REQUEST FOR RECORDS DI DSITION AUTHORITY				AVE BLANK (NARA use only)		
(see instructions on reverse)			- 11	JOB NUMBER		
TO: NATIONAL	. ARCHIVES and RECORDS AD	MINISTRATION (NIR)	- ļ		71-053-	01-4
l	TON, DC 20408			DATE RECE	EIVED バータ	7-2000
1. FROM (Agency	•			N	OTIFICATION TO	O AGENCY
}	THE PUBLIC DEBT			In accordance	with the accrisions	of 44 II S C 2202 o
2. MAJOR SUBDI\				In accordance with the provisions of 44 U.S.C 3303a the disposition request, including amendments, is		
	OND OPERATIONS			approved except for items that may be marked "disposition not approved" or "withdrawn" in column		
3. MINOR SUBDIV	ISION			"disposition n	ot approved" or "wi	thdrawn" in column
4. NAME OF PERS	SON WITH WHOM TO CONFER	5. TELEPHONE		DATE	AROHIVIST OF	THE UNITED STATES
ROBERT KOI	NZ	(304) 480-6601	\	66-01	Collin	. Carl
6. AGENCY CERT	TEICATION				(
.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		this agency in matters n	o st oinin	a to the disr	osition of its ra	aords
	that I am authorized to act for cords proposed for disposal on t					
of this agency	or will not be needed after the re	etention periods specified	d; and th	nat written o	concurrence from	n the
General Accou	nting Office, under the provision	ons of Title 8 of the GAC	Manua Manua	al for Guida	nce of Federal A	Agencies,
XX	is not required;	is attached; or	r		has been reque	ested.
DATE: SIG	SNATURE OF AGENCY REPRES	FNTATIVE	TITLE		<u> </u>	
10/4/00	Robet Konz			icaras Si	Pecialist	
7. ITEM NO	8. DESCRIPTION OF ITEM AND	PROPOSED DISPOSITIO)NI	a GRS OF	SUPERSEDED	10. ACTION TAKEN
7. ITEM NO	O. DEGGKII TIGIT OF TEMPARE	THOI GOLD BIOI GOITIC		JOB CITAT		(NARA USE ONLY)
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	SEE THE ATTACH	ED SHEETS				
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	ON 9. GRS OR SUPER	SEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	INACTIVE - ALL ITEMS S	UPERSEDED		
N1-53-01-04-0001	Title: TABLES OF REDEMPTION VALUES - Fittle Memo: These tables (\$50 series EE bonds, \$2 are values of redeemed securities on a monthly base from September through February and March throcopy files are created in Lotus and Adobe Acrobat Debt internet website. Printed tables are distributed			
	Computer System: Retention Years: 99 Retention Description: Temporary. a. Hardcopy, destroy 99 years after print definancial and legal need for the document	ntation, whichever is	later.	
N1-53-01-04-0002	b. Electronic copies, may be deleted after final printing of each 6-month cycle. Title: TABLES OF REDEMPTION VALUES - FOR \$50 SERIES EE SAVINGS BONDS Title Memo: PD F 3501 - These tables compare redemption values of \$50 series EE savings bonds. The tables are public information, updated annually in December. Electronic files of the tables are available beginning 1995. The tables are created in Lotus and Adobe Acrobat formats, and are located on the Public Debt internet website. The printed paper camera capy, created in Adobe Acrobat, is the official record copy. Printed tables are available annually in December.			
	Computer System: Cost	n Series: Camera Code: 630 ention Months: 0	Restrictions: None Vital Records:	items 1, 2+3 superseded by: N1-053-06-05/4
	Retention Description: Temporary. a. Hardcopy, of the table is the camera cop after print date or when there is no longer a f documentation, whichever is later. b. Electronic copies, may be deleted after f	inancial and legal ne	ed for the	DATE (MM/DD/YYYY):
N1-53-01-04-0003	Title: TABLES OF REDEMPTION VALUES - RETIREMENT PLAN BONDS / INDIVIDUAL RETIREMENT Title Memo: These tables are used to redeem retirement plan securities. The tables are organized by month for a 12-month period. The electronic camera copy files are created in Lotus and Adobe Acrobat formats, and are located on the Rublic Debt internet website. Printed tables are distributed annually.			
