

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-053-01-008

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

## Description:

This schedule is superseded by N1-053-06-005 items 33, 34, 35 and 45, GRS 5.2 item 020 (DAA-GRS-2017-0003-0001), and GRS 3.1 item 051 (DAA-GRS-2013-0005- 0003)

Date Reported: 8/6/2019

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)	
NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)	
1. FROM (Agency or establishment) <b>BUREAU OF THE PUBLIC DEBT</b>	
2. MAJOR SUBDIVISION DIVISION OF PROGRAM ADMINISTRATION DIRECTOR'S OFFICE	
3. MINOR SUBDIVISION DIRECT-ACCESS MARKETABLES BRANCH	
4. NAME OF PERSON WITH WHOM TO CONFER <b>Ronda Blake</b>	5. TELEPHONE <b>(304) 480-6019</b>

LEAVE BLANK (NARA use only)	
JOB NUMBER <b>N1-053-01-08</b>	
DATE RECEIVED <b>7/26/2001</b>	
NOTIFICATION TO AGENCY  In accordance with provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE <b>11-15-01</b>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,		
<input checked="checked" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.		
DATE <b>8/7/01</b>	SIGNATURE OF AGENCY REPRESENTATIVE <b>Vicki Thorpe</b> <i>[Signature]</i>	TITLE <b>Records Officer</b>

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<b>See the Attached Sheets</b>  <i>cc: Agency, NWMU, AR</i>		

## REQUEST FOR RECORDS DISPOSITION AUTHORITY

For the Bureau of the Public Debt

August 6, 2001

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
N1-53-01-08-0001	<p><b>Title: INVESTOR PAYMENT AND TAX SYSTEM (INPAX)-MASTERFILES</b></p> <p><b>Title Memo:</b> InPax is an automated accounting system that provides for the processing required to establish, maintain, report, and service all activity related to bearer, registered, Armed Forces Leave Bonds (AFLB), and Adjusted Service Bonds (ASB) payments. This system supersedes the following systems DITS (N1-53-96-04.0044), PITS (N1-53-96-04.0045), FITS (N1-53-96-04.0051), and FALCON (GRS-20, 3a), which was used to track the payments sent to Philadelphia. The system contains two data tables, which are the main customer data table and the payment data table. The main customer data table includes but is not limited to customer and security information. These tables do not have any archiving features. The payment table includes but is not limited to payment information made to individuals for all bearer, registered, AFLB, and ASB securities. The payment information is stored in the main system for two years before it is archived to a secondary storage system.</p> <p><b>Form Number:</b>                      <b>Form Series:</b>                      <b>Restrictions:</b> SBU <b>Computer System:</b> InPax              <b>Cost Code:</b> 63500 <b>Retention Years:</b> 7                      <b>Retention Months:</b> 0              <b>Vital Records:</b> <input type="checkbox"/></p> <p><b>Retention Description:</b> a. Customer data files: Delete when the agency determines that they are no longer needed for administrative, legal, audit, or other operational purpose. b. Payment files: Store on-line for 2 years after daily cut off. Move to secondary storage in 2 year intervals. Delete files 7 years after moved to secondary storage.</p>		
N1-53-01-08-0002	<p><b>Title: INPAX-MANUAL INPUTS</b></p> <p><b>Title Memo:</b> Information such as but not limited to tax identification numbers, addresses, person entitled to payment, type of security, payment amount, interest amount, maturity date, denominations, and serial numbers are entered into the system. This information is obtained from the following items but not limited to letters, memos, legal documents, securities, and forms.</p> <p><b>Form Number:</b>                      <b>Form Series:</b>                      <b>Restrictions:</b> SBU <b>Computer System:</b> InPax              <b>Cost Code:</b> 63500 <b>Retention Years:</b> 7                      <b>Retention Months:</b> 0              <b>Vital Records:</b> <input type="checkbox"/></p> <p><b>Retention Description:</b> Temporary. The hard copies of these documents are retained in individual case files, which are scheduled under authority code NC1-53-82-02, 114.</p>		

