INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-058-10-011

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.
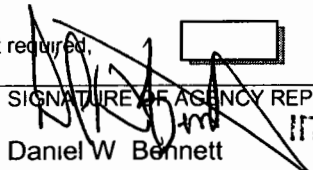
Description:

Item 1 waas not approved.
DAA-GRS-2015-0006-0002 supersedes item 2.
DAA-GRS-2017-0003-0002 supersedes item 3.
DAA-GRS-2013-0005-0003 supersedes item 4.

Date Reported: 3/25/2021

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
REQUEST FOR RECORDS DISPOSITION AUTHORITY *(See Instructions on reverse)*		JOB NUMBER **N1-58-10-/ /**	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		DATE RECEIVED 12/23/09	
1 FROM (Agency or establishment) **Department of the Treasury**		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION **Internal Revenue Service (IRS)**		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10	
3 MINOR SUBDIVISION **Modernization & Information Technical Services (MITS)**			
4 NAME OF PERSON WITH WHOM TO CONFER Stephanie Griffith (Records POC) Alan Leonard (BU POC, 202-283-5908)	5 TELEPHONE (202) 435-6317	DATE	ARCHIVIST OF THE UNITED STATES

5   AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

X   is not required,   ☐ is attached, or   ☐ has been requested

DATE 12|17|2009	SIGNATURE OF AGENCY REPRESENTATIVE Daniel W Bennett IRS Records Officer	TITLE IRS Records Officer National Office, OS A RE L Washington, DC 20224

7 ITEM NO	8 DESCRIPTION OF ITEM OF PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	RCS 1 15 17, Records Control Schedule for Information Technology, Item 29 *Financial Planning System* ~~Project Tracking System~~ (used MITS-wide) is a web-based system replacing multiple spreadsheets that supports IRS/MITS Information Technology budget allocation and execution		
	* RCS 1 15 35, Tax Administration Electronic Systems		
	Add pointer to Item 29 in RCS 1 15 17		
	RCS 1 15 35 is a cross-walk of electronic systems to official IRS Records Control Schedules		
	See attached.		

Background:

The Project Tracking System (PTS) is a web-based system replacing multiple spreadsheets that supports IRS/MITS Information Technology budget allocation and execution PTS captures projected spending and creates Spending Plan Items (SPIs) that provide information related to proposed and actual IT spending Once the SPIs are reviewed and approved, information from PTS is uploaded into the Integrated Financial System (IFS) to create the financial plan used during the Budget Execution process During the Budget Execution process, PTS is used to control and monitor changes to the financial plan PTS also supports the Quarterly Spend Plan Review (QSPR) process, producing reports used for the executive level review of actual versus planned spending PTS allows management to annually forecast projected budgets over a 5 year period

Project Tracking System (PTS) Description:
System used to gather, track and manage projected IRS/MITS budget information for use during the financial plan development and budget execution processes

1

Inputs:
Most of budget and related information is input into PTS by budget analysts in MITS Some data is received from the Web Request Tracking System (WebRTS) and the Web Integrated Procurement System (WebIPS) via file transfers

GRS 20

Disposition: TEMPORARY. Delete/Destroy when no longer needed by end user

2

System Data:
Budget Data includes spending plans (SPI) that have narrative, appropriations, Cost Center data, Functional Area data, committed/obligated funds, cost elements, and internal orders

Disposition: TEMPORARY. Cut off at the end of the FY, delete/destroy 3 years after cutoff

3

Outputs:
Budget data is transferred to the Integrated Financial System (IFS) PTS also produces reports used for executive level review of actual versus planned spending

4	**Disposition: TEMPORARY.** Cut off at the end of the FY, delete/destroy 3 years after cutoff **System Documentation:** Owners Manual, User Manual, Data Dictionary, Software Design Description, Software Requirements, et al **Disposition: TEMPORARY.** Delete/Destroy when superseded or 5 years after the system is terminated, whichever is sooner		

115-109

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PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV 3-91)
Prescribed by NARA
36 CFR 1228