

Revised 2 Jan 80 AH

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
Treasury Department

2 MAJOR SUBDIVISION
Internal Revenue Service

3 MINOR SUBDIVISION
Facilities Management Division

4 NAME OF PERSON WITH WHOM TO CONFER
Ross Thomson

5 TEL EXT
376-0593

LEAVE BLANK	
JOB NO NC1-58-80-4	
DATE RECEIVED 1-2-80	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
WITHDRAWN	
Date	Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 12/18/79	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Ross H. Thomson</i>	E TITLE Manager, Records Management Program
--------------------	--	--

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
18.	<p>The records covered by the following items are to be included in IRS Records Control Schedule 207, Criminal Investigation-Regional and District Offices.</p> <p>Information Gathering Activities (Including Projects).</p> <p>(1) Criminal Investigation data collected from various sources which relates to approved information gathering regarding specific individuals, entities and projects. (NOTE: Tax related information gathered will be removed and associated with the taxpayer's case file when a case is assigned (see Item 15), or removed and associated with the file when an information item is prepared (see Record Control Schedule 206). All other tax related information will be removed from the system and destroyed. (a) DESTROY 3 years after closing of the file.</p> <p>(2) <u>Administrative Files</u> consisting of authorizations, reviews, Forms 6271 and 6272. (a) DESTROY when 3 years old. (b) RETIRE to Federal Records Center when no longer needed in current operations.</p>		WITHDRAWN

115-107
Well
27 Jan 80 AH

Request for Records Disposition Authority—Continuation

JOB NO

PAGE OF **2**

2

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
26.	<p>Informant Files. Criminal Investigation files for controlled and restricted source informant's. The file may consist of such items as informant number, code name, if appropriate; the subject matter of information furnished; payments made, if any, specific record of information received; the disposition of the information and the contacting agent. (NOTE: If in the determination of the Chief, Criminal Investigation Division, circumstances warrant, the District may maintain the above files for longer periods.)</p> <p>(1) Non-paid controlled informant files and restricted source informant files.</p> <p>(a) DESTROY 2 years after last contact with informant.</p> <p>(2) Paid controlled informant files.</p> <p>(a) DESTROY 3 years after last contact with informant.</p>		<p>WITHDRAWN</p>