## REQUEST FOR RECORDS DISPOSITION AUTHORITY

For the Bureau of the Public Debt

September 10, 2001

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
N1-53-01-08-0003	<p>Title: INPAX-PAYMENT FILE SENT TO PHILADELPHIA-OUTPUT</p> <p>Title Memo: Payment information is sent to the Federal Reserve Bank of Philadelphia via bulk data. From this information they make the payments to the customers for bearer, registered, AFLB and ASB securities.</p> <p>Form Number:                      Form Series:                      Restrictions: SBU Computer System: InPax              Cost Code: 63500 Retention Years: 7                      Retention Months: 0              Vital Records: <input type="checkbox"/></p> <p>Retention Description: Temporary. Store on-line for 2 years after daily cut off. Move to secondary storage in 2 year intervals. Delete files 5 years after moved to secondary storage.</p>		
N1-53-01-08-0004	<p>Title: INPAX-PAYMENT REPORT-MANUAL OUTPUT</p> <p>Title Memo: The system generates a payment report for each payment made to individuals for bearer, registered, AFLB, and ASB securities. The report is kept in the AFLB and ASB case file with input hard copies.</p> <p>Form Number:                      Form Series:                      Restrictions: SBU Computer System: InPax              Cost Code: 63500 Retention Years: 7                      Retention Months: 0              Vital Records: <input type="checkbox"/></p> <p>Retention Description: Temporary. a. The hard copies of these reports are kept in individual case files, which are scheduled under authority code NCI-53-82-02, 114.</p>		
N1-53-01-08-0005	<p>Title: INPAX-AUDIT REPORTS-OUTPUT</p> <p>Title Memo: This report is generated by the system when a payment file is sent to Philadelphia via bulk data. It contains information pertaining to but not limited to the payments that was sent via bulk data.</p> <p>Form Number:                      Form Series:                      Restrictions: SBU Computer System: InPax              Cost Code: 63500 Retention Years: 7                      Retention Months: 0              Vital Records: <input type="checkbox"/></p> <p>Retention Description: Temporary. a. Electronic file: Delete after 400 days. b. Hard copies: Cut off after created. Destroy 7 years after cut off.</p>		

## REQUEST FOR RECORDS DISPOSITION AUTHORITY

For the Bureau of the Public Debt

September 10, 2001

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
N1-53-01-08-0006	<p>Title: INPAX-SYSTEM DOCUMENTATION</p> <p>Title Memo: These are the word processing and hard copies of the data system specifications, file specifications, codebooks, record layouts, and user handbooks relating to data.</p> <p>Form Number:                      Form Series:                      Restrictions: SBU Computer System: InPax              Cost Code: 63500 Retention Years: 99                  Retention Months: 0              Vital Records: <input type="checkbox"/></p> <p>Retention Description: Temporary. Destroy when superseded, or upon authorized deletion of the related master file or database, or upon the destruction of the output of the system, whichever is latest.</p>		
N1-53-01-08-0007	<p>Title: INPAX-1099INT AND 1099B INTEREST INCOME STATEMENTS-OUTPUTS</p> <p>Title Memo: These are 1099INT and 1099B statements that are generated from the INPAX system and are then mailed out to investors showing their interest earned for a specified tax year. A diskette is sent to the Internal Revenue Services (IRS), which contains but is not limited to investor name, address, payment information, etc on all 1099's sent to investors. A copy of this diskette is kept onsite.</p> <p>Form Number: 1099                      Form Series:                      Restrictions: SBU Computer System: InPax              Cost Code: 63500 Retention Years: 7                      Retention Months: 0              Vital Records: <input type="checkbox"/></p> <p>Retention Description: Temporary.</p> <p>a. Electronic copies: Cut off after diskette is created at the end of the tax year. Destroy diskette 7 years after cut off.</p> <p>b. Hard copy: Not held by BPD mailed to investors.</p>		