

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)

U.S. General Accounting Office

2. MAJOR SUBDIVISION

Office of Administrative Planning and Services

3. MINOR SUBDIVISION

Records Management and Services Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Larry A. Herrmann

5. TEL. EXT.

386-5461

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of _____ pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

3/15/73
 (Date)

Larry A. Herrmann
 (Signature of Agency Representative)

Chief, Records Management and Services Branch
 (Title)

RG 217 1 ITEM

LEAVE BLANK	
DATE RECEIVED MAR 21 1973	JOB NO.
DATE APPROVED	NN-173-190
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED.	
3-27-73 DATE <i>acting</i>	<u>James E. O'Neill</u> ARCHIVIST OF THE UNITED STATES

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>Contact or case files consisting of copies of letters or memoranda addressed to Members of the Senate, House, the Chairmen of Committees, the Bureau of the Budget, the Press, or others, accumulated by the Office of Legislative Liaison, Office of the Comptroller General, in the course of responding to requests for recommendations, comments, or information.</p> <p>Dispose 6 years after receipt by the Federal Records Center.</p>		