	Computer System: Cost	n Series: Camera t Code: 630 ention Months: 0	Restrictions: none Vital Records:	·
	Retention Description: Temporary. 3. Hardcopy, of the table is the camera cop after print date or when there is no longer a f documentation, whichever is later.			
	b. Electronic copies, may be deleted after final INACTIVE - ALL ITEMS	-	шопш репоа.	•

8. DESCRIPTION OF ITEM AND PROPOSI	ED DISPOSITION 9. GRS OR SUPE	RSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
Title: CONSOLIDATION STUDY Of Title Memo: This special study review the savings bonds programs at the of this one time study on the sav	Superseded by:		
authorized. Retain the docu to be reviewed to determina documents may be destroye	ment for 30 years. After 30 year tion the legal and financial need d.	rs the documents are before the	N1-053-06-05 22 DATE (MM/DD/YYYY); OY 11 2007
Title: HIGH BOND SERIAL NUME Title Memo: This record is used to res particular points in time. The re analyze fraud cases.	BERS FOR SAVINGS BONDS search and identify valid serial nutention period is based on the use	umber ranges at e of the records to	
Computer System: Retention Years: 99 Retention Description: Temporary. I longer a financial and legal need	Cost Code: 630 Retention Months: 0 Destroy 99 years after print date of the documentation, whichever	Vital Records:	\-emg 5+6 Superseded by: \N-053-65-05/ DATE (MM/DD/YYYY):
Title Memo: These are listings of secure Federal Reserve Bank-Pittsburgh listings reflect the monthly beging the printing contractor, stock returned and processed, unissued stock returned to the printing conlistings are generated by the Federal Reserved.	07/18/2005		
Computer System: Retention Years: 2	Cost Code: 630 Retention Months: 0	Vital Records:	
	INACTIVE - A Title: CONSOLIDATION STUDY (Title Memo: This special study review the savings bonds programs at the of this one time study on the saw Commissioner of the Saving Boretention period. Form Number: Computer System: Retention Description: Temporary. a. Hardcopy, Cut off file when authorized. Retain the documents may be destroyed. b. Electronic copies may be destroyed. Title: HIGH BOND SERIAL NUMETITE. Memo: This record is used to respecticular points in time. The reanalyze fraud cases. Form Number: Computer System: Retention Description: Temporary. In longer a financial and legal need record accumulates at 7 sheets on NARA. Title: MONTHLY VAULT INVENTITIE Memo: These are listings of secure received and processed, unissued stock returned to the printing conlistings are generated by the Federal Romannian Retention Years: 2	INACTIVE - ALL ITEMS SUPERSEDED Titles: CONSOLIDATION STUDY OF SAVINGS BOND PROCESS Title Memo: This special study reviewed the consolidation of the process of this one time study on the savings bond program, the FRBs se Commissioner of the Saving Bond Office who, in turn, has requested the consolidation of the PRBs se Commissioner of the Saving Bond Office who, in turn, has requested the consolidation period. Form Number: Form Series: Paper Cost Code: 630 Retention Pescription: Temporary. a. Hardcopy, Cut off file when the project is complete. Transical authorized. Retain the document for 30 years. After 30 years to be reviewed to determination the legal and financial need documents may be destroyed. b. Electronic copies may be destroyed after the study is complete. HIGH BOND SERIAL NUMBERS FOR SAVINGS BONDS Title Memo: This record is used to research and identify valid serial memory particular points in time. The retention period is based on the use analyse fraud cases. Form Number: Form Series: Paper Cost Code: 630 Retention Description: Temporary. Destroy 99 years after print date of longer a financial and legal need for the documentation, whicheve record accumulates at 7 sheets of paper per year. Not to be trans NARA. Title: MONTHLY VAULT INVENTORY NISTING- FROM PITTS Title Memo: These are listings of security stock materials in the central security of the printing contractor, stock returned by consignment