

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0056-2023-0001

Status: APPROVED
Date Approved: 04/14/2026

General Information

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| Agency or Establishment | Special Inspector General for Pandemic Recovery |
| Record/Scheduling Group | 0056 - General Records of the Department of the Treasury |
| Records Schedule Applies To | Agency Subdivision |
| Major Subdivision | Special Inspector General for Pandemic Recovery |
| Schedule Subject | Special Inspector General for Pandemic Recovery Records |
| Additional Schedule Information | <p>Under the CARES Act, the Special Inspector General for Pandemic Recovery (SIGPR) has the duty to conduct, supervise, and coordinate audits and investigations of the making, purchase, management, and sale of loans, loan guarantees, and other investments made by the Secretary of the Treasury under any program established by the Secretary, as well as the management by the Secretary of any program established, under subtitle A of title IV of Division A of the CARES Act.</p> <p>By express incorporation, SIGPR also has the duties, responsibilities, powers, and authorities granted inspectors general under the Inspector General Act of 1978, including broad subpoena authority.</p> <p>The role and mission of SIGPR is to safeguard the people's tax dollars appropriated by Congress through the CARES Act. SIGPR strives to ensure that the American taxpayer gets the best return on investment by efficiently rooting out fraud, waste, and abuse. In carrying out its mission, SIGPR's goal is to treat everyone with respect, to operate with the utmost integrity, and to be fair, objective, and independent.</p> |
| Is There a Classified Version of This Schedule? | No |
| Is consultation and coordination with Tribal Governments required? | No- The records covered by this schedule do not implicate Tribal interests |

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Item Count

Total number of disposition items: 23

Number of Temporary disposition items: 7

Number of Permanent disposition items: 16

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0056-2023-0001

| Item # | Title | Disposition |
|---------------|---|--------------------|
| 0001 | Directives | Permanent |
| 0002 | Reports to Congress | Permanent |
| 0003 | Memoranda of Understanding | Permanent |
| 0004 | Public Affairs Videos | Permanent |
| 0005 | Press Releases | Permanent |
| 0006 | Speeches | Permanent |
| 0007 | Mission-related Publications | Permanent |
| 0008 | Legal Advisory Opinion Memoranda | Permanent |
| 0009 | Legal Advisory Working Files | Temporary |
| 0010 | Legislation Reviewed by SIGPR | Permanent |
| 0011 | High-Level Correspondence | Permanent |
| 0012 | Routine Correspondence | Temporary |
| 0013 | Litigation - Significant Litigation Files | Permanent |
| 0014 | Litigation - All Other Litigation Files | Temporary |
| 0015 | Investigative Cases - Case Files | Permanent |
| 0018 | Investigative Cases - Preliminary | Temporary |
| 0019 | Investigative Cases - Investigation Program Records | Permanent |
| 0020 | Audits/Evaluations - Audits and Evaluations | Permanent |
| 0023 | Audits/Evaluations - Preliminary | Temporary |
| 0024 | Audits/Evaluations - Audit Planning and Tracking Files - Planned Audits | Temporary |
| 0025 | Audits/Evaluations - Audit Planning and Tracking Files - Corrective Action | Temporary |
| 0026 | Establishment Records | Permanent |
| 0027 | Website | Permanent |

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Records Schedule Items

| | | |
|--|--|-----------------------|
| DAA-0056-2023-0001-0001 | | STATUS: Active |
| ITEM GENERAL INFORMATION | | |
| Item Title | Directives | |
| Item Description | These files contain memoranda (final version of directives) concerning internal operations or procedures from the Special Inspector General or the Deputy Special Inspector General to SIGPR offices or SIGPR employees. | |
| Is this item media neutral? | Yes | |
| Is this item a Big Bucket? | No | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | |
| Does this item supersede existing disposition authorities? | No | |
| Is this item a deviation from the GRS? | No | |
| DISPOSITION INSTRUCTION | | |
| Final Disposition | Permanent | |
| Cutoff Instructions | Other: Cutoff at end of calendar year that the record is issued as final. | |
| Are there multiple instructions for this item? | No | |
| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR or 20 years after cutoff, whichever is earlier. | |
| ADDITIONAL INFORMATION | | |
| Current Records Format | Textual data:5 GB | |
| Approximate first year of records covered by this authority | 2020 | |
| End year of records covered by this authority | Year: 2025 | |
| Frequency of transfer | 1 | |
| Are any of the records covered by this item subject to a FOIA exemption? | No | |

| | | |
|---------------------------------|---------------------|-----------------------|
| DAA-0056-2023-0001-0002 | | STATUS: Active |
| ITEM GENERAL INFORMATION | | |
| Item Title | Reports to Congress | |

