

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See instructions on reverse)</i>	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NARA) Washington, DC 20408	
1. FROM (Agency or establishment) Department of the Treasury	
2. MAJOR SUBDIVISION U.S. Customs Service	
3. Minor Subdivision Office of Investigations	
4. NAME OF PERSON WITH WHOM TO CONFER <i>Edgar Nichols</i>	5. TELEPHONE (202) 927-1426

LEAVE BLANK (NARA USE ONLY)	
JOB NUMBER <i>N1-36-98-2</i>	
DATE RECEIVED <i>3-19-98</i>	
NOTIFICATION TO AGENCY	
DATE	ARCHIVIST OF THE UNITED STATES

6. AGENCY CERTIFICATION		
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>0</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,		
<input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested		
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>Investigative cases (paper/textual files) other than Class 1 Neutrality cases</p> <p>The U.S. Customs Service is responsible for investigating over 40 laws for more than 40 different Federal agencies, and the Tariff Act. Customs agents investigate violations of these laws and Customs Regulations. Original paper investigative case files are kept at the local investigative offices and summaries are placed in the Customs Treasury Enforcement Communications System (TECS) computer files. Significant case information is made part of packages referred to appropriate Assistant U.S. Attorneys for inclusion in court records. Customs violations tend to be of a varying nature and are required to be available for investigating related other potential violations for up to thirty years after the case has closed.</p> <p><u>Disposition:</u> Remain on site for five years after case has closed and transfer to the FRC for storage. Destroy after thirty years.</p>	N-1-38-86-1	

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
2	<p>Investigative cases electronic files</p> <p>The U.S. Customs Service is responsible for investigating over 40 laws for more than 40 different Federal agencies, and the Tariff Act. Customs agents investigate violations of these laws and Customs Regulations. Original paper investigative case files are kept at the local investigative offices and summaries are placed in the Customs Treasury Enforcement Communications System (TECS) computer files. Significant case information is made part of packages referred to appropriate Assistant U.S. Attorneys for inclusion in court records. Customs violations tend to be of a varying nature and are required to be available for investigating related other potential violations for up to thirty years after the case has closed.</p> <p>Disposition: Non-record. Retain electronically for thirty years.</p>	N-1-38-86-1	
3.	<p>Investigative Files, Class I</p> <p>Cases relating to the illegal exportation or diversion of any United States Munitions List (Departments of State and Defense publications) which are components of weapons of mass destruction, e.g., chemical, biological, or nuclear weapons and missile delivery systems. These are defined in 22 CFR Part 121 as USML Category IV, XIV and XVI.</p> <p>The illegal exportation of any USML item to any country that is embargoed for USML items as defined in 22 CFR 126.1 or embargoes administered by the Office of Foreign Assets Control, or to any terrorist or insurgent groups, or to any organized crime groups.</p> <p>The illegal exportation or diversion of any significant military equipment as defined in 22 CFR 120.19.</p> <p>Disposition: Permanent. Retain locally for five years after closing and store at an FRC for twenty-five years. Transfer to NARA after thirty years.</p>	N-1-38-86-1	

June 30, 1998

Mr. John Roach
U S Customs
Office of Logistics
Record Services, Room 3.2
1300 Pennsylvania Avenue, NW
Washington, DC 20229

Dear Mr. Roach:

With your concurrence, we are withdrawing and returning without action your records schedule, N1-36-98-2, Investigative Case Files submitted to the National Archives and Records Administration (NARA) for approval.

As the U.S. Customs Service (Customs) plans to revisit the proposed disposition instructions for the Investigative Case Files, we feel that it is the best interest of both our agencies to withdraw the schedule. We look forward to assisting Customs in developing a new schedule for these records when the associated issues are resolved. As Customs develops new schedules, please remember that NARA Bulletin 98-02 requires agencies submit schedules (SF 115) with separate items for records generated by word processing, electronic mail, or other office automation applications. We are sending a copy of NWM 06-98 that summarizes the new procedures.

If you have any questions, please contact Jennie Guilbaud of my staff at (301) 713-7110, ext. 271.

Sincerely,

JEROME NASHORN
Supervisor
Life Cycle Management Division

Enclosures

Official File - NWML
Day File - NWML

cc: N1-36-98-2
Jennie Guilbaud
Jackie Fultz

JFultz:mhv t6/30/98 s:\wpfiles\custlet.egf

File: Department of the Treasury

Withdrawn 8-1-98 mhv