REQUEST FOR RECORDS LOSITION AUTHORITY			EAVE BLANK (NARA use only)		
(see instructions on reverse)			JOB NUMBER	4 4 4	
TO NATIONAL	TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)		71-053-01-3 DATE RECEIVED 10-10-2000		
WASHINGTON, DC 20408			DATE RECEIVED 10-	10-2000	
1 FROM (Agency or establishment)			NOTIFICATION T	O AGENCY	
BUREAU OF THE PUBLIC DEBT			In accordance with the provision	s of AA II S C 3303°	
2 MAJOR SUBDIVISION			In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is		
DIVISION OF STAFF SERVICES			approved except for items that may be marked		
3 MINOR SUBDIVISION			"disposition not approved" or "w	ithdrawn" in column	
4 NAME OF PERSON WITH WHOM TO CONFER 5 TELEPHONE (304)480-6601		Acres Santana	DATE ARCHIVIST OF THE UNITED STATES 3-2-01 Hall Call		
6 AGENCY CERT	6 AGENCY CERTIFICATION				
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, Is not required, is attached, or has been requested.					
DATE SIC	GNATURE OF AGENCY REPRES	31.97.209	LECARDS SPECIALIST	-	
17/2/85	Kary Kany		ECARDS - PECIALIST		
7 ITEM NO	8 DESCRIPTION OF ITEM AND	PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)	
	SEE THE ATTACH	ED SHEETS			

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION 9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
N1-53-01-03-0001	Title: SAVINGS BOND AGENT VOLUMES AND FEES - DATATABLE	
	Title Memo: This is a report and inquiry system that shows the sales of savings bonds from each of the five Federal Reserve Bank (FRB) savings bond processing sites. Presently, the report shows sales for all Issuing Agents and fee payment data. Within two years the report will include bond redemption data (volumes and fee payments) for all redemption agents. The two primary functions of this system are: 1. to look up inquiries based on searches of bond sales and redemption volumes with associated fee payments for financial institutions that sell and redeem savings bonds, 2. to reconcile fee payments for all issuing and redemption of saving bonds to Public Debt's agents. This network application runs on a NT server with a web browser front-end. No electronic files for Word processing or E-mail records are associated with this item.	
	Form Number Form Series: Electronic Restrictions: None Computer System: SB-VOLUMES AND FEES Cost Code: 600 Retention Years 10 Retention Months. 0 Vital Records:	
	Retention Description Temporary. Update datatable monthly and annually delete data more than 10 years old	
N1-53-01-03-0002	Title: SAVINGS BOND AGENT VOLUMES AND FEES - INPUTS	
	Title Memo: The data inputs are by the Federal Reserve Banks (5 RDS Bond Processing Sites - Kansas city, Minneapolis, Buffalo, Pittsburgh and Richmond) Each site sends a monthly e-mail text file to the Savings Bond Operation Office containing issuing agent data from various banks in the country Additionally, FRB Pittsburgh e-mails a text file once a month containing redemption agent data. The e-mails are archived and retained for 3 years. The data attached to the e-mails imported to the database and saved in text file format to a network server.	
	Form Number: Form Series: Electronic Restrictions: None Computer System: SB-VOLUMES AND FEES Cost Code: 600 Retention Years: 3 Retention Months: 0 Vital Records:	
	Retention Description Temporary a. Hardcopy, cutoff files yearly. Destroy copies 3 years after cut off. b. Electronic copy, destroy after 3 years	