REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

REQUEST FOR RECORDS DISPOSITION AUTHORITY *(See Instructions on reverse)*	**LEAVE BLANK (NARA use only)**

JOB NUMBER _NI-104-06-1_

DATE RECEIVED _1/30/06_

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

1 FROM (Agency or establishment) Department of Treasury	
2 MAJOR SUBDIVISION United States Mint	
3 MINOR SUBDIVISION Office of Chief Counsel	

4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE
Yvonne Pollard	(202) 354-6784

DATE _5/3/07_

ARCHIVIST OF THE UNITED STATES _Allen Weinst—_

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _2_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies.

☑ is not required; ☐ is attached; or ☐ has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
1/25/06	*Yvonne M Pollard*	RMO – Chief Records Mgmt Division

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	United States Mint Litigation Files		

115-109

NSN 7540-00-634-4064
PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV 3-91)
Prescribed by NARA
36 CFR 1228

24 copies sent to Agcy, NWMD NWMWA, NR

UNITED STATES MINT
LEGAL RECORDS RETENTION SCHEDULE

This series contains the official files relating to the development, prosecution, and settlement of administrative, civil or criminal matters, consisting of court pleadings, correspondence, memoranda, opinions, studies, appraisals, court decisions, and related documents.

(1)   Significant Litigation Records

These are the records designated by the United States Mint Chief Counsel or designee and the Department of the Treasury as a significant case that requires a writ of certioran or rehearing en banc is contemplated, a novel or precedent settling issue or has significant public interest.

DISPOSITION: **PERMANENT.** File by case name. Cutoff after litigation proceedings has been exhausted. Remove working files to separate files upon cut-off Retire to the Federal Records Center 1 year after cutoff. Transfer to NARA 20 years after cut-off.

Approximate Inclusive Dates· 1999 - Present

(2)   All Other Cases

Non-significant case files designated by the United States Mint Chief Counsel that do not meet the criteria in item (1) of this schedule.

DISPOSITION: Temporary. File by case. Cutoff after litigation proceedings has been exhausted. Retain on site 1 year after cutoff. Destroy 7 years after cut-off.

(3)   Legal Subject Files

This file contains correspondence, research, reports, background information, briefing papers and other subject related records.

DISPOSITION: Temporary File by subject matter. Cutoff at the end of the calendar year in which the subject is no longer expected to be revisited. Retain records in office for 1 year. Destroy 7 years after cutoff.

(4)   Legal Opinions and Memoranda

This file contains the official copies of interpretations, opinions and memoranda that address novel legal issues such as questions of constitutional law or statutory construction, significant legal precedents having broad applicability, or policy issues of interest to the United States Mint or United States Department of the Treasury, particularly issues that may attract significant public or media attention.

DISPOSITION: **PERMANENT.** File chronologically by month and subject matter Cutoff at the end of the calendar year Transfer to NARA in 5 year blocks when latest record has been cutoff for 20 years.

Approximate Inclusive Dates: 1980 to Present