

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK RG 58	
DATE RECEIVED	JOB NO.
MAR 1 - 1973	NN-173-163
NOTIFICATION TO AGENCY	
<p>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.</p>	
3-13-73	<i>James B. Rhoads</i>
Date	Archivist of the United States

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

- | | |
|---|----------------------------|
| 1. FROM (AGENCY OR ESTABLISHMENT)
Treasury Department | |
| 2. MAJOR SUBDIVISION
Internal Revenue Service | |
| 3. MINOR SUBDIVISION
Regional Inspectors' Offices | |
| 4. NAME OF PERSON WITH WHOM TO CONFER
Mrs. Virginia Cooper | 5. TEL. EXT.
184 - 6711 |
| 6. CERTIFICATE OF AGENCY REPRESENTATIVE: | |

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

2-27-73 (Date)	<i>Richard E. Swinburn</i> (Signature of Agency Representative)	Acting Chief, Information Systems Branch (Title)
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<u>Internal Security Records</u>		
1.	Investigative case files (including reports, exhibits, and correspondence) in Favorable Character cases. <u>Dispose</u> 1 year after completion of investigation.	NN-172-215	
2.	Investigative case files (including reports, exhibits, and correspondence) on Tort Claim Cases, cases under the Enrollment to Practice before IRS Program, or any other type investigation not covered in other items of schedule. <u>Dispose</u> after one year.	NN-162-36	
3.	Index and Control Cards related to case files. <u>Dispose</u> upon notification from Internal Security Division, National Office, that case file has been destroyed by Federal Records Center.	NN-172-215 NN-162-36	
4.	Electronic equipment inventory records, Forms 1930, showing withdrawals and returns of equipment, and copies of memoranda specifying results of electronic monitoring, maintained by the Regional Inspector. <u>Dispose</u> after six years.		
		4 items	