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| Item Description | These files contain SIGPR's quarterly reports to Congress required by the CARES Act, special reports to Congress required by the Inspector General Act of 1978, as amended, and the reports' supporting documents. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Permanent |
| Cutoff Instructions | Other: Cutoff at end of calendar year |
| Are there multiple instructions for this item? | No |
| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR or 20 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |
| Current Records Format | Textual data:5 GB |
| Approximate first year of records covered by this authority | 2020 |
| End year of records covered by this authority | Year: 2025 |
| Frequency of transfer | 1 |
| Are any of the records covered by this item subject to a FOIA exemption? | No |

| | | |
|---|---|----------------|
| DAA-0056-2023-0001-0003 | | STATUS: Active |
| ITEM GENERAL INFORMATION | | |
| Item Title | Memoranda of Understanding | |
| Item Description | These files contain formal agreements between SIGPR and other federal agencies or offices, including their attachments. | |
| Is this item media neutral? | Yes | |
| Is this item a Big Bucket? | No | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | |
| Does this item supersede existing disposition authorities? | No | |
| Is this item a deviation from the GRS? | No | |

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| DISPOSITION INSTRUCTION | |
|--|--|
| Final Disposition | Permanent |
| Cutoff Instructions | Other: Cutoff at end of calendar year that the record is issued as final. |
| Are there multiple instructions for this item? | No |
| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR or 20 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |
| Current Records Format | Textual data:5 GB |
| Approximate first year of records covered by this authority | 2020 |
| End year of records covered by this authority | Year: 2025 |
| Frequency of transfer | 1 |
| Are any of the records covered by this item subject to a FOIA exemption? | No |

| DAA-0056-2023-0001-0004 | STATUS: Active |
|--|--|
| ITEM GENERAL INFORMATION | |
| Item Title | Public Affairs Videos |
| Item Description | These are External Affairs (Public Affairs) Videos containing interviews, speeches and media coverage of SIGPR's mission. Some videos may include transcripts. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Permanent |
| Cutoff Instructions | Other: Cutoff at end of calendar year |
| Are there multiple instructions for this item? | No |
| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR or 20 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |

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|--|--|
| Current Records Format | Digital moving pictures:2 GB ; Textual data:1 GB |
| Approximate first year of records covered by this authority | 2020 |
| End year of records covered by this authority | Year: 2025 |
| Frequency of transfer | 1 |
| Are any of the records covered by this item subject to a FOIA exemption? | No |

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|--|--|-----------------------|
| DAA-0056-2023-0001-0005 | | STATUS: Active |
| ITEM GENERAL INFORMATION | | |
| Item Title | Press Releases | |
| Item Description | These files cover External Affairs (Public Affairs) Mission related press releases to media. | |
| Is this item media neutral? | Yes | |
| Is this item a Big Bucket? | No | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | |
| Does this item supersede existing disposition authorities? | No | |
| Is this item a deviation from the GRS? | No | |
| DISPOSITION INSTRUCTION | | |
| Final Disposition | Permanent | |
| Cutoff Instructions | Other: Cutoff at end of calendar year | |
| Are there multiple instructions for this item? | No | |
| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR or 20 years after cutoff, whichever is earlier. | |
| ADDITIONAL INFORMATION | | |
| Current Records Format | Textual data:1GB | |
| Approximate first year of records covered by this authority | 2020 | |
| End year of records covered by this authority | Year: 2025 | |
| Frequency of transfer | 1 | |
| Are any of the records covered by this item subject to a FOIA exemption? | No | |

