

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED MAY 8 1975	JOB NO.
NC - 58-75-10	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10	
Date	Archivist of the United States

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Treasury Department

2. MAJOR SUBDIVISION
Internal Revenue Service

3. MINOR SUBDIVISION
Office of Asst. Commr. (Compliance) Disclosure Staff

4. NAME OF PERSON WITH WHOM TO CONFER
Fannie Dunn

5. TEL. EXT.
184-6711

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

5-6-75 Ross H. Thomson Program Manager, Records Management Program
(Date) (Signature of Agency Representative) (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>The records covered by this schedule (RSC-115) are created and accumulated in the Disclosure Staff, Office of the Assistant Commissioner (Compliance).</p> <p>2. <u>Freedom of Information Files.</u> This correspondence contains requests made under the Freedom of Information Act for Internal Revenue records.</p> <p>(1) Routine - Requests for records which are on deposit in the Freedom of Information Reading Room and which may be granted in their entirety without further correspondence other than an invoice or transmittal.</p> <p>(a) Dispose of when the request has been filled.</p> <p>(2) Requests other than routine and associated files.</p> <p>(a) Dispose one year after the close of the year in which received.</p> <p>August 26, 1975</p> <p>Disposal Job No. NC-58-75-10 is canceled and returned to its originator. Internal Revenue Service plans to resubmit this job in the future.</p> <p><i>Carmelita S. Ryan</i> CARMELITA S. RYAN Acting Director Records Disposition Division</p>		

Copy to Agency 8-27-75

3 items