86 *[Signature]*
Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A Request for immediate disposal.**

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
4/23/86	<i>[Signature]</i>	Chief, Paperwork Management Branch

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	<p>DESCRIPTION: CF 4790 Report of International Transportation of Currency or Monetary Instruments</p> <p>These records pertain to Currency and Foreign Transactions Reporting Act (PL 91-508) and the Bank Secrecy Act. They consist of reports submitted by members of the public to US Customs documenting the exporting of currency and monetary instruments and the maintenance of foreign bank and financial accounts. The information is used for the prosecution of illegal currency transactions, but more importantly the information is used for gathering evidence and building case files for the investigation of financial drug and fraud related cases. Past experience has shown that the current retention period for this information is not sufficient as it relates to the overall financial management program.</p> <p>DISPOSITION: It is requested to extend the disposal date from 6 years to 10 years. This will coincide with dates which will be issued in the new Customs Records Handbook.</p> <p>Retire to Federal Records Center when case is closed. Destroy 10 years after case is closed.</p> <p>All changes to this proposed ^{schedule} have been approved by:</p> <p><i>[Signature]</i> 6/9/86</p>	N1-36-80-2	

115-107

NARA appraiser

date

Agency representative

STANDARD FORM 115

Revised April, 1975

Prescribed by General Services Administration

FPMR (41 CFR) 101-11.4

*Copies sent to Agency, NCF,
& NRE, 6-20-86, cmh*

[Signature] 5/29/86