REQUEST FOR RECORDS DISPOSITION AUTHORITY	JOB NUMBER N1-58-09-2/

To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001	Date received 4/8/09

1. FROM (Agency or establishment) Department of the Treasury	NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION
Internal Revenue Service (IRS)

3. MINOR SUBDIVISION
Small Business/Self Employed

4. NAME OF PERSON WITH WHOM TO CONFER Tracee M. Taylor	5. TELEPHONE NUMBER (202) 435-6308	DATE 7/6/09	ARCHIVIST OF THE UNITED STATES Adrienne Thomas

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___2__ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required   ☐ is attached; or   ☐ has been requested.

DATE 3/31/2009	SIGNATURE OF AGENCY REPRESENTATIVE Daniel W. Bennett	TITLE IRS Records Officer National Office, OS:A:RE:SC Washington, DC 20224

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	RCS 1.15.18 for Records of the Enterprise Computing Center - Detroit **Update to RCS:** **1.) New Item 59, Social Security Administration Medicare Benefits (SSA MB) System** ***RCS 1.15.35 for Tax Administration Electronic Systems** **1.) Add pointer to Item 59 in RCS 1.15.18.** **RCS 1.15.35 is a cross-walk of electronic systems to official IRS Records Control Schedules.** The records are owned by the SB/SE Government Liaison and Disclosure Data Services and processed by the Enterprise Computing Center – Detroit.		

RCS/18, Item 59	**Background:** *The Social Security Administration Medicare Benefit (SSA MB) System is an extract shared with the Social Security Administration (SSA). It is used by the SSA to identify individuals who make Medicare claims, but are also employed and eligible for medical benefits. The IRS uses CONNECT Direct to exchange the data. Exchanging data electronically via CONNECT - Direct, also known as Network Data Mover or NDM, between IRS and another entity is generally encouraged when the alternative is any other method of information sharing. This is especially true if the information exchange currently involves the physical shipping of data via any kind of tapes. The electronic transmission of data especially that, which includes taxpayer information, requires that issues other than technical solutions alone are addressed. Such issues include disclosure, privacy, security and procurement requirements.* **Description:** The Social Security Administration Medicare Benefit (SSA MB) System is an extract of IRS information used by the SSA to identify individuals that claim Medicare benefits but also have a job that pays medical benefits. A file of Social Security Numbers (SSNs) is received from SSA. The SSNs of the primary and secondary filer are validated by the Internal Revenue Service. The file is matched to the IMF and data is extracted to create a file of taxpayers that filed a Tax Return for the associated Tax Year. a. Inputs: The primary input for the system is the Individual Tax Identification Numbers (ITINs). These are the Social Security Numbers (SSNs) provided by the SSA for matching purposes. *Disposition: Temporary. Note - The Individual Tax Identification Number (ITIN) is a scheduled record under IRM 1.15.35. Information extracted from the ITIN can be deleted/destroyed upon verification or when no longer needed.*	**NEW**	

b. System Data:

The Social Security Administration Medicare Benefit System contains data extracted from the Information Returns File (IRF). The extract includes payer and payee data for specific tax payers from the IR Forms 1040 series. It is extracted by individual tax year.

Disposition: Temporary. Destroy data provided to the SSA when 5 years old or when no longer needed for operational purposes, whichever is sooner.

c. Outputs:

The output is data exchanged electronically. The FTI (Federal Tax Information) is stored and processed in mainframe computers and electronic storage devices housed within SSA National Computer Center (NCC) in Baltimore.

Disposition: Temporary. Data provided to the SSA is stored off-line. Cut off at end of processing year. Destroy 6 years after cutoff.

d. System Documentation:

System documentation consists of codebooks, records layout, user guides, and other related materials.

Disposition: Temporary. Delete/destroy when superseded or 5 years after the system is terminated, whichever is later.