

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER N1-058-09-95	
1 FROM (Agency or establishment) Department of the Treasury		DATE RECEIVED 9/14/09	
2 MAJOR SUBDIVISION Internal Revenue Service		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Wage and Investment (W&I), Customer Account Services (CAS), Electronic Payment and Federal Tax Deposit (FTD) Section			
4 NAME OF PERSON WITH WHOM TO CONFER Daniel W Bennett IRS Records Officer Mary T Rekus		5 TELEPHONE 202-435-6337 202-283-6329	DATE 
5 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> pages(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 9/9/2009	SIGNATURE OF AGENCY REPRESENTATIVE  Daniel W Bennett		TITLE IRS Records Officer National Office, OS A RE Washington, DC 20224
7 ITEM NO	8 DESCRIPTION OF ITEM OF PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>IRM 1.15.29 Records Control Schedule for Tax Administration – Wage and Investment Records</p> <p>Future Updates:</p> <ul style="list-style-type: none"> • Adds new Item 430 for <i>Bulk Electronic File Transfer (BEFT) System</i> <p>Item 430 Bulk Electronic File Transfer (BEFT) System Sub-Items</p> <ul style="list-style-type: none"> • a. Inputs b. Outputs c. Data d. Systems Documentation <p>IRM 1.15.35 Records Control Schedule for Tax Administration - Systems (Electronic)</p> <p>Future Updates:</p> <ul style="list-style-type: none"> • Adds new pointer to Item 430 in RCS 1.15.29 for Bulk Electronic File Transfer (BEFT) <p>The records are owned by Wage and Investment (W&I), Customer Account Services (CAS), Electronic Payment and Federal Tax Deposit (FTD) Section.</p> <p><i>See attached</i></p>		

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JOB NUM. R

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IRM
1 15 29,
Item 430

Background:

Bulkdata Electronic File Transfer (BEFT) was developed in cooperation with the Federal Reserve Banking system to provide an electronic data interchange capability to allow Federal Reserve Banks (FRB) to send queries to the IRS and for the IRS to send responses to those queries BEFT manages the generation and exchange of data required to balance the paper Federal Tax Deposit (FTD) accounts with the FRB in order to allow money to be released to the Department of the Treasury

Bulk Electronic File Transfer (BEFT) System

Description:

Bulkdata Electronic File Transfer (BEFT) manages the daily electronic transmission of the Federal Reserve Bank verification data This system automates the processing of Form 5526 adjustments, the SF-512 Deposit Ticket, and the SF-5515 Debit Voucher These actions adjust the account information both at the Federal Reserve Bank and on the FTD-SCCF This system is also the source of the FTD Depository Commercial Bank Address File Outside vendors are used for printing tasks

A. Inputs:

Inputs to the Bulk Electronic File Transfer (BEFT) System are transmitted from the Federal Reserve Banks (FRB) and Service Center Control File Processing System (SCCF)

Disposition TEMPORARY, Delete/destroy after successful entry and verification into the system

B. System Data:

The Bulk Electronic File Transfer (BEFT) System manages the daily electronic transmission of the Federal Reserve Bank verification data This system automates the processing of Form 5526 adjustments, the SF-512 Deposit Ticket, and the SF-5515 Debit Voucher Bulkdata Electronic File Transfer Data Store (BEFT DS) contains the FTD Depository Commercial Bank addresses

1. Payment to Depository Data

Disposition. TEMPORARY Delete/destroy 1 years after recording and verification of payment to Depository

2. Records of Payment Vouchers and Adjustments

Disposition TEMPORARY Delete/destroy 3 years after recording and verification of Voucher and Adjustment

3. Commercial Bank Address File

Disposition TEMPORARY Delete/destroy when superseded by new file

NEW

CRS 20.2c

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C. Outputs:

Outputs of the Bulk Electronic File Transfer (BEFT) System include FRB Verification List, Federal Tax Deposit Adjustment Action Requests, Reversal and Replacement Requests Listing, and Monthly Variance Reports

1. Federal Tax Deposit Verification List

Disposition: TEMPORARY Delete/Destroy 12 months after date of listing

2. Federal Tax Deposit Adjustment Action Requests Listing

Disposition: TEMPORARY Delete/Destroy 2 years after date of listing

3. Reversal and Replacement Requests Listing

Disposition: TEMPORARY Delete/Destroy 3 years after date of listing

4. Monthly Variance Reports

Disposition: TEMPORARY Delete/Destroy 6 months after date of Report

D. System Documentation:

System Documentation for the Bulk Electronic File Transfer (BEFT) System is stored in the DocIT Library. This documentation includes, but is not limited to, Program, Technical, Operations & Maintenance and End-User Documentation

Disposition: TEMPORARY Delete/destroy when superseded or 5 years after the system is terminated, whichever is sooner

Exception to
GRS 2011a1

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N1-058-09-

115-109

NSN 7450-00-634-4064
PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV 3-91)
Prescribed by NARA
36 CFR 1228