agents, and received and processed, unissued funfit stock claims or obsolete stock returned to the printing contractor, and shipments to consigning are generated by the Federal Reserve bank's wault manage. Form Number: Form Series: Paper Cost Code: 630 Retention Months: 0	Titles CONSOLIDATION STUDY OF SAVINGS BOND PROCESSING CENTERS Title Metho: This special study reviewed the consolidation of the processing centers for the savings bonds programs at the Federal Reserve Banks (FRBs). Due to the effect of this one time study on the savings bond program, the FRBs selected the Assistant Commissioner of the Saving Bond Office who, in turn, has requested an extended retention period. Form Number: Computer System: Cost Code: 630 Retention Description: Temporary. a. Hardcopy, Cut off file when the project is complete. Transfer to FRC is authorized. Retain the document for 30 years. After 30 years the documents are to be reviewed to determination the legal and financial need before the documents may be destroyed. b. Electronic copies may be destroyed after the study is complete. Title: HIGH BOND SERIAL NUMBERS FOR SAVINGS BONDS Title Memo: This record is used to research and identify valid serial number ranges at particular points in time. The retention period is based on the use of the records to analyze fraud cases. Form Number: Cost Code: 630 Retention Description: Temporary. Destroy 99 years after print date or when there is no longer a financial and legal need for the documentation, whichever is later. This record accumulates at 7 sheets of paper per year. Not to be transferred to FRC or NARA. Title: MONTHLY VAULT INVENTORY AISTING- FROM PITTSBURGH Title Memo: These are listings of security stock naterials in the centralized vault in the Federal Reserve Bank-Pittsburgh. Theses are used for auditing purposes. The listings reflect the monthly beginning and closing balances, deposits received from the printing contractor, stock returned by consignment agents, adjustments, spoils received and processed, unissued /unfit stock claims or obsolete stock destroyed, stock returned to the printing contractor, and shipments to consignment agents. The listings are generated by the Federal Reserve bank's vault management system: Form Number: Form Series: Paper Restrictions: none

INACTIVE - ALL ITEMS SUPERSEDED

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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSIT		10. ACTION TAKEN (NARA USE ONLY)
	INACTIVE - ALL ITEMS SUP	ERSEDED	
N1-53-01-04-0007	Title: SAVINGS BOND MONTHLY DEPOSIT Title Memo: The IM0030 Report/Savings Bond Monthly Create the CB0050 Report/EZ Clear Reconcinformation on the IM0030 is reviewed, bal period the report is no longer needed. The interpolation of the report is no longer needed. The interpolation of the report is no longer needed.	Superseded by:	
	Form Number: IM0030	m Series: Paper Restrictions: none	NI-53-06-05/23
		St-Code: 630	DATE (MM/DD/YYYY):
	Retention Years: 0 Ret	ention Months: 1 Vital Records:	04/11/2007
	Retention Description: Temporary.		·
	a. Hardcopy, Destroy paper report 30 dayb. The electronic copy is to be deleted 12		
N1-53-01-04-0008	Title: GENERAL TERMS, CONDITIONS AND PROCUREMENT OF BONDS		
	Title Memo: Savings bond stock paper is manufal companies according to the terms of a contract procurement contracts and any related ament by SBOO during the term of the contract. At the contract may be used for future reference contract terms for warranty purposes. Due to government securities during the printing presented beyond the normal procurement procuremen		
	J.u(1)(u).		Superseded by:
	Form Number: For	m Series: Paper Restrictions: None	NI-053-05-5/1
	Computer System: Cos	st Code: 630	DATE (MM/DD/YYYY
	Retention Years: 20 Ret	ention Months: 0 Vital Records:	07/18/2005
	Retention Description: Temporary. Destroy 20 y by FRC is authorized.	ears after contract completion. Storage	,
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INACTIVE - ALL ITEMS SUPERSEDED