

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

N1-56-90-7

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED

6/26/90

1. FROM (Agency or establishment)

NOTIFICATION TO AGENCY

U.S. Department of Treasury

2. MAJOR SUBDIVISION

Employment Policy Officer

3. MINOR SUBDIVISION

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT.

DATE

ARCHIVIST OF THE UNITED STATES

Steve W. Milline

566-9823

10/17/90

[Signature]

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence. ☐ is attached; or ☒ is unnecessary

B. DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE

6-20-90

Steve W. Milline

*Departmental Offices Records Officer
Chief, Clerk's Office*

7
ITEM
NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR
SUPERSEDED
JOB
CITATION

10. ACTION
TAKEN
(NARS USE
ONLY)

1

Fair Employment Policy Files, (1948-1962), 1 cubic foot, accession number 056-66A-1385, box 1.

The policy files of the Employment Policy Officer consist of correspondence, memoranda, circulars, reports, publications, and statistical data accumulated and created by the Treasury Department official in accordance with Executive Order 9980 and 10590. Subjects covered include procedures governing employment practices, progress of Treasury Department, results of special actions, and recommendations for future implementation.

DISPOSITION: PERMANENT--Transfer immediately to the National Archives.

*sent to agency, NCF, NNT,
NN-W 10/19/90*

Conference and Area Conference Files of
Employment Policy Officer, (1955-1962), 1
cubic foot, accession number 056-66A-1385, box
2.

- a) These files maintained by the Employment
Policy Officer consist of agenda, minutes,
meeting notices, for area conferences
sponsored by the President's Committee on
Government Employment Policy and attended by
various officials from within the Treasury
Department.

DISPOSITION: PERMANENT--Transfer immediately
to the National Archives.

- b) Records determined during archival processing
to lack sufficient archival value to warrant
permanent retention.

DISPOSITION: Destroy immediately.