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| DAA-0056-2023-0001-0006 | STATUS: Active |
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| ITEM GENERAL INFORMATION | |
|--|--|
| Item Title | Speeches |
| Item Description | These files cover External Affairs (Public Affairs) Mission Related speeches made to various government and civilian organizations concerning SIGPR's mission. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Permanent |
| Cutoff Instructions | Other: Cutoff at end of calendar year |
| Are there multiple instructions for this item? | No |
| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR or 20 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |
| Current Records Format | Textual data:2 GB |
| Approximate first year of records covered by this authority | 2020 |
| End year of records covered by this authority | Year: 2025 |
| Frequency of transfer | 1 |
| Are any of the records covered by this item subject to a FOIA exemption? | No |

| DAA-0056-2023-0001-0007 | STATUS: Active |
|---|--|
| ITEM GENERAL INFORMATION | |
| Item Title | Mission-related Publications |
| Item Description | These files are external publications that cover SIGPR's mission-related oversight and investigatory work. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |

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| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Permanent |
| Cutoff Instructions | Other: Cutoff at end of calendar year |
| Are there multiple instructions for this item? | No |
| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR or 20 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |
| Current Records Format | Textual data:1 GB ; Presentation formats:1 GB |
| Approximate first year of records covered by this authority | 2020 |
| End year of records covered by this authority | Year: 2025 |
| Frequency of transfer | 1 |
| Are any of the records covered by this item subject to a FOIA exemption? | No |

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|---|--|
| DAA-0056-2023-0001-0008 | STATUS: Active |
| ITEM GENERAL INFORMATION | |
| Item Title | Legal Advisory Opinion Memoranda |
| Item Description | These files are maintained by SIGPR in connection with the development of significant legal opinions by the Department of Justice (DOJ) and memoranda. They include legal issues of first impression and precedent, the interpretation of enabling legislation, and issues that have the potential for long-term and wide-ranging legal impact. Such files will contain, at a minimum, a copy of the final written opinion and addendum. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Permanent |
| Cutoff Instructions | Other: Cutoff at end of calendar year |

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| Are there multiple instructions for this item? | No |
| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR or 20 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |
| Current Records Format | Textual data:250 GB |
| Approximate first year of records covered by this authority | 2020 |
| End year of records covered by this authority | Year: 2025 |
| Frequency of transfer | 1 |
| Are any of the records covered by this item subject to a FOIA exemption? | Yes |
| FOIA Exemption(s) | FOIA (b)(5) Inter-agency or Intra-agency Memorandums or Letters Not Available by Law |

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|---|---|-----------------------|
| DAA-0056-2023-0001-0009 | | STATUS: Active |
| ITEM GENERAL INFORMATION | | |
| Item Title | Legal Advisory Working Files | |
| Item Description | These files are maintained by SIGPR as program working files in connection with the development of legal opinions and memoranda. They include background materials such as research, notes, and drafts. | |
| Is this item media neutral? | Yes | |
| Is this item a Big Bucket? | No | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | |
| Does this item supersede existing disposition authorities? | No | |
| Is this item a deviation from the GRS? | No | |
| DISPOSITION INSTRUCTION | | |
| Final Disposition | Temporary | |
| Cutoff Instructions | Other: Cutoff at end of calendar year | |
| Retention Period | Other: Destroy upon dissolution of SIGPR or 3 years after cutoff, whichever is earlier. | |
| ADDITIONAL INFORMATION | | |
| Are any of the records covered by this item national security classified? | No | |
| GAO Approval Required | No | |

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|--|---|-----------------------|
| DAA-0056-2023-0001-0010 | | STATUS: Active |
| ITEM GENERAL INFORMATION | | |
| Item Title | Legislation Reviewed by SIGPR | |
| Item Description | These files are internal reviews and guidance in connection with the monitoring of legislative activity that may affect SIGPR's mission and operations. | |
| Is this item media neutral? | Yes | |
| Is this item a Big Bucket? | No | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | |
| Does this item supersede existing disposition authorities? | No | |
| Is this item a deviation from the GRS? | No | |
| DISPOSITION INSTRUCTION | | |
| Final Disposition | Permanent | |
| Cutoff Instructions | Other: Cutoff at end of calendar year | |
| Are there multiple instructions for this item? | No | |
| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR or 20 years after cutoff, whichever is earlier. | |
| ADDITIONAL INFORMATION | | |
| Current Records Format | Textual data:5 GB | |
| Approximate first year of records covered by this authority | 2020 | |
| End year of records covered by this authority | Year: 2025 | |
| Frequency of transfer | 1 | |
| Are any of the records covered by this item subject to a FOIA exemption? | No | |

