

**REQUEST FOR AUTHORITY  
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)

U.S. General Accounting Office

2. MAJOR SUBDIVISION

Office of Administrative Planning and Services

3. MINOR SUBDIVISION

Records Management and Services Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Larry A. Herrmann

5. TEL. EXT.

386-5461

RG 217-1 1787

LEAVE BLANK	
DATE RECEIVED <b>MAR 21 1973</b>	JOB NO.
DATE APPROVED	<b>NN-173-191</b>
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED.	
3-28-73 DATE	<i>James B. Rhoads</i> ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of \_\_\_\_\_ pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

3/15/73  
(Date)

*Larry A. Herrmann*  
(Signature of Agency Representative)

Chief, Records Management  
 and Services Branch  
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Master report folders. Control copies of accounting, auditing, and investigative reports.  Dispose 15 years after date of issuance of the report.	II-NNA-3508 Item No. 3	Disposal