

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED NOV 28 1972	JOB NO. 173-102
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
Date 1-9-73	<i>James B. Rhoads</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

- 1. FROM (AGENCY OR ESTABLISHMENT)
General Services Administration
- 2. MAJOR SUBDIVISION
Central Office, NARS
- 3. MINOR SUBDIVISION
National Personnel Records Center(CPR), St.Louis,MO
- 4. NAME OF PERSON WITH WHOM TO CONFER
Lee N. Gary
- 5. TEL. EXT. FTS
314 622 5722
- 6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

11/14/72 (Date) *Lee N. Gary* (Signature of Agency Representative) Assistant Director for Civilian Records (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center"><u>DEPARTMENT OF TREASURY</u></p> <p align="center"><u>Bureau of Customs</u></p> <p>Payrolls pertaining to employees of the Bureau of Customs, for the years 1890 - 1920.</p> <p>Destroy after a 56 year retention period.</p> <p>NOTE: Samples sent as enclosures to memorandum dated August 16, 1972. Subject: "Disposition of pre-1921 Department of Treasury payrolls".</p> <p><i>Samples returned to NC</i></p>		DISPOSAL APPROVED

I Regulations Governing the Retention of Similar Records of a Later Date

General Records Schedule 2, Item 1, calls for 56 year retention on all individual payrolls vouchers, created after January 1, 1921.

Memorandum, dated October 12, 1972, from NNA to NC. Subject: "Disposal of pre-1921 Department of Treasury payrolls". (Copy attached) This memorandum indicates concurrence in the disposal of these records.

II Additional Information

- A. These records are weekly payrolls of such Custom Offices as Surveyor's office, Naval office, Appraiser's office, and Comptroller's office. They list name, pay rate and total salary.
- B. This Center currently maintains one hundred twenty seven (127) cubic feet of these records for the years 1890 - 1920.
- C. These records are stored throughout the Center. They are indexed by City and office. Names appear in no particular order.

III Legal, Administrative or Historical Value

This Center attaches no legal, administrative or historical value to these records.