

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
		JOB NUMBER N1-58-11- 8	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		DATE RECEIVED 1/20/11	
1 FROM (Agency or establishment) Department of the Treasury		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Internal Revenue Service (IRS)		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10	
3 MINOR SUBDIVISION SBSE			
4 NAME OF PERSON WITH WHOM TO CONFER Stephanie Griffith Dominick Cricenti		5 TELEPHONE (703)565-3120 631-447-4607	DATE 1/20/11
5 AGENCY CERTIFICATION		ARCHIVIST OF THE UNITED STATES 	
<p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p><input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested</p>			
DATE 1/5/2011	SIGNATURE OF AGENCY REPRESENTATIVE Daniel W. Bennett		TITLE IRS Records Officer National Office, OS A RE L RIM Washington, DC 20224
7 ITEM NO	8 DESCRIPTION OF ITEM OF PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	IRM 1.15.35, Records Control Schedule for Tax Administration Systems (Electronic) Automated 6020(b) System New Item 156 A. Inputs B. System Data C. Outputs D. System Documentation See attached.		

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Background

The Automated 6020(b) application facilitates case processing of Business Master File (BMF) taxpayers who do not voluntarily file returns timely. Internal Revenue Code (IRC) paragraph 6020(b) gives the IRS the authority to file a tax return for a business when it does not file a required return. The Automated 6020(b) produces a package containing the appropriate forms (940, 941, 943, or 944) and Letter 1085 and Publication 5, which is sent to the taxpayer.

The Automated 6020(b) is used to properly assess the amount on a tax proposal for a particular entity through an automated process.

A. Inputs:

Inputs into the Automated 6020(b) include Business entity information received from the IDRS system, Employee Data such as User Standard Employer Identifier (SEID), name, and Audit information.

GRS 20.2

Disposition: TEMPORARY. Delete/Destroy when no longer needed for business.

B. System Data:

The Automated 6020(b) includes case data related to business entities delinquent in submitting tax returns in a timely manner. Information includes Employer Identification Number (EIN), Name, address, Power of Attorney information, delinquent tax periods, and Last period satisfied.

Disposition: TEMPORARY. Cut off 3 years after processing year and transfer external media to off-site storage. Delete/Destroy 3 years after cutoff.

C. Outputs:

1 Taxpayer Delinquency Investigation data is sent to the Inventory Delivery System (IDS)

GRS 20.5

Disposition: TEMPORARY. Records will be properly maintained in accordance with approved schedule for the IDS (Job # N1-058-97-13).

2 Form 1085 coversheet with proposed returns data are sent to the Notice Delivery System for processing

GRS 20.5

Disposition: TEMPORARY. Records will be properly maintained in accordance with approved schedule for the NDS (SF 115 submitted to NARA

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on 11/3/2010).

D. System Documentation:

Owners Manual, User Manual, Data Dictionary,
Software Design Description, Software Requirements,
et al

**Disposition: TEMPORARY. Delete/Destroy when
superseded or 5 years after the system is
terminated, whichever is sooner.**

*exception to
GRS 2011*