

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION
 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001

1 FROM (Agency or establishment)
 Department of the Treasury

2 MAJOR SUBDIVISION
 Financial Management Service

3 MINOR SUBDIVISION
 Assistant Commissioner, Governmentwide Accounting

4 NAME OF PERSON WITH WHOM TO CONFER
 Sharon M King

5 TELEPHONE
 (202)874-7878

LEAVE BLANK (NARA use only)

JOB NUMBER
 NI-425-092

DATE RECEIVED
 9/24/09

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE ARCHIVIST OF THE UNITED STATES
 WITHDRAWN WITHDRAWN

6 AGENCY CERTIFICATION
 I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached, or has been requested

DATE: 9/24/09
 SIGNATURE OF AGENCY REPRESENTATIVE: *[Signature]*
 TITLE: Records Officer

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	SEE ATTACHED SHEETS		WITHDRAWN

**Treasury Program Records for
Governmentwide Accounting and Financial Reporting**

WITHDRAWN

Assistant Commissioner, Governmentwide Accounting

This records schedule covers consolidated financial reports prepared by FMS and accounting information on programs unique to Treasury or the Financial Management Service (FMS) to support the Governmentwide Accounting business line. This includes financial reporting information in the Central Fiscal Operations segment of FMS's enterprise information technology architecture.

The information comes from a number of sources, including federal agencies, financial institutions, and Federal Reserve Banks.

This schedule excludes records concerning either Individual Indian Moneys (IIM) or Indian Tribal Trust Funds. The Department of the Treasury is committed to retaining and safeguarding all documents, data, and tangible things that relate to IIM and Tribal Trust Funds and assets.

This records schedule is designed to cover information from legacy, current, and new programs and systems, and to be flexible enough to cover FMS information in the new components of the enterprise architecture when implemented. This schedule authorizes the disposition of the record copy in any media (media neutral), to enable FMS to manage records based on information content, not format.

The records covered by this schedule include, but are not limited to, records containing the types of information described below. The records covered by this schedule include the types of information described in the current systems identified below, and any successor systems implemented by FMS to maintain such types of information.

Cash forecasting and balance information in the CASH TRACK system used to manage Treasury's daily cash position and produce the Daily Treasury Statement.

Information in the Federal Agencies' Centralized Trial Balance System I (FACTS I) used to produce the consolidated Financial Report of the U.S. Government.

Information in the Federal Agencies' Centralized Trial Balance System II (FACTS II) used to produce the SF 133, Report on Budget Execution and Resources, the FMS 2108 Year-End Closing Statement, the Prior Year column of the OMB Program and Finance Schedule, and the Treasury Combined Statement.

WITHDRAWN

Information in the Governmentwide Financial Reporting System, FIRST (GFRS), used to produce the financial statements and notes information in the Financial Report of the United States Government (FR).

Information in the Financial Information and Reporting Standardization system, FIRST (SID) used to manage the process of updating and maintaining the USSGL/TFM document. (USSGL/TFM content and related guidance is covered by the policy records schedule)

Information in the Government-Wide Accounting (GWA) Production system used to produce the Congressionally mandated Monthly Treasury Statement and the Combined Statement of Receipts, Outlays, and Balances of the United States Government (Combined Statement), and to support budget execution, accountability, cash, and other asset management processes within FMS, including ledger accounting for the Fund Balance of each appropriation, fund, and receipt account with the Department of Treasury, and General Ledger accounting for the cash and monetary assets of the Government.

Information in the Intragovernmental Fiduciary Confirmation System (IFCS) used to update the central accounting system on fiduciary account balances, investments and borrowings, accruals, interest income and expense, and amortization of premiums and discounts.

Information in the Intragovernmental Payment & Collection System (IPAC) used to update the central accounting system on intragovernmental balances and transactions to be eliminated in the consolidated report.

Information in the STAR Central Accounting System used to aggregate transactions relating to the receipt and disbursement of Government funds; integrate financial information and budget execution results; determine the Government's monthly surplus or deficit; prepare the Monthly Treasury Statement; identify the disposition of federal cash-based assets and liabilities; and manage the budget authority, investments, and equity of over 14,000 Government accounts.

1. Consolidated Reports.

- 1a. The Combined Statement of Receipts, Outlays, and Balances, Daily Treasury Statement, Financial Report of the United States Government, Summary of the Financial Report of the United States Government, Monthly Treasury Statement, Treasury Bulletin, and significant reports on financial reporting and Governmentwide accounting containing information of historical value that does not appear in other Treasury reports.

PERMANENT. Cut off at the end of the fiscal year. Retire to records center when no longer needed in-house for reference. Transfer to Archives in 10-year blocks when the most recent record is 20 years old.

- 1b. Other information validated, compiled, consolidated, and reported by FMS on Governmentwide accounting, financial reporting, and related activities.

TEMPORARY. Cut off at the end of the fiscal year. Destroy/delete when records are no less than 7 years old but no more than 20 years old.

2. Program or Project Management Records.

- 2a. Records that are used throughout the duration of a program or project, or until superseded by a new version. These records may include, but are not limited to: copies of authorizing legislation; regulations and other directives; handbooks and other guidance materials; major studies or reports; information on key agency decisions; and records that contain information of historical value that is not available elsewhere.

TEMPORARY. Cut off at the end of the program or project, or when superseded by a new version. Destroy 7 years after cutoff, or when no longer needed to explain the business context or add to the meaning or value of other records, whichever is later

- 2b. Subject or case files pertaining to a specific aspect of the program or project, for example, a specific issue, a specific program participant, or activities during a specific time period. These records may include, but are not limited to, analyses of specific issues, correspondence with federal agencies or other program participants, or interim reports.

TEMPORARY. Cut off files after action on the subject or case is completed, for example, when the issue is resolved, the participant leaves the program, or the time period ends. Destroy/delete 7 years after cutoff.

- 2c. Records that relate to the internal administration or housekeeping activities of a program or project. This may include internal activity and workload reports, routine notifications of meetings, letters of transmittal that do not add any information to that contained in the transmitted material, suspense and tickler files, and similar materials that do not serve as the basis of official action or unique documentation the functions for which the program or project exists.

TEMPORARY. Cut off at the end of the fiscal year. Destroy/delete when records are 3 years old. Longer retention is authorized if records are still needed for business purposes.