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|---------------------------------|---------------------------|-----------------------|
| DAA-0056-2023-0001-0011 | | STATUS: Active |
| ITEM GENERAL INFORMATION | | |
| Item Title | High-Level Correspondence | |

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| Item Description | These files encompass incoming and outgoing correspondence with members of Congress prescribing SIGPR's policies, programs and objectives; the formulation and implementation of plans, responses, and decisions on matters of major policy impact; or the provision of operational and managerial guidance to all organizational segments of SIGPR. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Permanent |
| Cutoff Instructions | Other: Cutoff at end of calendar year |
| Are there multiple instructions for this item? | No |
| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR or 20 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |
| Current Records Format | Textual data:10 GB |
| Approximate first year of records covered by this authority | 2020 |
| End year of records covered by this authority | Year: 2025 |
| Frequency of transfer | 1 |
| Are any of the records covered by this item subject to a FOIA exemption? | No |

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|---|---|
| DAA-0056-2023-0001-0012 | STATUS: Active |
| ITEM GENERAL INFORMATION | |
| Item Title | Routine Correspondence |
| Item Description | These files encompass incoming and outgoing correspondence of a routine or a recurring nature that does not have an impact or effect on the core mission, or significant policies and procedures. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |

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|---|---|
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Temporary |
| Cutoff Instructions | Other: Cutoff at end of calendar year |
| Retention Period | Other: Destroy upon dissolution of SIGPR or 3 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |
| Are any of the records covered by this item national security classified? | No |
| GAO Approval Required | No |

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|---|---|
| DAA-0056-2023-0001-0013 | STATUS: Active |
| ITEM GENERAL INFORMATION | |
| Item Title | Litigation - Significant Litigation Files |
| Item Description | These files consist of pleadings, correspondence, memoranda, subpoenas, studies, appraisals, decisions and related documents for judicial proceedings. Files designated as “significant” include cases that involve novel legal issues or facts, cases that impact the entire operations or an entire functional area of SIGPR, criminal cases resulting in plea or conviction, civil or administrative cases with a high dollar value resulting in settlement or judgment, cases that are extremely complex, and cases that involve recurring litigants. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Permanent |
| Cutoff Instructions | Other: Cutoff files at end of calendar year that the litigation has ended. |
| Are there multiple instructions for this item? | No |

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| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR (if litigation has ended) or 15 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |
| Current Records Format | Textual data:10 GB |
| Approximate first year of records covered by this authority | 2020 |
| End year of records covered by this authority | Year: 2025 |
| Frequency of transfer | 1 |
| Are any of the records covered by this item subject to a FOIA exemption? | No |

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|---|---|
| DAA-0056-2023-0001-0014 | STATUS: Active |
| ITEM GENERAL INFORMATION | |
| Item Title | Litigation - All Other Litigation Files |
| Item Description | These files consist of pleadings, correspondence, memoranda, subpoenas, studies, appraisals, decisions, and related documents for administrative proceedings. These records consist of administrative claims. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Temporary |
| Cutoff Instructions | Other: Cutoff files at end of calendar year the litigation is ended. |
| Retention Period | Other: Destroy upon dissolution of SIGPR (if litigation has ended) or 10 years after cutoff, whichever is sooner. |
| ADDITIONAL INFORMATION | |
| Are any of the records covered by this item national security classified? | No |
| GAO Approval Required | No |

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| DAA-0056-2023-0001-0015 | STATUS: Active |
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| ITEM GENERAL INFORMATION | |
|---|---|
| Item Title | Investigative Cases - Case Files |
| Item Description | <p>Investigative case files are developed during investigations related to CARES Act programs within SIGPR's jurisdiction. The investigations rise to the level of opening a case. They include investigative files relating to lenders, borrowers, and complaints. Case files of note include, but are not limited to:</p> <ul style="list-style-type: none"> a) the subject of the file is the Secretary of the Treasury, Deputy Secretary, Assistant Secretaries, Deputy Assistant Secretaries, bureau or office heads, or any equivalent of these positions; b) the case attracts significant national or regional media attention; c) the case results in significant Congressional interest or action; or d) the case results in substantive changes in policies and procedures <p>Files consist of investigative reports and related case documents, such as correspondence and notes.</p> |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Permanent |
| Cutoff Instructions | Other: Cutoff after the final, legal or administrative action. |
| Are there multiple instructions for this item? | No |
| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR (if final action taken) or 15 years after cutoff, whichever is sooner. |
| ADDITIONAL INFORMATION | |
| Current Records Format | Textual data:30 GB |
| Approximate first year of records covered by this authority | 2020 |
| End year of records covered by this authority | Year: 2025 |

