

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-5891-1	DATE RECEIVED 1-15-91
1 FROM (Agency or establishment) Department of The Treasury		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Facilities and Information Management Support Division		In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION A/C Employee Plans and Exempt Organizations			
4 NAME OF PERSON WITH WHOM TO CONFER Anthony B. Cincotta ABC	5 TELEPHONE EXT 535-9880	DATE 3-24-92	ARCHIVIST OF THE UNITED STATES WITHDRAWN

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 12/20/90	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Susan E. Hoine</i>	D TITLE Chief, Records Administration
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1	<p>Records Control Schedule 203 for Employee Plans and Exempt Organizations -- Regional and District Offices.</p> <p>Employee Plans Application Case Files (created and maintained in the key district offices).</p> <p>Copies of applications, determination letters, National Office ruling letters and technical advice, trust agreements, examiners' reports and related correspondence. These case files pertain to requests for a determination that an employee benefit plan met the requirements for qualification with respect to a plan which Section 401(a) of the Internal Revenue Code and Section 301(d) of the Tax Reduction Act of 1975 applies.</p> <p>(1) Paper records. (a) RETIRE to the federal records center on a quarterly basis. (b) DESTROY after 10 years.</p> <p>(Note: If microfilmed, destroy paper immediately after microfilming and film verification.)</p> <p>(2) Microform Records. (a) DESTROY after 7 years.</p>	<p>N1-58-87-3 <i>Item 18</i></p>	<p>WITHDRAWN</p> <p>WITHDRAWN</p>