### **INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE**

**Schedule Number: N1-483-07-003** 

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

We presume items 4 and 6 are destroyed. N1-483-09-002 supersedes all other items.

Date Reported: 8/6/2024 N1-483-07-003

**INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE** 

REQUEST	JOB NUMBER N1-483-07-3					
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION			Date received			
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001  1 FROM (Agency or establishment)			3/10/01			
			NOTIFICATION TO AGENCY			
Office of Thrift Supervision 2 MAJOR SUBDIVISION			In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10			
Planning Budget & Finance						
3 MINOR SUBDIVISION						
4. NAME OF PERSON WITH WHOM TO CONFER 5 TELEPHONE NUMBER			DATE ARCHIVIST OF THE UNITED STATES			
Kathy Co	llins	(202) 906-7514	6612607	Alle	Went	
AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,						
DATE	TITLE Manager, Records Management, Help					
March 6, 2007	Des	k & Web Se				
7 ITEM NO.	8 DESCRIPTION OF ITEM A	ND PROPOSED DISPOSITION	SUPERSE	RS OR EDED JOB TION	10 ACTION TAKEN (NARA USE ONLY)	
	This schedule applies to media in which records maintained at the Offic (OTS), including paper electronic records.	s are created and ce of Thrift Supervision	1			
M con	NOTE: Authorization to records is subject to p Counsel.	rior approval of OTS				

<u>Item No</u> .	Description of Item and Proposed Disposition	GRS or Superseded  Job Citation
1	Budget Variance Reports	483-91-3/1
2	GAO Audit Files	483-92-7/2
3	Financial Operations Correspondence Files	483-92-7/3
4	Financial Operations Division Policy and Procedures Manual	483-92-7/5
5	U. S. Standard General Ledger	483-92-7/6
6	Financial Planning and Analysis Subject/ Project/Program Files – Working Papers and Background Information	483-93-10/1a and 483-93-10/1b

4 . . . . . .

This schedule applies to all formats and media in which records are created and maintained at the Office of Thrift Supervision (OTS), including paper, microfilm, and electronic records.

#### 1. BUDGET VARIANCE REPORTS

MAJOR SUBDIVISION: Planning Budget & Finance

**DESCRIPTION:** Fiscal and calendar year-end reports showing expenditures vs. allocations by budget account.

**DISPOSITION:** Temporary. Cut off at the end of the fiscal year Destroy 10 years after cutoff. (Supersedes Job No. N1-483-91-3/1)

#### 2. GAO Audit Files

MAJOR SUBDIVISION: Planning Budget & Finance

**DESCRIPTION:** Copies of the final audit report pertaining to the financial audits of the former Federal Home Loan Bank Board, the Federal Savings and Loan Insurance Corporation and the OTS.

**DISPOSITION:** Temporary. Cut off at the end of the audit. Destroy 10 years after cutoff. (Supersedes Job No. N1-483-92-7/2)

#### 3. FINANCIAL OPERATIONS CORRESPONDENCE FILES

MAJOR SUBDIVISION: Planning Budget & Finance

**DISPOSITION:** Temporary. Cut off quarterly. Destroy 5 years after cutoff. (Supersedes Job No. N1-483-92-7/3)

## 4. FINANCIAL OPERATIONS DIVISION POLICY AND PROCEDURES MANUAL

MAJOR SUBDIVISION: Planning Budget & Finance

**DISPOSITION:** Temporary. Cut off when revised or superseded Destroy upon cutoff. (Supersedes Job No N1-483-92-7/5)

#### 5. U.S. STANDARD GENERAL LEDGER

MAJOR SUBDIVISION: Planning Budget & Finance

**DISPOSITION:** Temporary. Cut off when revised or superseded Destroy upon cutoff. (Supersedes Job No. N1-483-92-7/6)

# 6. FINANCIAL PLANNING AND ANALYSIS SUBJECT/PROJECT/PROGRAM FILES – WORKING PAPERS AND BACKGROUND INFORMATION

MAJOR SUBDIVISION: Planning Budget & Finance

**DESCRIPTION:** Documents include reports, studies, workload analyses, memos, letters and papers that set forth budget development and interpretation, communications and oversight regarding budgetary policies, procedures and standards.

Included is financial information and special projects resulting from requests and questions posed by agency officials and other government enterprises

Programs and projects include but are not limited to: the Assessment Program, Management Reports Committee, Chief Financial Officer and Treasury, OPM and OMB requests.

a. Documentation regarding budgetary issues, management of the program or project historic files.

**DISPOSITION:** Temporary. Cut off at the end of the calendar year. Destroy 10 years after cutoff (Supersedes Job No. N1-483-93-10/1a)

b Supporting background information and workpapers.

**DISPOSITION:** Temporary. Cut off at the end of the calendar year. Valuable materials to be transferred to Item 6a. Remaining records are to be destroyed 3 years after cutoff (Supersedes Job No N1-483-93-10/1b)