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| Frequency of transfer | 1 |
| Are any of the records covered by this item subject to a FOIA exemption? | No |

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|---|--|-----------------------|
| DAA-0056-2023-0001-0018 | | STATUS: Active |
| ITEM GENERAL INFORMATION | | |
| Item Title | Investigative Cases - Preliminary | |
| Item Description | Files containing information or allegations which are of an investigative nature but do not result in the establishment of a formal case file. These files include complaints with anonymous or vague allegations not warranting an investigation, matters referred to other agencies, or other files providing general information or assessments which may prove useful in the SIGPR's investigations. | |
| Is this item media neutral? | Yes | |
| Is this item a Big Bucket? | No | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | |
| Does this item supersede existing disposition authorities? | No | |
| Is this item a deviation from the GRS? | No | |
| DISPOSITION INSTRUCTION | | |
| Final Disposition | Temporary | |
| Cutoff Instructions | Other: Cutoff after the final, legal, or administrative action. | |
| Retention Period | Other: Destroy upon dissolution of SIGPR (after final action) or 5 years after cutoff, whichever is sooner. | |
| ADDITIONAL INFORMATION | | |
| Are any of the records covered by this item national security classified? | No | |
| GAO Approval Required | No | |

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|---------------------------------|---|-----------------------|
| DAA-0056-2023-0001-0019 | | STATUS: Active |
| ITEM GENERAL INFORMATION | | |
| Item Title | Investigative Cases - Investigation Program Records | |

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| Item Description | These documents relate to the internal administration and management of the investigation function that are not general administrative or housekeeping files. These files include organizational charts and functional statements, records documenting policies and procedures, internal reviews of investigative field offices, and other materials relating to the Office of Investigation's program functions. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Permanent |
| Cutoff Instructions | Cut off at end of Calendar year. |
| Are there multiple instructions for this item? | No |
| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR or 20 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |
| Current Records Format | Textual data:5 GB |
| Approximate first year of records covered by this authority | 2020 |
| End year of records covered by this authority | Year: 2025 |
| Frequency of transfer | 1 |
| Are any of the records covered by this item subject to a FOIA exemption? | No |

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|---------------------------------|---|
| DAA-0056-2023-0001-0020 | STATUS: Active |
| ITEM GENERAL INFORMATION | |
| Item Title | Audits/Evaluations - Audits and Evaluations |

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| Item Description | <p>These files encompass audits and evaluations of the programs, operations, and procedures within SIGPR’s jurisdiction to include any contract audits. They contain audit and evaluation reports with supporting work to include recommendations, conclusions, and/or corrective actions taken, as well as related correspondence and memoranda. Audits may be recurring and/or meet one or more of the following criteria:</p> <p style="margin-left: 40px;">a) attracts significant attention in the media, either on the national or local level; b) results in significant Congressional interest or action; or c) is unique in scope, but is nonrecurring</p> |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Permanent |
| Cutoff Instructions | Other: Cutoff at the end of the calendar year in which report is issued. |
| Are there multiple instructions for this item? | No |
| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR or 20 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |
| Current Records Format | Textual data:50 GB |
| Approximate first year of records covered by this authority | 2020 |
| End year of records covered by this authority | Year: 2025 |
| Frequency of transfer | 1 |
| Are any of the records covered by this item subject to a FOIA exemption? | No |

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| DAA-0056-2023-0001-0023 | STATUS: Active |
| ITEM GENERAL INFORMATION | |
| Item Title | Audits/Evaluations - Preliminary |

