

REQUEST FOR RECORDS SPOSITION AUTHORITY

(See Instructions on reverse)

AVE BLANK (NARA use only)

JOB NUN

A. Inputs:

Sources of input for the LMCS include paper documents (such as borrower commitment notes, loan agreements, faxed loan requests and prepayment requests), and electronically stored data such as the Treasury Yield Curve.

Disposition: TEMPORARY. Destroy when 75 years old or no longer needed for operational purposes whichever is later.

B. System Data:

The contents of the LMCS consist of borrowers' notes and loan data, such as pricing information, repayment schedules, and payment history, as well as accounting data (e.g. general ledger balances and accrual data). The LMCS generally covers data from the mid-1980's to the present.

Disposition: TEMPORARY. Destroy when 75 years old or no longer needed for operational purposes whichever is later.

C. Outputs:

Outputs from the LMCS include database records, email and faxes of confirmation notices and loan schedules, pricing memos, accounting documents (SF 1081, 1151, and 7314), data for TIER, and many reports.

Disposition: TEMPORARY. Destroy when 75 years old or no longer needed for operational purposes whichever is later.

D. System Documentation:

Documentation on LMCS include: LMCS Change Requests, Production Access logs, Certification & Accreditation package (includes System Security Plan, Security Assessment Report, Risk Assessment, Contingency Plan, Change Control Procedures).

Codebooks, records layout, user guide, and other related materials.

Disposition: TEMPORARY. Delete/destroy when superseded or 5 years after the system is terminated, whichever is sooner.

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