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0056-2023-0001

Status: APPROVED
Date Approved: 04/14/2026

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| Item Description | These files contain records created or acquired during the development of audits and evaluations. These records include correspondence, memoranda, and supporting work papers, excluding records for audits and evaluations covered by the item for Audits and Evaluations above. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Temporary |
| Cutoff Instructions | Other: Cutoff at end of calendar year |
| Retention Period | Other: Destroy upon dissolution of SIGPR or 7 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |
| Are any of the records covered by this item national security classified? | No |
| GAO Approval Required | No |

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| DAA-0056-2023-0001-0024 | STATUS: Active |
| ITEM GENERAL INFORMATION | |
| Item Title | Audits/Evaluations - Audit Planning and Tracking Files - Planned Audits |
| Item Description | Identifying areas for audit, defining the scope of planned audits, and scheduling audits. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Temporary |
| Cutoff Instructions | Other: Cutoff at end of calendar year |

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0056-2023-0001

Status: APPROVED
Date Approved: 04/14/2026

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| Retention Period | Other: Destroy upon dissolution of SIGPR or 3 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |
| Are any of the records covered by this item national security classified? | No |
| GAO Approval Required | No |

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| DAA-0056-2023-0001-0025 | STATUS: Active |
| ITEM GENERAL INFORMATION | |
| Item Title | Audits/Evaluations - Audit Planning and Tracking Files - Corrective Action |
| Item Description | Tracking list of corrective action submissions on audit report recommendations. |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Temporary |
| Cutoff Instructions | Other: Cutoff at end of calendar year |
| Retention Period | Other: Destroy upon dissolution of SIGPR or 3 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |
| Are any of the records covered by this item national security classified? | No |
| GAO Approval Required | No |

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| DAA-0056-2023-0001-0026 | STATUS: Active |
| ITEM GENERAL INFORMATION | |
| Item Title | Establishment Records |
| Item Description | These are the records that established the Special Inspector General for Pandemic Recovery (SIGPR) by the CARES Act in March of 2020. The records include the original charter, amended charter, organizational charts, directories, functional statements, strategic plans, and related background materials. |

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0056-2023-0001

Status: APPROVED
Date Approved: 04/14/2026

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| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Permanent |
| Cutoff Instructions | Other: Cutoff at end of calendar year |
| Are there multiple instructions for this item? | No |
| Transfer Instruction | Other: Transfer to the National Archives upon dissolution of SIGPR or 15 years after cutoff, whichever is earlier. |
| ADDITIONAL INFORMATION | |
| Current Records Format | Textual data:1 MB |
| Approximate first year of records covered by this authority | 2020 |
| End year of records covered by this authority | Year: 2025 |
| Frequency of transfer | 1 |
| Are any of the records covered by this item subject to a FOIA exemption? | No |

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| DAA-0056-2023-0001-0027 | STATUS: Active |
| ITEM GENERAL INFORMATION | |
| Item Title | Website |
| Item Description | The website for Special Inspector General for Pandemic Recovery (SIGPR) is https://www.sigpr.gov . It includes the following: a) featured news that contains articles and news stories related to SIGPR and COVID-related fraud; b) resource pages highlighting the SIGPR mission such as "Report Fraud, Waste & Abuse", "File a Whistleblower Complaint", and "Meet the Inspector General"; c) videos and d) the latest publicly posted reports (reports to Congress, audits). |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |

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Records Schedule Number: DAA-0056-2023-0001

Status: APPROVED
Date Approved: 04/14/2026

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| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Permanent |
| Cutoff Instructions | There is no cutoff instruction |
| Are there multiple instructions for this item? | No |
| Transfer Instruction | Other: The website will be transferred to the University of North Texas (UNT) upon termination of SIGPR under the provisions of the affiliated archives relationship established in 2006. |
| ADDITIONAL INFORMATION | |
| Current Records Format | Web records:5 GB |
| Approximate first year of records covered by this authority | 2020 |
| End year of records covered by this authority | Year: 2025 |
| Frequency of transfer | 0 |
| Are any of the records covered by this item subject to a FOIA exemption? | No |

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0056-2023-0001

Status: APPROVED
Date Approved: 04/14/2026

Signatory Information

| Action | User | Date |
|---------|---------------------------------|------------|
| Approve | Edward Forst (Acting Archivist) | 04/14/2026 |



Office of the Chief
Records Officer for the
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.